

ACRS-2904

CERTIFIED

J. E. Wilkins, Jr., Chairman

November 3, 1993

PDR 3/25/94

Summary of Minutes
ACRS Planning & Procedures
Subcommittee Meeting
October 6, 1993

Attendees

ACRS

- J. E. Wilkins, Jr, Chairman
- J. C. Carroll
- W. J. Lindblad

ACRS Staff

- J. T. Larkins, Executive Director
- R. P. Savio
- S. Duraiswamy
- M. F. Lee
- M. L. MacWilliams

Others

- H. Pastis, Part Time, NRR

Purpose

To discuss aspects of ACRS activities related to:

1. Outside Meeting Policy
2. ACRS Fellowship Program
3. ACRS Retreat
4. Status of Multilateral Meeting
5. IRM Support
6. Meeting Dates for CY 1994
7. Two White Flint North Update
8. Budget Briefing with Commissioners' Technical Assistants
9. Swedish ACRS Visit
10. Eisenhower Exchange Fellow
11. TTC Training

DESIGNATED ORIGINAL

Certified By EMS

RS01
0/11

12. Thermal Hydraulics Subcommittee
13. ACRS Elections
14. Future Activities

Additional Matters Discussed

1. Press Release for New Members
2. Suggestion by Dr. Seale to write a letter concerning the license fee for University Reactors
3. New Member Briefing Book

Discussion/Conclusions

1) OUTSIDE MEETING POLICY (Open)

At the September meeting, the Planning and Procedures Subcommittee briefly discussed the need for the Committee to establish a policy covering the sponsorship of members and consultants to attend meetings other than ACRS meetings. Currently, there is no policy, but members are requested to obtain Committee endorsement for attendance. At the September meeting, Bill Lindblad offered to develop a draft policy for discussion. At the October Planning and Procedures meeting, he discussed his review of material covering outside meeting during FY 1993 and members travel, compensation and expenses for the last 3 Fiscal Years. He concluded that no detailed written policy should be developed but that members should let Sam or Dick know what outside meetings they plan to attend and that Barbara Jo should list them in the monthly future meeting report. They could then be reviewed by both the Planning and Procedures Subcommittee and the Full Committee. There was also some discussion as to the circumstances under which members should receive compensation as well as expenses for attending outside meetings. Not paying compensation would lower the office FTE usage.

2) ACRS FELLOWSHIP PROGRAM (Open)

The Planning and Procedures Subcommittee discussed the draft Manual Chapter for the Fellowship Program. Several specific comments were provided by the subcommittee members. A revised draft will be provided to the Full Committee. Specific comments on the Policy and Objectives sections (pages 3 to 5) are requested from the Full Committee during the October meeting.

3) ACRS RETREAT IN 1994 (Open)

The discussion of the ACRS Retreat has been tabled until November.

4) STATUS OF MULTILATERAL MEETING (Open)

Time has been provided during the October ACRS meeting to review the trip arrangements. The train tickets for the trip from Paris to Tours and return will be at the Hotel Fremiet in Paris. The cost will be 575 F.F. or approximately \$104.55 per person for the round trip train ticket and should be paid when you pick up your ticket in either Francs or dollars.

5) IRM SUPPORT (Open)

IRM will provide a demonstration of remote access to the NRC AUTOS Local Area Network (LAN). Next month we should have the software available for members with IBM PCs to access AUTOS. IRM has successfully demonstrated Internet e-mail from the member's PC in P-428.

6) MEETING DATES FOR CY 1994 (Open)

The Committee should establish meeting dates for CY 1994 except for the January meeting which will be on January 6-8, 1994. A calendar containing the outside meeting schedule and the proposed ACRS meeting dates was provided to the members for review and comment at the September meeting. Members were to provide comments to Sam Duraiswamy before the October meeting. Mr. Carroll, Mr. Davis, Dr. Seale and Dr. Shack have no objections to the proposed meeting dates. No other members provided their comments. It was agreed that comments would be accepted until noon on October 7.

7) 3:30 P.M. - 3:40 P.M. TWO WHITE FLINT NORTH UPDATE (Open)

There has been a delay in obtaining the Building permit for Floors 2 and 3. The permit delay involved the Fire Marshall's concerns about the size of egress doorways on the stairwells. The NRC agreed to build 2-hour fire-rated walls across these floors between the stairwells to provide a "refuge" and gain time for evacuation in a fire situation. This required revising the drawings to show this change. Permits are expected September 24 from the County. The delay probably will affect the occupancy schedule but we won't know until the contractor has the permits in hand and projects its completion dates.

8) 3:40 P.M. - 4:00 P.M. BUDGET BRIEFING WITH COMMISSIONERS' TECHNICAL ASSISTANTS (Open)

There was a discussion of the October 5 meeting with the Commissioners' Technical Assistants to discuss the ACRS/ACNW workload and FTE level for FY 1994 - FY 1996. One of the discussion topics was the increase in NRR FTE while ACRS was declining.

- 9) 4:00 P.M. - 4:10 P.M. SWEDISH ACRS VISIT (Open)

Professor Göran Dahlen, the Swedish RSN (ACRS) Chairman will visit with Dr. Wilkins on November 3 from 9 to 11 a.m. to discuss Generic Issues and Programmable Equipment.

- 10) 4:10 P.M. - 4:20 P.M. EISENHOWER EXCHANGE FELLOW (Open)

Mr. Deniz Unal, an Eisenhower Exchange Fellow from Turkey visited with the ACRS/ACNW staff on October 4. Mr. Unal's interests for the most part are in the HLW management area. No action is required from either ACRS or ACNW.

- 11) 4:20 P.M. - 4:30 P.M. TTC TRAINING (Open)

Ed Jordan, AEOD, has contacted the Executive Director to ask that the ACRS/ACNW comment on the development of a training strategy for the Technical Training Center in Chattanooga, Tenn. He would like to brief the Committee in November 1993.

- 12) 4:30 P.M. - 4:40 P.M. THERMAL HYDRAULICS SUBCOMMITTEE (Open)

The letter that Brian Sheron sent to Dr. Catton on September 27, 1993 regarding the Thermal Hydraulic Phenomena Subcommittee was discussed.

- 13) 4:40 P.M. - 4:50 P.M. ACRS ELECTIONS (Open)

The election for the 1994 Chairman, Vice Chairman and the Member-at-Large of the Planning and Procedures Subcommittee should be held in December. Members need to let the Executive Director know if they wish to withdraw their name from consideration by November 24, 1993 (two weeks before the December meeting).

- 14) FUTURE ACTIVITIES (Open)

A separate future activities handout was given to the Subcommittee and discussed. This matter will again be discussed at a Future Activities session at the October 1993 Full Committee meeting.

OTHER MATTERS DISCUSSED

- 1) A press release for the 1994 ACRS member vacancy was distributed for comment. The following are the FY 1994 and Fy 1995 dates that member's term expire:

Dr. Wilkins	4/94	(eligible for reappointment)
Mr. Michelson	2/95	
Dr. Lewis	5/95	
Dr. Dress	9/95	(eligible for reappointment)

- 2) There was discussion of a suggestion by Dr. Seale to write a letter concerning the reduced risk of University Reactors, compared to power reactors.
- 3) Mr. Lindblad has provided Mike with some comments on what he would like to see in the New Members Handbook. There was some discussion as to the disposition of the volumes of paper that members receive monthly. Mike has requested suggestions from all of the members as to what they feel should be covered in the New Member Briefing Book.