9 1982 AUG

Docket No. 50-352/353

Mr. Edward G. Bauer, Jr. Vice President & General Counsel Philadelphia Electric Company 2301 Market Street Philadelphia, Pennsylvania 19101

Dear Mr. Bauer:

Subject: Meeting with Licensee Qualifications Branch

We would like to schedule an early information meeting between members of your staff and the Licensee Qualifications Branch (LOB) here at Bethesda, Maryland, during the week of September 7, 1982, to discuss your present and future corporate and plant management structure, staffing, and training plans for the Limerick plant. We also would like to discuss the Independent Safety Engineering Group (SEG), the provisions made for the use of Shift Technical Advisors (STAs), and the arrangements for safety reviews of the plant operations, including onsite and corporate reviews and audits. We expect the meeting to last no more than 2 - 3 hours. The agenda items contained in Enclosure 1 will help you prepare for this activity.

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The meeting should give our staff (LQB) the opportunity to point out potential problems areas, especially in staffing and training, and prepare for our normal site visit (audit review), now tentatively s heduled for October, 1982.

Any questions concerning this meeting should be directed to Dr. Harvey Abelson (301) 492-9774, the Licensing Project Manager.

Sincerely,

A. Schwencer, Chief Licensing Branch No. 2 Division of Licensing

Enclosure: As stated

NRC FORM 318 (10-80) NRCM 0240

cc: See next page

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## ENCLUSURE 1

## AGENDA ITEMS

The following items should be discussed:

- 1. Describe the current overall nuclear organization both onsite and offsite.
- Discuss how the basic objectives of NUREG-0731 "Guidelines for Utility
  Management Structure and Technical Resources" are met with respect to the
  offsite organization and resources, including the radiological protection
  organization.
- 3. Describe the responsibilities of each offsite organizational element that is related to the management or support of nuclear plant operation.
- 4. Explain the lines of authority and communication between these offsite organizational elements.
- Explain the lines of authority and communication between these offsite organizational elements and the organizational elements at the site.
- Describe the qualification and staffing levels of the offsite managers and technical staff (provide these in writing prior to meeting if possible).
- 7. Discuss the Independent Safety Engineering Group that is located onsite but reports to offsite management.
- 8. Describe how the corporate official in overall charge of nuclear plant operations is actively involved in plant operational activities i.e., what oversight and management responsibility and activities he personally handles.
- 9. Discuss how operational experience from within the organization and from other utilities, the NRC, INPO, etc., are obtained, reviewed and disseminated to plant operators. Describe the procedures used to assure that appropriate action is taken based on that information.
- 10. Describe how outside contractual assistance is relied on as technical or other support to operation of the nuclear plant including pre-op testing.
- Il. Describe the national standards and NRC regulatory guides that you use as criteria for your current offsite management and technical support staff.
- 12. Describe the provisions to be made for Shift Technical Advisors including qualifications, training, reporting channels, relations to shift staff.
- 13. Describe the training provisions for both licensed and unlicensed personnel, how many now in training, future intentions.
- 14. Describe the proposed QA organization for operation, relation to plant staff, where does it report, access to corporate level personnel.
- 16. Describe arrangements for safety review of plant operations, including onsite review and corporate review and audit.