

PDR



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

1 SEP 29 1993

Global Management Systems, Inc.
ATTN: Mr. Donald Casson
4915 St. Elmo Avenue, Suite 206
Bethesda, MD 20814

Dear Mr. Casson:

Subject: Modification No. 1 to Task Order No. 001 under Contract No.
NRC-33-93-194

The purpose of this modification is to clarify the obligated amount and revise the due dates for deliverables under this task order. Accordingly, the task order is hereby modified as follows:

The obligated amount reflected in paragraph 3 of the definitization letter dated September 14, 1993 is deleted in its entirety and the following is substituted in lieu thereof:

"Obligated Amount: \$724,528.00 (\$159,654.00 of this amount was previously obligated under basic contract)"

Subsection C.1.3.3, page 9, of the Statement of Work for this task order is deleted in its entirety and the enclosed page 9 is substituted in lieu thereof.

A summary of obligations for this task order, from award date through the date of this action is given below:

Total FY92 Obligation Amount: \$724,528.00

This modification does not obligate any FY93 funds.

All other terms and conditions of the subject task order remain unchanged.

9311030374 930929
PDR CONTR
NRC-33-93-194 PDR

Handwritten signature/initials

If you have any questions regarding this modification, please contact Anita Hughes, Contract Administrator, on (301) 492-8353.

Sincerely,



Mary Jo Mattia, Contracting Officer
Contract Administration Branch No. 2
Division of Contracts and
Property Management
Office of Administration

Enclosure:
As stated

cc: U.S. Small Business Administration
1110 Vermont Avenue, N.W., 9th Floor
Washington, DC 20005

C.1.3.3 Deliverables

- a. Within twelve (12) working days, the contractor shall submit to the NRC Project Officer a detailed plan for the contractor to assume responsibility for the support function and a transition plan for migrating from the decentralized support structure to a centralized customer support desk.

The NRC will provide comments within one (1) working day.

The contractor shall incorporate NRC comments and provide a final plan within one (1) working day of receipt of NRC comments.

- b. Within nine (9) working days of NRC approval of the transition plan, the contractor shall submit a draft document of the "Standard Operating Procedures" (SOPs) to the NRC Project Officer.

The NRC will provide comments within five (5) working days.

The contractor shall incorporate NRC comments and provide final document of the SOPs within five (5) working days of receipt of NRC comments.

- c. Within nine (9) working days of NRC approval of the transition plan, the contractor shall submit a draft document of procedures for using the support desk trouble tracking database to the NRC Project Officer.

The NRC will provide comments within five (5) working days.

The contractor shall incorporate NRC comments and provide a final document of the procedures within five (5) working days of receipt of NRC comments.