



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D. C. 20555

IE HQ FILE COPY

JUN 23 1982

IE FILE COPY:

DATE:

6020

DCS

DCS SECURITY

MEMORANDUM FOR: Robert Carlson, Enforcement Director, RI  
Carl Alderson, Enforcement Director, RII  
Robert Warnick, Enforcement Director, RIII  
Eric Johnson, Enforcement Director, RIV  
Allen Johnson, Enforcement Director, RV

FROM: James Lieberman, Acting Director  
of IE Enforcement Staff

SUBJECT: DISTRIBUTION OF ENFORCEMENT ACTIONS

In order to standardize the mechanics of notification and distribution of enforcement actions, I request that the following procedure be adhered to.

Civil Penalties

When the Director of Inspection and Enforcement has concurred in the action and the action is to be signed by the Regional Administrator, the following steps will be taken.

1. Headquarters will issue the EN
  - a. Three working days commission notification
2. All actions, with the exception of safeguards, will be sent by System 6. Safeguard actions will be sent by mail; in this regard please provide me with 50 copies of regional letterhead stationary.
3. The regions will handle all distribution, exceptions noted.
  - a. Enclosed are distribution lists for reactor licensees and material licensees. A single asterisk signifies a letterhead copy will be provided. A double asterisk signifies that distribution will be made by IE, HQ. A clean signed copy will be provided to my secretary for this purpose.
  - b. Licensee copy will be sent certified mail return receipt requested.
  - c. On the day the action is released (signed and given to licensee) a signed copy will be faxed to Director Enforcement Staff, IE.

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- d. The region will send the Regional concurrence copy to Document Control System with direction to send original to IE/ES.
  1. This should be marked in upper right hand corner of document. (Call Elaine Hancock for information on this item)

If you have any questions on this matter, please contact George Barber, 492-4785.

(S)

James Lieberman, Acting Director  
of Enforcement  
Office of Inspection and Enforcement

Enclosure: As stated

~~IE:ES~~  
~~GBarber~~  
~~6/1/82~~

~~ES:J~~  
~~JLieberman~~  
~~6/13/82~~

REACTOR LICENSEES

Company Name

Distribution

- \*PDR
- \*NSIC
- \*TSIC
- \*LPDR
- \*ACRS
- \*SECY
- \*CA
- \*\*RCDeYoung, IE
- \*\*JHSniezek, IE
- JLieberman, IE
- VStello, DED/ROGR
- FIngram, PA
- JMurray, ELD
- Regional Administrator (Region taking Action)
- Enforcement Director, RI, RII, RIII, RIV, RV
- JCumings, OIA
- JFitzgerald, OI
- \*DCS (return to IE/ES)
- \*\*IE/EA file
- \*\*IE/ES CHRON
- APuglise, RM
- \*\*IE/ES Circulation (6)
- HDenton, NRR
- TNovak, NRR
- Project Manager, NRR
- Resident Inspector
- Regional Distribution
- \*Any Appropriate Plant Personnel
- \*State Public Utility Commission
- \*State Attorney General
- State Radiological Health
- JCrooks, AEOD
- EDO Reading File
- \*\*EJordan, IE
- \*\*JTaylor, IE
- RBurnett (safeguards only)

MATERIAL LICENSEES

Company Name

Distribution

\*PDR

\*SECY

\*CA

\*\*RCDeYoung, IE

\*\*JHSniezek, IE

JLieberman, IE

VStello, TTD/ROGR

\*\*LCobb, IE

FIngram, PA

JMurray, ELD

GPage, NMSS (fuel cycle licensees only)

VMiller, NMSS (material licensees only)

JCrooks, AEOD

JFitzgerald, OI

JCummins, OIA

DNussbaumer, OSP

APuglise, RM

Regional Administrator (Region taking Action)

Enforcement Director, RI, RII, RIII, RIV, RV

\*\*ES Circulation (6)

\*\*IE/ES CHRON

EDO Reading File

\*\*IE/EA File

\*DCS (return to IE/ES)

State Agency (where appropriate)

RBurnett (safeguards only)

Resident Inspector (where appropriate)

Regional Distribution

State Radiological Health