



OFFICE OF THE  
SECRETARY

UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555

July 21, 1982

MEMORANDUM FOR THOSE ON DISTRIBUTION LISTED BELOW

SUBJECT: STAFF REQUIREMENTS MEMORANDUM DATED JUNE 22,  
1982 - AFFIRMATION SESSION, 2:00 p.m., THURSDAY,  
JUNE, 17, 1982

The subject memorandum was inadvertantly dispatched with an  
incorrect attachment. Please replace the original attachment  
with the mark up of NRC Form 3 attached hereto.

A handwritten signature in cursive, appearing to be the initials "A.M.".

SECRETARIAT

Attachment:  
"Notice to Employees"  
(NRC Form 3)

DISTRIBUTION:  
Commissioners  
Commission Staff Offices  
EDO  
✓ PDR - Advance  
✓ DCS - 016 Phillips

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PDR 10CFR  
PT9.7 PDR



# NOTICE TO EMPLOYEES

The Nuclear Regulatory Commission (NRC) in its Rules and Regulations: Part 20 has established standards for your protection against radiation hazards from radioactive material under license issued by the NRC. Part 19 has established certain provisions for the options of workers engaged in NRC licensed activities. Parts 30, 40, 60, and other parts containing provisions related to employee protection.

**POSTING REQUIREMENTS** Copies of this notice must be posted in a sufficient number of places in every establishment where activities licensed by the NRC are conducted, to permit employees to observe a copy on the way to or from their place of employment.

## OUR EMPLOYER'S RESPONSIBILITY

Our employer is required to—  
Apply these NRC regulations and the conditions of his NRC license to all work under the license. Post or otherwise make available to you a copy of the NRC regulations, licenses, and operating procedures which apply to work you are engaged in, and explain their provisions to you. Post Notices of Violation involving radiological working conditions, proposed imposition of civil penalties and orders. Refrain from discriminatory acts against employees who provide information to NRC.

## WHAT IS COVERED BY THESE NRC REGULATIONS

- Limits on exposure to radiation and radioactive material in restricted and unrestricted areas;
- Measures to be taken after accidental exposure;
- Personnel monitoring, surveys and equipment;
- Caution signs, labels, and safety interlock equipment;
- Exposure records and reports;
- Options for workers regarding NRC inspections;
- Identifies "protected activities" that employees may engage in;
- Prohibits discrimination against employees who engage in these protected activities;
- Identifies the Department of Labor as a source of relief in the event of discrimination; and
- Related matters.

report if you receive an exposure in excess of any applicable limit as set forth in the regulations or in the license. The basic limits for exposure to radiation and exposure to concentrations of radioactive material in air.

- If you work where personnel monitoring is required pursuant to Section 20.202;
  - your employer must give you a written report of your radiation exposures upon the termination of your employment, if you request it, and
  - your employer must advise you annually of your exposure to radiation, if you request it.

## REPORTS ON YOUR RADIATION EXPOSURE HISTORY

- The NRC regulations require that your employer give you a written

## INSPECTIONS

All activities under the license are subject to inspection by representatives of the NRC. In addition, any worker or representative of workers who believes that there is a violation of the Atomic Energy Act of 1954, the regula-

tions issued thereunder, or the terms of the employer's license with regard to radiological working conditions in which the worker is engaged, may request an inspection by sending a notice of the alleged violation to the appropriate United States Nuclear Regulatory Commission Regional Office (shown on map below). The request must set forth the specific grounds for the notice, and must be signed by the worker or the representative of the workers. During inspections, NRC inspectors may confer privately with workers, and any worker may bring to the attention of the inspectors any past or present condition which he believes contributed to or caused any violation as described above.

If an employee believes that discrimination has occurred due to engaging in the "protected activities" said employees may, within 30 days of the discriminatory act, file a complaint with the Department of Labor, Employment Standards Administration, Wage and Hour Division. The Department shall conduct an investigation and shall, where discrimination has occurred,

issue an order providing relief to the employee if relief is not provided by other means of settlement.

## PROTECTION OF INSPECTORS

The amended Atomic Energy Act, section 235, provides criminal penalties against any individual who kills, forcibly assaults, resists, opposes, impedes, intimidates or interferes with any person who performs any inspections which (1) are related to any activity or facility licensed by the Commission, and (2) are carried out to satisfy requirements under the Atomic Energy Act or under any other Federal law covering the safety of licensed facilities or the safety of radioactive materials. The acts described above are criminal not only if taken against inspection personnel who are engaged in the performance of such inspection duties, but also if taken against inspection personnel on account of such duties.

## SABOTAGE OF NUCLEAR FACILITIES OR FUEL

The amended Atomic Energy Act, section 236, provides criminal penalties against any individual who intentionally and willfully destroys or causes physical damage, or attempts to do so to any production, utilization, or waste storage facility licensed under the act, or any nuclear fuel or spent fuel regardless of location.

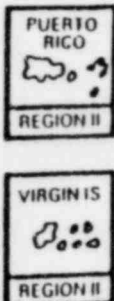
## OUR RESPONSIBILITY AS A WORKER

You should familiarize yourself with these provisions of the NRC regulations, and the operating procedures which apply to the work you are engaged in. You should observe their provisions for your own protection and protection of your co-workers.

EMPLOYEE PROTECTION

## UNITED STATES NUCLEAR REGULATORY COMMISSION REGIONAL OFFICE LOCATIONS

A representative of the Nuclear Regulatory Commission can be contacted at the following addresses and telephone numbers. The Regional Office will accept collect telephone calls from employees who wish to register complaints or concerns about radiological working conditions or other matters regarding compliance with Commission rules and regulations.



### Regional Offices

REGION	ADDRESS	TELEPHONE
I	Region I, Office of Inspection and Enforcement, USNRC 831 Park Avenue King of Prussia, PA 19406	215 337-6000
II	Region II, Office of Inspection and Enforcement, USNRC 101 Marietta St., N.W., Suite 3100 Atlanta, GA 30303	404 221-4603
III	Region III, Office of Inspection and Enforcement, USNRC 799 Roosevelt Road Glen Ellyn, IL 60137	312 868-2660
IV	Region IV, Office of Inspection and Enforcement, USNRC 811 Ryan Plaza Drive, Suite 1000 Arlington, TX 76012	817 334-2841
V	Region V, Office of Inspection and Enforcement, USNRC 1460 Maria Lane, Suite 210 Walnut Creek, CA 94596	415 932-8300