

ADMINISTRATIVE CONTROLS

6.3 UNIT STAFF QUALIFICATIONS

6.3.1 Each member of the unit staff shall meet or exceed the minimum qualifications of ANSI N18.1-1971 for comparable positions except for the Health Physics Superintendent who shall meet or exceed the qualifications of Regulatory Guide 1.8, September 1975, and the Shift Technical Advisor\* who shall have a bachelor's degree or equivalent in a scientific or engineering discipline with specific training in plant design, and response and analysis of the plant for transients and accidents.

6.4 TRAINING

6.4.1 A retraining and replacement training program for the unit staff shall be maintained under the direction of the Superintendent of Nuclear Training and shall meet or exceed the requirements and recommendations of Section 5.5 of ANSI N18.1-1971 and Appendix "A" of 10 CFR Part 55.

6.4.2 A training program for fire protection shall be maintained under the direction of the Senior Regulatory Specialist and shall meet or exceed the requirements of Section 27 of the NFPA Code-1975, except for fire protection training sessions which shall be held at least once per 92 days.

6.5 REVIEW AND AUDIT

6.5.1 PLANT REVIEW BOARD (PRB)

FUNCTION

6.5.1.1 The PRB shall function to advise the Plant Manager on all matters related to nuclear safety.

COMPOSITION

6.5.1.2 The Plant Review Board shall be composed of the:

- Chairman: Plant Manager
- Vice Chairman: Assistant Plant Manager
- Member: Superintendent of Operations
- Member: Superintendent Plant Engineering Services
- Member: Superintendent of Maintenance
- Member: Quality Control Supervisor
- Member: Health Physics Superintendent
- Member: Superintendent of Regulatory Compliance
- Member: (non voting) Representative of Quality Assurance

ALTERNATES

6.5.1.3 All alternate members shall be appointed in writing by the PRB Chairman to serve on a temporary basis; however, no more than two alternates shall participate as voting members in PRB activities at any one time.

\*The qualifications for the Shift Technical Advisor apply after January 1, 1981.

## ADMINISTRATIVE CONTROLS

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### MEETING FREQUENCY

6.5.1.4 The PRB shall meet at least once per calendar month and as convened by the PRB Chairman or his designated alternate.

### QUORUM

6.5.1.5 The minimum quorum of the PRB necessary for the performance of the PRB responsibility and authority provisions of these Technical Specifications shall consist of the Chairman or Vice Chairman and three members including alternates.

### RESPONSIBILITIES

6.5.1.6 The Plant Review Board shall be responsible for:

- a. Review of (1) all procedures required by Specification 6.8 and changes thereto, (2) any other proposed procedures or changes thereto as determined by the Plant Manager to affect nuclear safety.
- b. Review of all proposed tests and experiments that affect nuclear safety.
- c. Review of all proposed changes to Appendix "A" Technical Specifications.
- d. Review of all proposed changes or modifications to unit systems or equipment that affect nuclear safety.
- e. Investigation of all violations of the Technical Specifications including the preparation and forwarding of reports covering evaluation and recommendations to prevent recurrence to the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation and to the Safety Review Board (SRB).
- f. Review of events requiring 24 hour written notification to the Commission.
- g. Review of unit operations to detect potential nuclear safety hazards.
- h. Performance of special reviews, investigations or analyses and reports thereon as requested by the Plant Manager or the SRB.

ADMINISTRATIVE CONTROLS

RESPONSIBILITIES (Continued)

- i. Review of the Security Plan and implementing procedures and shall submit recommended changes to the SRB.
- j. Review of the Emergency Plan and implementing procedures and shall submit recommended changes to the SRB.

AUTHORITY

6.5.1.7 The PRB shall:

- a. Recommend in writing to the Plant Manager approval or disapproval of items considered under 6.5.1.6(a) through (d) above.
- b. Render determinations in writing with regard to whether or not each item considered under 6.5.1.6(a) through (e) above constitutes an unreviewed safety question.
- c. Provide written notification within 24 hours to the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation and the Safety Review Board of disagreement between the PRB and the Plant Manager; however, the Plant Manager shall have the responsibility for resolution of such disagreements pursuant to 6.1.1 above.

RECORDS

6.5.1.8 The Plant Review Board shall maintain written minutes of each PRB meeting that, at a minimum, document the results of all PRB activities performed under the responsibility and authority provisions of these Technical Specifications. Copies shall be provided to the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation and the Safety Review Board.

6.5.2 SAFETY REVIEW BOARD (SRB)

FUNCTION

- 6.5.2.1 The SRB shall function to provide independent review and audit of designated activities in the areas of:
- a. Nuclear power plant operations,
  - b. Nuclear engineering,
  - c. Chemistry and radiochemistry,

## ADMINISTRATIVE CONTROLS

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### FUNCTION (Continued)

- d. Metallurgy,
- e. Instrumentation and control,
- f. Radiological safety,
- g. Mechanical and electrical engineering,
- h. Quality assurance practices.

### COMPOSITION

6.5.2.2 The SRB shall be composed of a minimum of seven persons who as a group provide the expertise to review and audit the operation of a nuclear power plant. The Chairman and Vice Chairman and other members shall be appointed by the Executive Vice President - Power Supply or such other person as he shall designate. The composition of the SRB shall meet the requirements of ANSI N18.7-1976.

### ALTERNATES

6.5.2.3 All alternate representatives shall be appointed in writing by the absent member to serve on a temporary basis; however, no more than two alternates shall participate in SRB activities at any one time and alternate representatives shall not have voting privileges.

### CONSULTANTS

6.5.2.4 Consultants shall be utilized as determined by the SRB Chairman or Vice-Chairman to provide expert advice to the SRB.

### MEETING FREQUENCY

6.5.2.5 The SRB shall meet at least once per calendar quarter during the initial year of unit operation following fuel loading and at least once per six months thereafter.

## ADMINISTRATIVE CONTROLS

### AUDITS

6.5.2.8 Audits of unit activities shall be performed under the cognizance of the SRB. Each inspection or audit shall be performed within the specified time interval with:

1. A maximum allowable extension not to exceed 25% of the inspection or audit interval.
2. A total maximum combined interval time for any 3 consecutive inspection or audit intervals not to exceed 3.25 times the specified inspection or audit interval.

These audits shall encompass:

- a. The conformance of unit operation to provisions contained within the Technical Specifications and applicable license conditions at least once per 12 months.
- b. The performance, training and qualifications of the entire unit staff at least once per 12 months.
- c. The results of actions taken to correct deficiencies occurring in unit equipment, structures, systems or method of operation that affect nuclear safety at least once per 6 months.
- d. The performance of activities required by the Operational Quality Assurance Program to meet the criteria of Appendix "B" 10 CFR 50, at least once per 24 months.
- e. The Emergency Plan and implementing procedures at least once per 24 months.
- f. The Security Plan and implementing procedures at least once per 24 months.
- g. Any other area of unit operation considered appropriate by the SRB or the Senior Vice President Power Supply.
- h. The Fire Protection Program and implementing procedures at least once per 24 months.
- i. An independent fire protection and loss prevention inspection and audit shall be performed annually utilizing either qualified offsite licensee personnel or an outside fire protection firm.
- j. An inspection and audit of the fire protection and loss prevention program shall be performed by an outside qualified fire consultant at intervals no greater than 3 years. During the year in which the inspection or audit occurs, the requirements of 6.5.2.8i can be affected concurrently.

### AUTHORITY

6.5.2.9 The SRB shall report to and advise the Executive Vice President - Power Supply on those areas of responsibility specified in Sections 6.5.2.7 and 6.5.2.8.

## ADMINISTRATIVE CONTROLS

### AUDITS

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- d. The performance of activities required by the Operational Quality Assurance Program to meet the criteria of Appendix "B" 10 CFR 50, at least once per 24 months.
- e. The Emergency Plan and implementing procedures at least once per 24 months.
- f. The Security Plan and implementing procedures at least once per 24 months.
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## ADMINISTRATIVE CONTROLS

### RECORDS

6.5.2.10 Records of SRB activities shall be prepared, approved and distributed as indicated below:

- a. Minutes of each SRB meeting shall be prepared, approved and forwarded to the Executive Vice President - Power Supply within 14 days following each meeting.
- b. Reports of reviews encompassed by Section 6.5.2.7 above, shall be prepared, approved and forwarded to the Executive Vice President-Power Supply within 14 days following completion of the review.
- c. Audit reports encompassed by Section 6.5.2.8 above, shall be forwarded to the Executive Vice President-Power Supply and to the management positions responsible for the areas audited within 30 days after completion of the audit.

### 6.6 REPORTABLE OCCURRENCE ACTION

6.6.1 The following actions shall be taken for REPORTABLE OCCURRENCES:

- a. The Commission shall be notified and/or a report submitted pursuant to the requirements of Specification 6.9.
- b. Each REPORTABLE OCCURRENCE requiring 24 hour notification to the Commission shall be reviewed by the PRB and submitted to the SRB and the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation.

### 6.7 SAFETY LIMIT VIOLATION

6.7.1 The following actions shall be taken in the event a Safety Limit is violated.

- a. The unit shall be placed in at least HOT SHUTDOWN within two hours.
- b. The Safety Limit violation shall be reported to the Commission, the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation and to the SRB within 24 hours.

## ADMINISTRATIVE CONTROLS

### SAFETY LIMIT VIOLATION (Continued)

- c. A Safety Limit Violation Report shall be prepared. The report shall be reviewed by the PRB. This report shall describe (1) applicable circumstances preceding the violation, (2) effects of the violation upon facility components, systems or structures, and (3) corrective action taken to prevent recurrence.
- d. The Safety Limit Violation Report shall be submitted to the Commission, the SRB and the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation within 14 days of the violation.

### 6.8 PROCEDURES

6.8.1 Written procedures shall be established, implemented and maintained covering the activities referenced below:

- a. The applicable procedures recommended in Appendix "A" of Regulatory Guide 1.33, Revision 2, February 1978.
- b. Refueling operations.
- c. Surveillance and test activities of safety related equipment.
- d. Security Plan implementation.
- e. Emergency Plan implementation.
- f. Fire Protection Program implementation.

6.8.2 Each procedure of 6.8.1 above, and changes thereto, shall be reviewed by the PRB and approved by the Plant Manager prior to implementation and reviewed periodically as set forth in administrative procedures.

6.8.3 Temporary changes to procedures of 6.8.1 above may be made provided:

- a. The intent of the original procedure is not altered.
- b. The change is approved by two members of the plant management staff, at least one of whom holds a Senior Reactor Operator's License on the unit affected.
- c. The change is documented, reviewed by the PRB and approved by the Plant Manager within 14 days of implementation.



OFFSITE ORGANIZATION

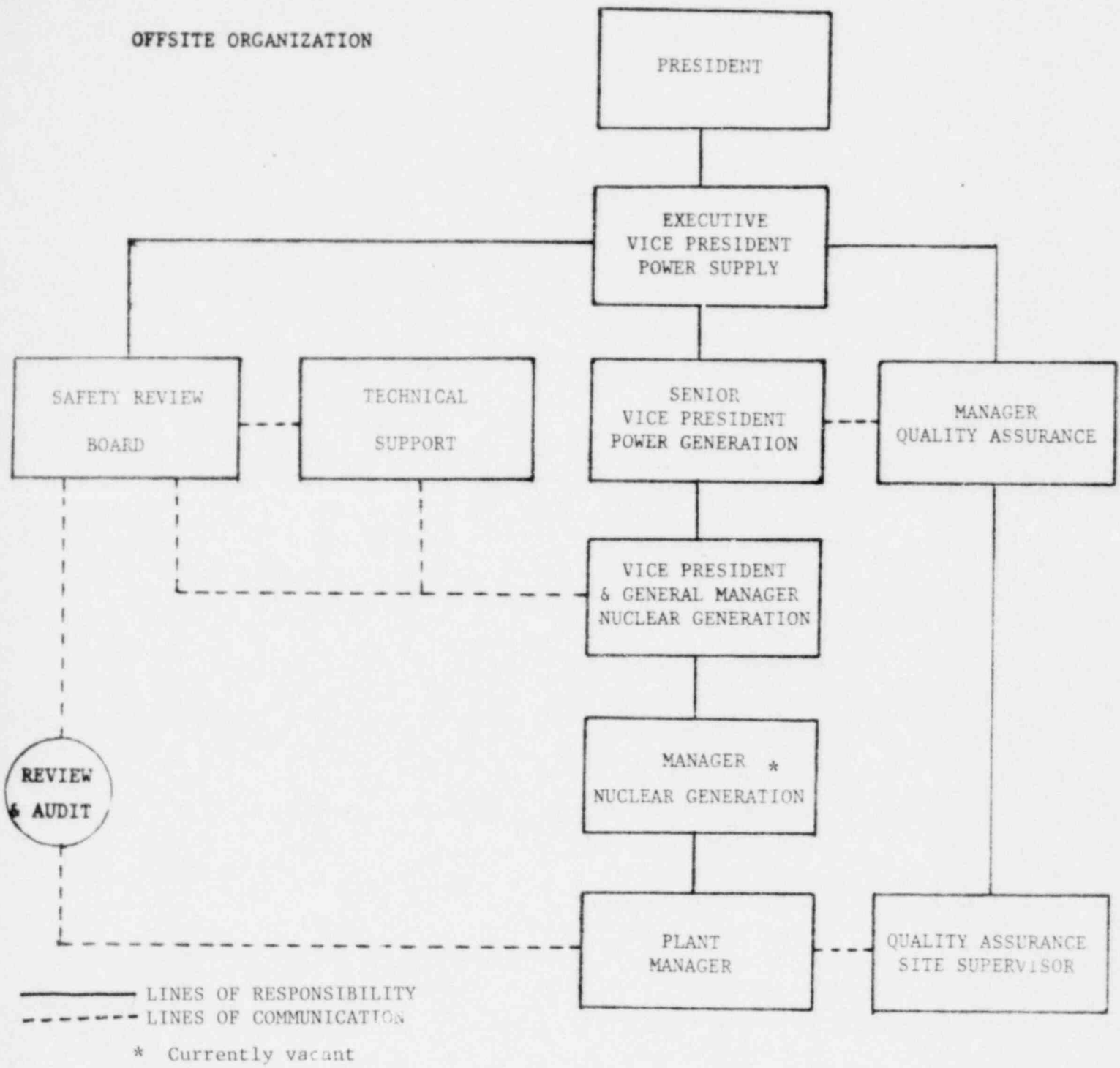


FIGURE 6.2.1-1

HATCH UNIT 2

## ADMINISTRATIVE CONTROLS

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6.4.1 A retraining and replacement training program for the unit staff shall be maintained under the direction of the Superintendent of Nuclear Training and shall meet or exceed the requirements and recommendations of Section 5.5 of ANSI N18.1-1971 and Appendix "A" of 10 CFR Part 55.

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### 6.5 REVIEW AND AUDIT

#### 6.5.1 PLANT REVIEW BOARD (PRB)

##### FUNCTION

6.5.1.1 The PRB shall function to advise the Plant Manager on all matters related to nuclear safety.

##### COMPOSITION

6.5.1.2 The Plant Review Board shall be composed of the:

Chairman:	Plant Manager
Vice Chairman:	Assistant Plant Manager
Member:	Superintendent of Operations
Member:	Superintendent Plant Engineering Services
Member:	Superintendent of Maintenance
Member:	Quality Control Supervisor
Member:	Health Physics Superintendent
Member:	Superintendent of Regulatory Compliance
Member: (non voting)	Representative of Quality Assurance

##### ALTERNATES

6.5.1.3 All alternate members shall be appointed in writing by the PRB Chairman to serve on a temporary basis; however, no more than two alternates shall participate as voting members in PRB activities at any one time.

\*The qualifications for the Shift Technical Advisor apply after January 1, 1981.

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### QUORUM

6.5.1.5 The minimum quorum of the PRB necessary for the performance of the PRB responsibility and authority provisions of these Technical Specifications shall consist of the Chairman or Vice Chairman and three members including alternates.

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6.5.1.6 The Plant Review Board shall be responsible for:

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- b. Review of all proposed tests and experiments that affect nuclear safety.
- c. Review of all proposed changes to Appendix "A" Technical Specifications.
- d. Review of all proposed changes or modifications to unit systems or equipment that affect nuclear safety.
- e. Investigation of all violations of the Technical Specifications including the preparation and forwarding of reports covering evaluation and recommendations to prevent recurrence to the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation and to the Safety Review Board (SRB).
- f. Review of events requiring 24 hour written notification to the Commission.
- g. Review of unit operations to detect potential nuclear safety hazards.
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## ADMINISTRATIVE CONTROLS

### RESPONSIBILITIES (Continued)

- i. Review of the Security Plan and implementing procedures and shall submit recommended changes to the SRB.
- j. Review of the Emergency Plan and implementing procedures and shall submit recommended changes to the SRB.

### AUTHORITY

6.5.1.7 The PRB shall:

- a. Recommend in writing to the Plant Manager approval or disapproval of items considered under 6.5.1.6(a) through (d) above.
- b. Render determinations in writing with regard to whether or not each item considered under 6.5.1.6(a) through (e) above constitutes an unreviewed safety question.
- c. Provide written notification within 24 hours to the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation and the Safety Review Board of disagreement between the PRB and the Plant Manager; however, the Plant Manager shall have the responsibility for resolution of such disagreements pursuant to 6.1.1 above.

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6.5.2.1 The SRB shall function to provide independent review and audit of designated activities in the areas of:

- a. Nuclear power plant operations,
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## ADMINISTRATIVE CONTROLS

### RESPONSIBILITIES (Continued)

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### FUNCTION (Continued)

- d. Metallurgy,
- e. Instrumentation and control,
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### COMPOSITION

6.5.2.2 The SRB shall be composed of a minimum of seven persons who as a group provide the expertise to review and audit the operation of a nuclear power plant. The Chairman and Vice Chairman and other members shall be appointed by the Executive Vice President - Power Supply or such other person as he shall designate. The composition of the SRB shall meet the requirements of ANSI N18.7-1976.

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### CONSULTANTS

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### MEETING FREQUENCY

6.5.2.5 The SRB shall meet at least once per calendar quarter during the initial year of unit operation following fuel loading and at least once per six months thereafter.

## ADMINISTRATIVE CONTROLS

### AUDITS

6.5.2.8 Audits of unit activities shall be performed under the cognizance of the SRB. Each inspection or audit shall be performed within the specified time interval with:

1. A maximum allowable extension not to exceed 25% of the inspection or audit interval.
2. A total maximum combined interval time for any 3 consecutive inspection or audit intervals not to exceed 3.25 times the specified inspection or audit interval.

These audits shall encompass:

- a. The conformance of unit operation to provisions contained within the Technical Specifications and applicable license conditions at least once per 12 months.
- b. The performance, training and qualifications of the entire unit staff at least once per 12 months.
- c. The results of actions taken to correct deficiencies occurring in unit equipment, structures, systems or method of operation that affect nuclear safety at least once per 6 months.
- d. The performance of activities required by the Operational Quality Assurance Program to meet the criteria of Appendix "B" 10 CFR 50, at least once per 24 months.
- e. The Emergency Plan and implementing procedures at least once per 24 months.
- f. The Security Plan and implementing procedures at least once per 24 months.
- g. Any other area of unit operation considered appropriate by the SRB or the Senior Vice President Power Supply.
- h. The Fire Protection Program and implementing procedures at least once per 24 months.
- i. An independent fire protection and loss prevention inspection and audit shall be performed annually utilizing either qualified offsite licensee personnel or an outside fire protection firm.
- j. An inspection and audit of the fire protection and loss prevention program shall be performed by an outside qualified fire consultant at intervals no greater than 3 years. During the year in which the inspection or audit occurs, the requirements of 6.5.2.8i can be affected concurrently.

### AUTHORITY

6.5.2.9 The SRB shall report to and advise the Executive Vice President - Power Supply on those areas of responsibility specified in Sections 6.5.2.7 and 6.5.2.8.

## ADMINISTRATIVE CONTROLS

### RECORDS

6.5.2.10 Records of SRB activities shall be prepared, approved and distributed as indicated below:

- a. Minutes of each SRB meeting shall be prepared, approved and forwarded to the Executive Vice President - Power Supply within 14 days following each meeting.
- b. Reports of reviews encompassed by Section 6.5.2.7 above, shall be prepared, approved and forwarded to the Executive Vice President-Power Supply within 14 days following completion of the review.
- c. Audit reports encompassed by Section 6.5.2.8 above, shall be forwarded to the Executive Vice President-Power Supply and to the management positions responsible for the areas audited within 30 days after completion of the audit.

### 6.6 REPORTABLE OCCURRENCE ACTION

6.6.1 The following actions shall be taken for REPORTABLE OCCURRENCES:

- a. The Commission shall be notified and/or a report submitted pursuant to the requirements of Specification 6.9.
- b. Each REPORTABLE OCCURRENCE requiring 24 hour notification to the Commission shall be reviewed by the PRB and submitted to the SRB and the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation.

### 6.7 SAFETY LIMIT VIOLATION

6.7.1 The following actions shall be taken in the event a Safety Limit is violated.

- a. The unit shall be placed in at least HOT SHUTDOWN within two hours.
- b. The Safety Limit violation shall be reported to the Commission, the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation and to the SRB within 24 hours.



## ADMINISTRATIVE CONTROLS

### SAFETY LIMIT VIOLATION (Continued)

- c. A Safety Limit Violation Report shall be prepared. The report shall be reviewed by the PRB. This report shall describe (1) applicable circumstances preceding the violation, (2) effects of the violation upon facility components, systems or structures, and (3) corrective action taken to prevent recurrence.
- d. The Safety Limit Violation Report shall be submitted to the Commission, the SRB and the Manager of Nuclear Generation or the Vice President and General Manager Nuclear Generation within 14 days of the violation.

### 6.8 PROCEDURES

6.8.1 Written procedures shall be established, implemented and maintained covering the activities referenced below:

- a. The applicable procedures recommended in Appendix "A" of Regulatory Guide 1.33, Revision 2, February 1978.
- b. Refueling operations.
- c. Surveillance and test activities of safety related equipment.
- d. Security Plan implementation.
- e. Emergency Plan implementation.
- f. Fire Protection Program implementation.

6.8.2 Each procedure of 6.8.1 above, and changes thereto, shall be reviewed by the PRB and approved by the Plant Manager prior to implementation and reviewed periodically as set forth in administrative procedures.

6.8.3 Temporary changes to procedures of 6.8.1 above may be made provided:

- a. The intent of the original procedure is not altered.
- b. The change is approved by two members of the plant management staff, at least one of whom holds a Senior Reactor Operator's License on the unit affected.
- c. The change is documented, reviewed by the PRB and approved by the Plant Manager within 14 days of implementation.

## 5.0 Administrative Controls

This section describes administrative and management controls established to implement the HNP Environmental Technical Specifications (ETS). Measures specified in this section include assignments of responsibility, review and audit functions, procedures, and reporting requirements.

Corporate responsibility for implementation of the ETS and for assuring that the station is operated in such a way as to provide protection for the environment rests with the Senior Vice President - Power Supply.

Responsibilities for compliance with the ETS and for the environmental monitoring program required by the ETS are given below.

Independent audit shall be provided for all matters, as discussed in Section 5.3.2, by the Manager of Quality Assurance.

## 5.2 Responsibility

5.1.1 The Plant Manager is responsible for monitoring plant effluents; for operating the plant within the Limiting Conditions for Operation (LCOs) specified in Section 2; and for the collection and measurements associated with all radiological samples described in Section 3.2, except for clams, American shad, shoreline sediment, and the annual surveys. These exceptions are the responsibility of the Manager of Environmental Affairs. The Plant Manager is also responsible for implementing the special surveillance activities described in Sections 4.2 and 4.3.

5.1.2 the Manager of Environmental Affairs is responsible for the environmental monitoring programs specified in Sections 3 and 4, except as noted in Sections 5.1.1 and 5.1.3. He is also responsible for Section 4.1 and for those aspects of Section 3.2 that are not assigned either (i) to the Plant Manager by Section 5.1.1 or (ii) to the Chief Nuclear Engineer by Section 5. The Manager of Environmental Affairs is responsible for coordinating these programs with appropriate groups.

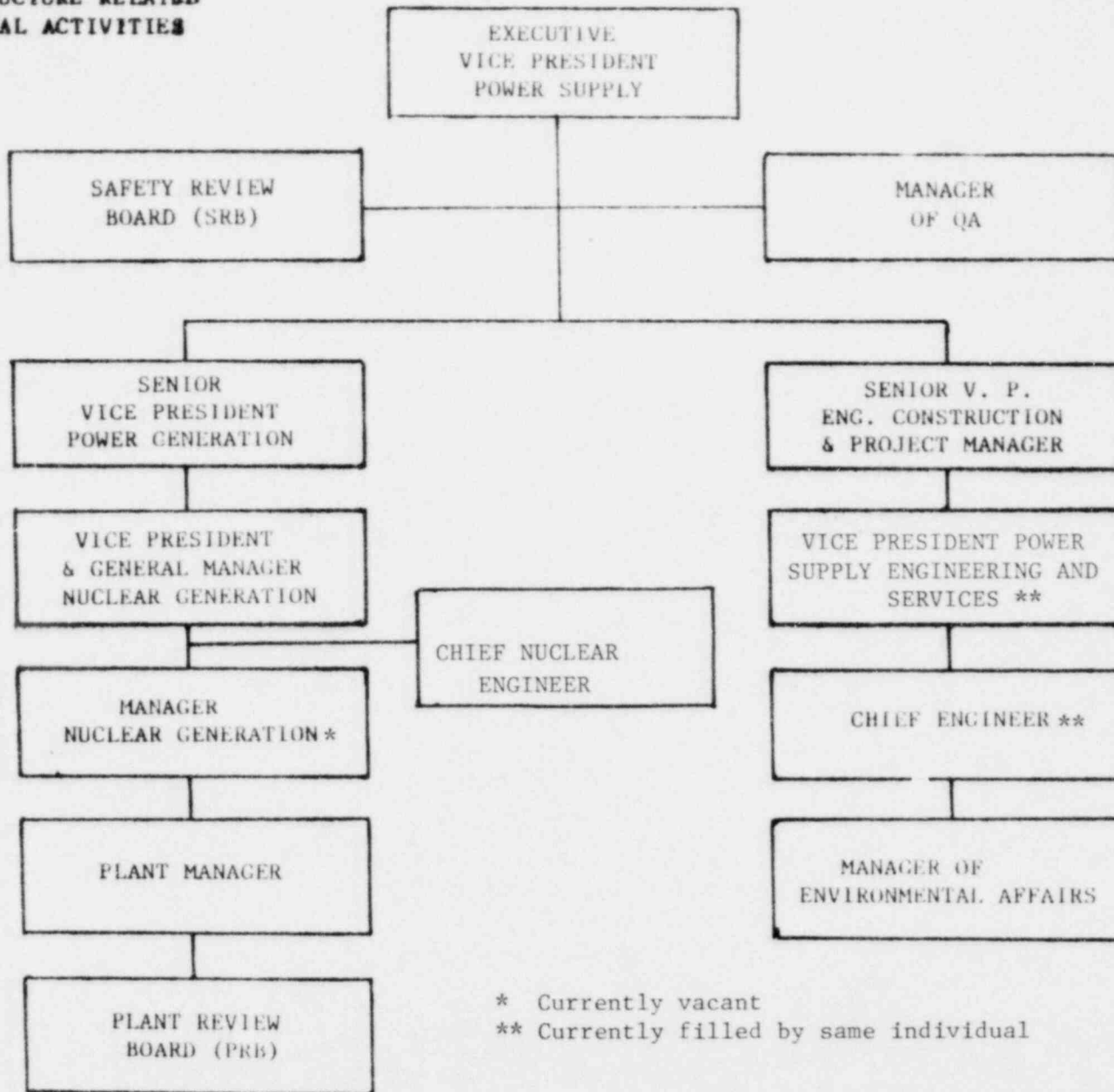
5.1.3 The Chief Nuclear Engineer is responsible for the interpretation, evaluation, and routine reporting of the results of the radiological environmental monitoring program described in Section 3.2.

5.1.4 The Manager of Quality Assurance is responsible for conducting periodic audits of plant operations and the environmental monitoring activities to ensure conformance with the ETS.

## 5.2 Organization

A chart showing company organization relative to environmental matters is presented in Figure 5.2-1. Changes affecting company organization depicted in Figure 5.2-1 will not require NRC approval prior to implementation, but such changes shall be reported to NRC within 30 days in accordance with Section 5.7.2.

ORGANIZATION STRUCTURE RELATED  
TO ENVIRONMENTAL ACTIVITIES



\* Currently vacant  
\*\* Currently filled by same individual

FIGURE 5.2-1