



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555

OCT 21 1992

AC01-2
PDR

MEMORANDUM FOR: William H. Foster
Office of Administration

FROM: Michael T. Lesar, Chief
Rules Review Section
Rules and Directives Review Branch
Division of Freedom of Information
and Publications Services
Office of Administration

SUBJECT: REGULATORY HISTORY PROCEDURES -
ORGANIZATIONAL CONFLICTS OF INTEREST

In a memorandum dated April 5, 1985 (copy attached), the Executive Director for Operations established procedures for ensuring that a complete regulatory history is compiled for each rulemaking action undertaken by an office under his purview. These procedures are applicable to any proposed or final rule submitted for publication in the Federal Register after April 5, 1985. Briefly, these procedures require that--

Documents of central relevance to a rulemaking be maintained, and identified for a source of access; and

An index of documents comprising the regulatory history be developed and submitted to the Regulatory Publications Branch (RPB) within 60 days after the rulemaking is completed.

The proposed rule that would amend 48 CFR Chapter 20 concerning organizational conflicts of interest was published in the Federal Register on August 18, 1992 (57 FR 37140). You should forward the completed index for the proposed rule to RDRB by November 30, 1992. In your transmittal memorandum to NUDOCS, please include the title of the rule, the complete Federal Register citation, and a listing of all parts affected by the document.

To assist you in preparing the list of documents centrally relevant to this rule, place the designator "AE34-1" in the upper right-hand corner of each document, including the transmittal memorandum, that you send to the Nuclear Document System

(NUDOCS), Mail Stop P1-37. Each document transmitted to NUDOCs that can be made available to the public should be marked "PDR" in the upper right-hand corner of the front page. Documents that cannot be made available to the public should be marked "CF" (Central Files) in the upper right-hand corner of the first page. In addition, CF documents should be grouped after the PDR documents in order to streamline the microfiche process.

You should be sure to check all attachments to each document marked "PDR" to ensure that no documents to be withheld are inadvertently released. Examples of documents to be withheld (which sometimes are attached to documents that are released routinely) include Commission vote sheets and SECY Papers. In no case should a Commission vote sheet be released. Under Commission procedures, release of SECY Papers requires the concurrence of a majority of the Commissioners. Accordingly, release of any SECY Paper must be coordinated with the Office of the Secretary. All Commission vote sheets, and any SECY Paper that is to be withheld, should be marked "Central Files only."

Approximately two weeks after you submit the documents to the NUDOCs you should receive a computer printout listing the documents you submitted to the NUDOCs. If you do not receive the printout within two or three weeks, call the NUDOCs hotline, extension 28603, and request the printout. You should forward a copy of this printout, which comprises the regulatory history index, to the RDRB.

If you have any questions, please call me on 492-7758, or Betty Golden of my staff on 492-4268.



Michael T. Lesar, Chief
Rules Review Section
Rules and Directives Review Branch
Division of Freedom of Information
and Publications Services
Office of Administration

Attachment: As stated

COI
Originals
(PDR)
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