

ACRS-2875

PDR 6/21/93

C E R T I F I E D

By: Paul G. Shewmon

Date: April 17, 1993

Summary of Minutes  
ACRS Planning & Procedures  
Subcommittee Meeting  
April 14, 1993

Attendees

ACRS

P. G. Shewmon, Chairman  
J. E. Wilkins  
J. C. Carroll

ACRS Staff

J. T. Larkins, Executive Director  
R. P. Savio  
S. Duraiswamy  
M. F. Lee  
M. MacWilliams  
G. R. Quittschreiber

Others

H. Pastis, Part Time, NRR

Purpose

To discuss aspects of ACRS activities related to:

1. New Members
2. ACRS Fellowship program
3. Election of ACRS Officers
4. Status of Multilateral meeting
5. Implications of Portions of FACA Being Ruled Unconstitutional
6. ACRS Training Session of Russian GAN Specialists
7. Switching from the BBS to AUTOS
8. ACRS Retreat in 1993

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9. Subcommittee Assignments
10. Future Activities

Additional Matters Discussed

1. Individual Members Foreign Travel
2. List of Approved Consultants
3. Information Going to New Members

Discussion/Conclusions

1. NEW MEMBERS (Closed)

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INFORMATION

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FOIA EX(b)(6)  
INFORMATION

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FOIA EX (b)(6)  
INFORMATION

2. ACRS FELLOWSHIP PROGRAM (Open)

As followup to the discussions held during the March 1993 ACRS meeting, Dr. Larkins has polled the Committee members to obtain input as to how the Fellowship program should be structured. It was felt that the results of the poll were not conclusive on the direction the Committee wishes with regard to the Fellowship program. The Subcommittee suggested that the Committee should provide some further direction on this matter.

Dr. Shewmon noted that with regard to his discussion with Chairman Selin concerning Mark Stella's reappointment, Selin suggested that temporary employees should be given a specific block of time to do a specific job. Temporary employees should not continue to be rehired as temporaries. However, he would consider some extension of term for Mr. Stella to complete specific tasks or allowing him to compete for a permanent position.

3. ELECTION OF ACRS OFFICERS (Closed)

The Committee decided at its February 11-13, 1993 meeting that an election should be held during its May 1993 meeting to elect a new member-at-large to fill the vacancy created on Dr. Shewmon's retirement. The new member-at-large will be expected to come to the Planning and Procedures meeting on June 9, 1993.

The Chairman should remind the Committee that an election for the office of member-at-large will be held at the May 1993 meeting. The following members have indicated that they would be willing to serve as member-at-large:

Dr. Kress

Dr. Lewis

Mr. Lindblad

Mr. Wylie

Mr. Davis

4. STATUS OF MULTILATERAL MEETING (Open)

It was noted that a formal French/German invitation addressed to Chairman Selin, from M. Laverie, Director of Nuclear Safety Installation in France, and M. Hohlefelder, General Director of the BMU/RS in Germany, was sent March 11, 1993 asking the Commission to convey an invitation to the Chairman of the ACRS. Chairman Selin has asked that the ACRS prepare a response for his signature. A draft response, prepared by the ACRS staff letter for Chairman Selin's signature is attached.

An overall agenda, containing places and dates for the October 11-15, 1993 meeting, similar to the information that was provided to the Committee in early February, was sent to the ACRS by a letter from J. Hulst, Head of International Relations in the DSIN in France, dated March 25, 1993. This letter specifies the registration fee for food and lodging as being \$480.00 per participant and \$360.00 per spouse attending. It also provides other pertinent information.

A letter from Adolf Birkhofer, RSK, and Francois Cogne, GPR, dated March 24, 1993 was sent to the ACRS detailing a proposal for the technical meeting agenda. They have asked that the ACRS prepare no more than five papers for the 2 1/2 days of technical meetings. Copies of the paper should be made available to the RSK no later than September 20, 1993. They did ask for early comments on their proposed agenda topics.

The Subcommittee suggested that the Committee discuss the following and take action as necessary during the April ACRS meeting:

- Decide which members will be giving papers at the October meeting and which members should attend. It was noted that Chairman Selin only wants to send those specific members that are needed to participate. The Commission has given some direction to Dr. Larkins concerning attendance at this meeting. This matter should be discussed with the members.
- The Committee should provide the GRS and the RSK with a letter providing comments to, or agreement with, the proposed technical agenda that was provided. Dr. Wilkins will prepare this draft letter for Committee consideration.

During the May 1993 ACRS meeting, the Committee should provide a list of proposals for papers (paper titles and presenters) that will provide copies by September 20th and will present papers at the October meeting. This list should be sent to the RSK by May 15, 1993.

5. Implications of Portions of FACA Being Ruled Unconstitutional (Open)

Dr. Lewis had asked that the ACRS staff find the possible implications on the ACRS of a District Court order that certain sections of the Federal Advisory Committee Act (FACA) to certain meetings of the President's Task Force on National Health Care Reform are unconstitutional.

OGC and ACRS staff review indicate that the ruling will have no effect on the application of FACA to the work of the ACRS. The ruling was that the application of certain sections of FACA to certain meetings of the President's Task Force is unconstitutional as a violation of the separation of powers.

The Task force was told to have all meetings, including subgroups, open to the public until such time that the Task Force was in full compliance with FACA. All fact finding and fact reporting meetings of the Task Force must comply fully with the requirements of FACA. The ACRS already meets all of these requirements.

Dr. Shewmon asked that the ACRS staff look more into the details of whether Committee members can be paid for writing reports, giving speeches and other nuclear related matters outside the Agency in view of a recent Supreme Court decision on this matter.

6. ACRS Training Session of Russian GAN Specialists (Open)

Dr. Wilkins reviewed a draft one day training program for Russian GAN on June 3, 1993 on the functions of the ACRS and suggested that some topics



might be of more interest than others. He asked for ACRS staff assistance in providing him material for his portion of the training.

It was suggested that it would be appropriate to provide lunch for the Russian participants at the briefing. Helen Pastis, NRR, will provide the ACRS office with information on the meeting arrangements and whether lunch can be provided.

7. Switching from the BBS to AUTOS (Open)

It was noted that the present BBS will continue for at least another 6 months. The ACRS staff is working with the Office of Information Resources Management to overcome issues related to security and viruses with regard to members/consultants outside the NRC having access to the local area network (LAN).

Mr. Carroll suggested that a poll of the members be taken to find out all the problems/questions with the present BBS so that these matters can be resolved on the AUTOS. The Sysop should prepare a list of BBS users concerns with regard to the BBS and prepare a list of common questions and answers on the use of the system.

8. ACRS Retreat in 1993 (Open)

The last ACRS retreat was in 1991 in Baltimore, MD. The Committee should decide if it wishes to have a retreat in 1993. The Subcommittee suggested that this be brought up to the Committee to see if another retreat should be held during 1993 and what topics might be discussed.



9. Subcommittees Assignments (Open)

A list of proposed Subcommittee assignments was given to the Subcommittee similar to the Assignments that were passed out at the March 1993 Committee meeting. Members comments will be requested at the April meeting.

10. FUTURE ACTIVITIES (Open)

A separate future activities handout was given to the Subcommittee and discussed. This matter will be discussed at a Future Activities session at the Committee meeting.

Additional Matters Discussed

1. Individual Members Foreign Travel (Open)

The matter of members scheduling foreign or domestic travel at ACRS expense was discussed. It was suggested that members get the Committees approval before foreign travel is scheduled. This matter will be discussed with the Committee.

2. List of Approved Consultants (Open)

All consultants terms will expire on June 30, 1993. A list of all consultants that the Committee wishes to retain is needed. A list containing the names of all consultants that the Committee has used recently has been passed out to the members asking for them to suggest whether each consultant should be retained, removed or no opinion.

3. Information Going to New Members (Open)

New members presently get a lot of information when they come aboard as new members, but that they are not necessarily told some of the important things that they find out over time from others concerning matters such as the following:

- use of the office telephones
- frequent flyer miles
- reporting of hours worked
- home office allowance
- etc.

It was suggested that the following be considered for new members:

- An hour or longer briefing and question and answer period to discuss administrative matters.
- A short and detailed Guidance Book on administrative matters could be given to new members.
- New members could have mentors assigned to them to discuss administrative matters of interest.

The meeting was adjourned at 4:45 p.m.