

Effective Date: 11/10/81

SMUD - Rancho Seco  
Emergency Plan Procedure

AP 569

RELEASE OF INFORMATION TO THE PUBLIC AND MEDIA

TABLE OF CONTENTS

	<u>Page No.</u>
1.0 PURPOSE	2
2.0 RESPONSIBILITY	2
3.0 INITIATING CONDITIONS	2
4.0 PRECAUTIONS AND LIMITATIONS	3
5.0 INSTRUCTIONS	3
6.0 REFERENCES	5
7.0 ATTACHMENTS	5

8112280202 811222  
PDR ADOCK 05000312  
F PDR

1.0 PURPOSE

This procedure delineates the requirements and actions necessary for the release of information to the public and news media concerning an emergency condition at the Rancho Seco Nuclear Generating Station which has required the activation of the Rancho Seco Emergency Plan.

2.0 RESPONSIBILITY

- 2.1 This procedure provides instructions to the Emergency Coordinator regarding the mechanisms for releasing information to the public and news media.
- 2.2 This procedure provides instructions to the Media Center Coordinator for preparation and release of information to the news media.
- 2.3 This procedure provides instructions to emergency organization personnel who may be called on to review news releases for technical accuracy.

3.0 INITIATING CONDITIONS

An emergency condition which requires activation of the Rancho Seco Emergency Plan has been declared by the Emergency Coordinator as defined in procedure AP 501 "Recognition and Classification of Emergency".

#### 4.0 PRECAUTIONS AND LIMITATIONS

- 4.1 All official District news releases will be issued only after being reviewed for technical accuracy and approved by the Emergency Manager or the Emergency Coordinator.
- 4.2 Routine news releases which do not involve events which require activation of the Rancho Seco Emergency Plan shall be made in accordance with standard administrative policies of the Rancho Seco Nuclear Generating Station.
- 4.3 During an emergency, any news media personnel who arrive at the plant site shall be denied access unless their presence is specifically approved by the Emergency Coordinator.
- 4.4 The security force shall direct news media personnel to one of the following locations.
  - 4.4.1 In the event of a Notification of an Unusual Event or an Alert, news media personnel will be directed to the Information Center.
  - 4.4.2 In the event of a Site Area Emergency or a General Emergency, news media personnel will be directed to the Media Center.
- 4.5 This procedure does not address the requirements and mechanisms for planning and holding of press conferences.
- 4.6 This procedure does not include guidelines and requirements of providing the public with recommendations for emergency actions or responses.

#### 5.0 INSTRUCTIONS

##### 5.1 Immediate Actions

- 5.1.1 Upon activation of the Rancho Seco Emergency Plan, the Media Center Coordinator will report to the Emergency Operations Facility (EOF) in the event of a Site Area Emergency or a General Emergency. In the event of a Notification of an Unusual Event or an Alert, he will report to the Technical Support Center (TSC).

5.2 Subsequent Actions

- 5.2.1 The Media Center Coordinator will prepare an initial news release, from Attachment 7.1, "Prepared Statements for the News Media".
- 5.2.2 Once prepared, the initial news release (Attachment 7.1) shall be reviewed by the Plant Status and Technical Information Coordinator (or other individual as appropriate) for technical accuracy.
- 5.2.3 The initial news release shall then be approved by the Emergency Manager or the Emergency Coordinator.
- 5.2.4 The Media Center Coordinator will notify the news media listed in Attachment 7.2, "Media Notification List" and read the initial news release (Attachment 7.1).
- 5.2.5 If the emergency condition warrants it (i.e., Site Area Emergency or General Emergency) the Media Center Coordinator will activate the Media Center in accordance with procedure AP 563 "Activation of the Media Center".
- 5.2.6 The Media Center Coordinator shall prepare and issue updated news releases periodically during the time that the Rancho Seco Emergency Plan is in effect. All subsequent news releases will be prepared on the form in Attachment 7.3, "Public Information News Release Form".
- 5.2.7 Once the Media Center has been properly activated, the Media Center Coordinator will:
  - 5.2.6.1 Notify the public information representatives of the various County Emergency Organizations prior to the news release and coordinate a joint briefing, if possible.
  - 5.2.6.2 Prior to its release to the news media, release the approved statement, along with any special instructions or information to local, State, and Federal officials and agencies.
  - 5.2.6.3 Insure hard copies of the news release are made available to the personnel/activities listed in Attachment 7.4, "Hard Copy News Release Distribution List".

5.2.8 The Media Center Coordinator shall coordinate all activities of news media teams permitted onsite and forward all news media requests for access to the site to the Emergency Manager.

5.2.9 The Media Center Coordinator shall designate an individual to handle all requests for information regarding the emergency, which are received from local, State, and Federal agencies and officials who are not directly involved in emergency response and recovery efforts.

5.3 Closeout Procedure

5.3.1 When the Emergency Manager has declared the emergency situation closed-out, the Media Center Coordinator will issue the Event Close-out News Release, (Attachment 7.1, Page 5).

6.0 REFERENCES

- 6.1 AP 501 Recognition and Classification of Emergency
- 6.2 AP 563.01 Activation of the Media Center
- 6.3 AP 564.04 Public Information

7.0 ATTACHMENTS

Revision No.

- |  |          |
|--|----------|
| 7.1 Prepared Statements for the News Media   | original |
| 7.2 Media Notification List                  | original |
| 7.3 Public Information News Release Form     | original |
| 7.4 Hard Copy News Release Distribution List | original |

Effective Date: 10/11/81

ATTACHMENT 7.1

PREPARED STATEMENTS FOR THE NEWS MEDIA

NEWS RELEASE DRAFT FOR NOTIFICATION OF AN UNUSUAL EVENT

(Date and time of news release)

Sacramento Municipal Utility District notified Federal, State and local officials at \_\_\_\_\_ of an Unusual Event at their Rancho Seco Nuclear Generating Station.  
(date and time)

As required by the NRC, an Unusual Event is declared for an other-than-normal plant condition not requiring an emergency response from the surrounding counties, the State of California, or the general public.

The Unusual Event was declared as a result of the following events:

(Describe events.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Sacramento Municipal Utility District stated that the plant is  
(shut down.)  
(operating at reduced power.)  
(in the process of being shut down.)  
(operating normally.)

Further details will be provided to the public and news media as they become available.

The Rancho Seco Nuclear Generating Station is a 913-MW nuclear power plant owned and operated by the Sacramento Municipal Utility District and is located approximately 23 miles southeast of Sacramento.

Prepared by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_

(Emergency Manager or  
Emergency Coordinator)

ATTACHMENT 7.1

PREPARED STATEMENTS FOR THE NEWS MEDIA

NEWS RELEASE FOR AN ALERT

(Date and time of news release)

Sacramento Municipal Utility District notified Federal, State and local officials at ( \_\_\_\_\_ ) of an Alert situation  
date and time  
at their Rancho Seco Nuclear Generating Station.

As required by the NRC, an Alert is declared for an actual or potential degradation of plant safety systems. Any release of radioactivity would be small and undetectable beyond a one-half mile radius of the plant.

The ALERT was declared as a result of the following events:

(Describe events.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Sacramento Municipal Utility District stated that the plant is  
(shut down.)

- (operating at reduced power.)
- (in the process of being shut down.)
- (operating normally.)

Further details will be provided to the public and news media as they become available.

The Rancho Seco Nuclear Generating Station is a 913-MW nuclear power plant owned and operated by the Sacramento Municipal Utility District and is located approximately 23 miles southeast of Sacramento.

Prepared by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_

(Emergency Manager or  
Emergency Coordinator)

Effective Date: 11/10/81

ATTACHMENT 7.1

PREPARED STATEMENTS FOR THE NEWS MEDIA

NEWS RELEASE FOR A SITE AREA EMERGENCY

(Date and time of news release)

Sacramento Municipal Utility District notified Federal, State and local officials at (\_\_\_\_\_) of a Site Area Emergency  
date and time  
at their Rancho Seco Nuclear Generating Station.

As required by the NRC, a Site Area Emergency is declared for actual or potential failure of major plant functions needed to protect the public. Any release of radioactivity may affect areas within a one-half mile radius of the plant.

The Site Area Emergency was declared as a result of the following events:

(Describe events.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Sacramento Municipal Utility District stated that the plant is  
(shut down.)

- (operating at reduced power.)
- (in the process of being shut down.)
- (operating normally.)

Further details will be provided to the public and news media as they become available.

The Rancho Seco Nuclear Generating Station is a 913-MW nuclear power plant owned and operated by the Sacramento Municipal Utility District and is located approximately 23 miles southeast of Sacramento.

Prepared by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_  
(Emergency Manager or  
Emergency Coordinator)

Effective Date: 11/10/81

ATTACHMENT 7.1

PREPARED STATEMENTS FOR THE NEWS MEDIA

NEWS RELEASE FOR A GENERAL EMERGENCY

(Date and time of news release)

Sacramento Municipal Utility District notified Federal, State and local officials at (\_\_\_\_\_) of a General Emergency at their Rancho Seco Nuclear Generating Station.  
date and time

As required by the NRC, a General Emergency is declared for actual or imminent releases of radioactivity which may require protective actions by the general public.

The General Emergency was declared as a result of the following events:

(Describe events.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Sacramento Municipal Utility District stated that the plant is (shut down.)

(operating at reduced power.)

(in the process of being shut down.)

(operating normally.)

Further details will be provided to the public and news media as they become available.

The Rancho Seco Nuclear Generating Station is a 913-MW nuclear power plant owned and operated by the Sacramento Municipal Utility District and is located approximately 23 miles southeast of Sacramento.

Prepared by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_

(Emergency Manager or  
Emergency Coordinator)

Effective Date: 11/10/81

ATTACHMENT 7.1

PREPARED STATEMENTS FOR THE NEWS MEDIA

EVENT CLOSE-OUT NEWS RELEASE DRAFT

(Date and time of news release)

The Sacramento Municipal Utility District, in agreement with Federal, State, and local officials, rescinded the ( \_\_\_\_\_ )  
emergency  
\_\_\_\_\_ ) declaration at the Rancho Seco Nuclear  
classification  
Generating Station at ( \_\_\_\_\_ ).  
date and time

The 913-MW nuclear power plant is now (operating normally.)  
(at safe shutdown.)

Complete details will be provided to the public and news media as they become available.

Prepared by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_

(Emergency Manager or  
Emergency Coordinator)

Effective Date: 11/10/81

ATTACHMENT 7.2  
MEDIA NOTIFICATION LIST

<u>WIRE SERVICE</u>	<u>TELEPHONE NO.</u>	<u>IF NO ANSWER</u>
Associated Press	448-9555	(415) 621-7432 or (213) 746-1200
United Press International	445-7755	

<u>RADIO</u>	<u>TELEPHONE NO.</u>	<u>IF NO ANSWER</u>
KGNR	441-5272	444-0752 or 417-KGNR
KFBK	929-5325	924-3222
KRAK	482-7100	483-3327
KJOY (Stockton)	(209) 466-2844	(209) 948-8434
KXOA	446-4965	446-6690
KSFM (Woodland)	422-1025	
KROY	441-4950	

<u>TELEVISION</u>	<u>TELEPHONE NO.</u>	<u>IF NO ANSWER</u>
KCRA TV (3)	444-7316	
KOVR TV (13)	927-1313	925-4483
KTXL TV (40)	454-4548	
KXTV TV (10)	441-2345	446-3945

<u>NEWSPAPERS</u>	<u>TELEPHONE NO.</u>	<u>IF NO ANSWER</u>
Sacramento Bee	446-9611	
Sacramento Union	442-7811	
Chronicle (San Francisco)	445-5658	(415) 777-7100



Effective Date: 11/10/81

ATTACHMENT 7.4

HARD COPY NEWS RELEASE DISTRIBUTION LIST

Insure hard copies of all news releases dealing with the emergency situation at the Rancho Seco site are distributed to the following personnel/activities:

- 1) Emergency Operations Facility (EOF)
- 2) Technical Support Center (TSC)
- 3) Media Center
- 4) San Joaquin County
- 5) Sacramento County
- 6) Amador County
- 7) Xerox Copies to be made available to members of the press.