

CORPORATE EMERGENCY PLAN PROCEDURES INDEX

Peach Bottom Units 2 and 3

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| <u>200 Series Corporate Emergency Organization and Related Facilities</u> |  |                        |                     |                          |
| EP-C-201  | Emergency Control Officer/Headquarters<br>Emergency Control Center | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-202  | Site Emergency Coordinator   | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-203  | Recovery Manager   | 6/30/81                | 1                   | 6/30/81                  |
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| EP-C-218      | Health Physics and Chemistry<br>Coordinator | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-219      | Procedure Support Coordinator               | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-220      | Instrument and Control Coordinator          | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-221      | Licensing Support Coordinator               | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-222      | Systems Engineering Coordinator             | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-223      | Construction Coordinator                    | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-224      | Planning and Scheduling Coordinator         | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-225      | Rad Waste Coordinator                       | 6/30/81                | 1                   | 6/30/81                  |
| EP-C-226      | Core Physics Coordinator                    | 6/30/81                | 1                   | 6/30/81                  |

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-201 Emergency Control Officer

Purpose

To delineate the responsibilities and actions of the Emergency Control Officer and to prescribe procedures for establishment and functioning of the Headquarters Emergency Control Center.

References

Emergency Plan, Sec. 5 (Organizational Control of Emergencies)  
Emergency Plan, Sec. 6 (Activation of Emergency Organization)  
Emergency Plan, Sec. 7 (Emergency Facilities and Equipment)  
EP 209 Telephone List for Emergency Use

Action Level

The Headquarters Emergency Control Center is activated at the direction of the Emergency Control Officer. This would be expected for the following classes of emergencies:

- 1) Site Area Emergency (EP-104)
- 2) General Emergency (EP-105)

Procedure

The Headquarters Emergency Control Center is located at the Main Office Building of the Philadelphia Electric Company, 2301 Market Street, Philadelphia. It is the main location where Corporate Support personnel report when activated and is the central location from which Corporate Support functions are carried out. Communications, plant drawings and procedures are available. The hub of the Headquarters ECC is on the 7th floor. A map of the Peach Bottom Atomic Power Station area for tracking wind direction and radiological data is located on this floor.

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Immediate Actions

1. The Emergency Control Officer shall:

- a. Proceed to the Headquarters Emergency Control Center.
- b. Activate Corporate Emergency Support personnel as appropriate (see EP-209 for telephone numbers). For a General Emergency, the Emergency Control Officer shall verify activation of:
  - (1) Manager, Public Information (or Manager, Corporate Communications)
  - (2) Emergency Security Officer,
  - (3) Medical Director,
  - (4) Administrative and Logistics Manager.

These personnel are notified directly by the Site Emergency Coordinator in accordance with EP-C-202.

- c. Review the procedures for the following support functions.
  - (1) Administrative and Logistics Manager (EP-C-206)
  - (2) Transmission and Distribution Support Coordinator (EP-C-213)
  - (3) Emergency Security Officer (EP-C-215)
  - (4) Medical Director (EP-C-205)
  - (5) Design and Construction Support Officer (EP-C-216)
  - (6) Emergency Information Officer (EP-C-214)

These personnel will report directly to the Emergency Control Officer. Based on this review, and the recommendations of the personnel listed above, determine which major items are of the highest priority because of the urgency of the requirements, the long lead times involved, or the complexity of the tasks to be undertaken by the support organizations.

- d. Conduct meetings as necessary with appropriate persons performing corporate support functions to accomplish the following:
  - (1) Assign responsibility for fulfilling the priority requirements.
  - (2) Assign the priorities of the major tasks.



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Immediate Actions

1. The Emergency Control Officer shall:

- a. Proceed to the Headquarters Emergency Control Center.
- b. Activate Corporate Emergency Support personnel as appropriate (see EP-209 for telephone numbers). For a General Emergency, the Emergency Control Officer shall verify activation of:
  - (1) Manager, Public Information (or Manager, Corporate Communications)
  - (2) Emergency Security Officer,
  - (3) Medical Director,
  - (4) Administrative and Logistics Manager.

These personnel are notified directly by the Site Emergency Coordinator in accordance with EP-C-202.

- c. Review the procedures for the following support functions.
  - (1) Administrative and Logistics Manager (EP-C-206)
  - (2) Transmission and Distribution Support Coordinator (EP-C-213)
  - (3) Emergency Security Officer (EP-C-215)
  - (4) Medical Director (EP-C-205)
  - (5) Design and Construction Support Officer (EP-C-216)
  - (6) Emergency Information Officer (EP-C-214)

These personnel will report directly to the Emergency Control Officer. Based on this review, and the recommendations of the personnel listed above, determine which major items are of the highest priority because of the urgency of the requirements, the long lead times involved, or the complexity of the tasks to be undertaken by the support organizations.

- d. Conduct meetings as necessary with appropriate persons performing corporate support functions to accomplish the following:
  - (1) Assign responsibility for fulfilling the priority requirements.
  - (2) Assign the priorities of the major tasks.

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- (3) Assign deadlines and establish a schedule for periodic progress reports.
- e. Determine that necessary communication links are available.

Follow-up Actions

- 1) The Emergency Control Officer has overall responsibility for the following:
  - a. Management of the Corporate Support functions.
  - b. Ensuring effective liaison with General Electric Company, Bechtel, other contractors, and other utilities which provide support to the plant.
  - c. Coordinating with the Emergency Director and Site Emergency Coordinator in determining when to modify the Emergency Organization for the recovery phase.
- 2) Depending on the nature and duration of the emergency, conditions at the plant site, and other factors, the Emergency Control Officer may direct that specific support functions be moved to the plant site.

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*My name*

Philadelphia Electric Company  
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Emergency Plan Implementing Procedure

EP-C-202 Site Emergency Coordinator

Purpose

To delineate the responsibilities and actions of the Site Emergency Coordinator.

References

Emergency Plan, Sec. 5 (Organizational Control of Emergencies)  
Emergency Plan, Sec. 6 (Activation of Emergency Organization)  
Emergency Plan, Sec. 7 (Emergency Facilities and Equipment)  
EP 209 Telephone List for Emergency Use

Action Level

The Site Emergency Coordinator is activated for the following classes of emergencies:

1. Site Area Emergency (EP-104)
2. General Emergency (EP-105)

Procedure

NOTE: The EOF is located in the Unit 1 Administration Building, on the second floor. The EOF is the central location for coordinating response activities of on-site and off-site organizations. The major functions of this facility include:

- 1) environmental and radiological surveys
- 2) analysis of off-site samples
- 3) electric power coordination and planning
- 4) dose projection calculations

5) coordination with off-site agencies.

The EOF function is possible under any of the emergency classifications.

#### Immediate Actions

1. The Site Emergency Coordinator shall:

- a. Proceed to the Emergency Operations Facility.
- b. Report organizationally to the Emergency Control Officer.
- c. Notify the following (see EP-209 for telephone numbers):
  - (1) Emergency Control Officer.
  - (2) Nuclear Regulatory Commission, Region I, Office of Inspection and Enforcement.
  - (3) Department of Energy, Brookhaven Area Radiological Assistance Program (if hazards extend outside the site boundary).

For a General Emergency, also notify the following:

- (4) Manager, Public Information (or Manager, Corporate Communications)
  - (5) Medical Director
  - (6) Emergency Security Officer
  - (7) Administrative and Logistics Manager
- d. Supervise the activation of the EOF. The Radiation Survey Team shall perform the initial steps in activating the EOF on their arrival.
  - e. Request the collection of environmental station samples per EP-315, if necessary.
  - f. Through the Radiation Survey Team Leader, direct all radiation surveys conducted in off-site areas.

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Follow-up Actions

1. The Site Emergency Coordinator is responsible for the following:
  - a. Maintaining awareness of plant status and being alert to potential off-site consequences of the emergency.
  - b. Coordinating between the On-Site Emergency Organization and the Off-Site Emergency Organization, when activated, to obtain necessary additional facilities, equipment, supplies, personnel, or technical services.
  - c. Coordinating with the Emergency Control Officer concerning personnel, equipment, and materials expected to arrive at the plant site.
  - d. Ensuring preparations are made for check-in of incoming personnel, especially with regard to site area access control, indoctrination of visiting personnel, maintenance of proper security, issuing dosimeters and preparing exposure records, and distribution of protective clothing and equipment.
  - e. Providing management direction for the establishment and functioning of the Emergency Support Center.
  - f. Supervising the functioning of the Emergency Operations Facility.
  - g. Reviewing with the Emergency Director the current status of information provided to agencies of the Off-Site Emergency Organization and relieving the Emergency Director of this responsibility. The Site Emergency Coordinator will then serve as the primary on-site contact for Federal, State, and local emergency response agencies which dispatch personnel to the plant vicinity, and will provide status and assessment information to agencies of the Off-Site Emergency Organization.
  - h. Providing direction for Philadelphia Electric Emergency Organization personnel who are dispatched to the plant site and for support personnel activated by Philadelphia Electric Company.
  - i. Keeping the Emergency Control Officer and the Emergency Director appraised of actions taken and of consequences off-site.

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- j. Coordination with the Corporate-Government Liaison, Emergency Director and the Emergency Control Officer in determining when to modify the Emergency Organization for the recovery phase, and informing various agencies and organizations when the modification is to be implemented.

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Emergency Plan Implementing Procedure

EP-C-203 Recovery Manager

Purpose

To delineate the responsibilities and actions of the Recovery Manager.

References

Emergency Plan, Sec. 5 (Organizational Control of Emergencies)  
Emergency Plan, Sec. 6 (Activation of Emergency Organization)  
Emergency Plan, Sec. 7 (Emergency Facilities & Equipment)  
EP-209 Telephone List for Emergency Use

Action Level

After deliberation with the Emergency Director and the Site Emergency Coordinator and the Corporate-Government Liaison, the Emergency Control Officer announces the initiation of the Recovery phase and assumes the title of Recovery Manager.

Procedure

The Recovery Manager is a representative of the office of the Vice President, Electric Production, or the Vice President, Engineering and Research Department. The Recovery Manager has overall responsibility for design, analysis, construction and implementation of activities associated with recovery from the emergency, and shall ensure that plans and significant actions have the concurrence of managers of affected organizations. The Recovery Manager shall:

1. Assume all the functions of the Emergency Control Officer (EP-C-201).

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2. Operate from the Emergency Operations Facility or the Emergency Support Center.
3. Activate corporate support personnel as appropriate (see EP-209 for telephone numbers).
4. Review the procedures for the following support functions.
  - a) Medical Director (EP-C-205)
  - b) Administration and Logistics Manager (EP-C-206)
  - c) Emergency Security Officer (EP-C-215)
  - d) Design and Construction Support Officer (EP-C-216)
  - e) Planning and Scheduling Coordinator (EP-C-224)
  - f) Rad Waste Coordinator (EP-C-225)
  - g) Core Physics Coordinator (EP-C-206)

These personnel will report directly to the Recovery Manager. Based on this review, and the recommendations of the personnel listed above, determine which major items are of the highest priority.

5. Conduct meetings as necessary with appropriate persons performing corporate support functions.
6. Direct those activities designed to maintain the plant in a safe condition and restore operations.
7. Maintain records identifying communications, problems, corrective actions and results related to the emergency.



*M. J. Loney*

Philadelphia Electric Company  
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EP-C-204 Corporate-Government Liaison

Purpose

To delineate responsibilities and actions of the personnel performing Corporate-Government Liaison.

References

Emergency Plan, Sec. 5 (Organizational Control of Emergencies)

Action Level

The Emergency Control Officer shall notify the Corporate-Government Liaison for Site and General Emergencies.

Procedure

Corporate-Government Liaison shall:

1. Report to the Headquarters, normal work area.
2. Establish and maintain contact with Emergency Central Officer and the Public Information Officer to obtain information concerning plant status and environmental consequences of the incident.
3. Establish and maintain contact with state and federal governmental authorities.
4. Serve as the primary management representative to government authorities during the course of the emergency.
5. Determine the necessity for and timing of the emergency organization evaluation from the initial response phase

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organization to the recovery phase organization in coordination with the Emergency Control Officer, the Site Emergency Coordinator and the Emergency Director.

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EP-C-205 Medical Director

Purpose

To delineate the responsibilities and actions of the Medical Director.

References

Emergency Plan, Sec. 5.3.1.11  
EP-209 Telephone List for Emergency Use  
EP-C-202 Site Emergency Coordinator  
Harford Memorial REA Procedure  
RMC - Emergency Medical Assistance Plan

Action Level

The Emergency Control Officer shall activate Corporate Support personnel upon notification by the Interim Emergency Director or Site Emergency Coordinator. For a General Emergency, the Site Emergency Coordinator directly notifies the Medical Director per EP-C-202.

Procedure

The Philadelphia Electric Medical Department, under the direction of the Medical Director, maintains agreements with local physicians to act as Company physicians in the PBAPS area. The Medical Department is consulted in all cases of serious injury or significant radiation exposure and will make arrangements for expanded medical care at the plant if emergency conditions warrant.

The Medical Director or his alternate shall:

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1. Report to Headquarters normal work area.
2. Report organizationally to the Emergency Control Officer.
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site (especially regarding radiological and safety hazards). Attempt to determine how many casualties are in each of the following categories (listed in priority of treatment):
  - a. Excessive contamination - serious injury
  - b. Excessive radiation exposure - serious injury
  - c. No radiation involved - serious injury
  - d. Excessive contamination - no serious injury
  - e. Excessive radiation exposure - no serious injury

Initial estimates of the numbers and categories of casualties are sufficient.

4. Contact Radiation Management Corporation in cases involving radiation exposure or contamination. If necessary, dispatch the RMC Radiation Emergency Medical Team (REM Team) to the site to provide emergency treatment and evaluation.
5. Casualties should be handled with respect to their priority of treatment:
  - a. Excessive Contamination - Serious Injuries
    - (1) If there are large numbers of seriously injured contaminated persons, efforts to decontaminate injured personnel should be expedited, if possible, so that they can be moved to the conventional portion of the hospital.
    - (2) If transporting victims to Philadelphia is possible (depending on the nature of the person's injuries, available transportation, and traffic conditions) contaminated injured personnel can be diverted to Radiation Management Corporation facilities.
    - (3) Subsequent testing and evaluation of contamination exposure must be carefully followed up for all victims so affected.
  - b. Excessive Radiation Exposure - Serious Injuries, and No Radiation Involved - Serious Injuries

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- (1) These patients should be handled by conventional hospital admittance procedures. If there are contaminated injured personnel, it is especially critical that injured patients with only radiation exposure do not contribute unnecessarily to overloading the Harford Memorial Hospital's capacity for handling contaminated injured patients.
- (2) Subsequent treatment for excessive radiation exposure must be carefully followed up for all patients so affected.

c. Excessive Contamination - No Serious Injuries

- (1) These patients can be handled by on-site decontamination teams, including, if necessary, the RMC REM Team.
- (2) Subsequent testing and evaluation of contamination exposure must be carefully followed up for all victims so affected.

d. Excessive Radiation Exposure - No Serious Injury

Subsequent treatment for excessive radiation exposure must be carefully followed up for all patients so affected.

6. Coordinate with the Emergency Director or Site Emergency Coordinator, local hospitals, physicians, and the Radiation Management Corporation to ensure proper care for affected personnel. In event of large numbers of casualties, try to optimize use of the available facilities. If necessary, establish temporary treatment centers using local physicians and/or the Radiation Management Corporation REM Team.
7. Consider long-term medical assistance requirements which have significant lead times, including, for example, the following:
  - a. Establish on-site medical treatment and evaluation centers
  - b. Restocking medical supplies
  - c. Preparing large numbers of emergency medical records

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- d. Administratively tracking large numbers of patients being treated in various facilities
  - e. Establishing follow-up contamination and radiation exposure evaluation and treatment.
- 8. Coordinate with the Administrative and Logistics Manager for transportation, stores, and purchasing requirements.
  - 9. Notify the Site Emergency Coordinator of actions taken and other actions planned. The On-Site Emergency Organization should be aware of what personnel are expected to arrive at the site so that preparations can be made for site area access control, plant access control, indoctrination of visiting personnel, maintenance of proper security, issuance of dosimetry and preparation of exposure records, and distribution of protective clothing and equipment.
  - 10. Coordinate with the Emergency Security Officer or Site Emergency Coordinator for clearance through roadblocks and traffic control points.
  - 11. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Visiting personnel must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

*M. J. Lawry*

Philadelphia Electric Company  
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Emergency Plan Implementing Procedure

EP-C-206 Administrative and Logistics Manager

Purpose

To delineate the responsibilities and actions of the Administrative and Logistics Manager.

References

Emergency Plan, Sec. 5.3.1.2  
EP-209 Emergency Telephone List  
EP-C-202 Site Emergency Coordinator

Action Level

The Emergency Control Officer shall activate the Administrative and Logistics Manager upon notification by the Interim Emergency Director or Site Emergency Coordinator. For a General Emergency, the Site Emergency Coordinator directly notifies the Logistics Manager per EP-C-202.

Procedure

The Administrative and Logistics Manager is responsible for providing the necessary Logistic Support during an emergency including the following:

a. Urgent Requirements:

- (1) Contracting for or arranging for support services and equipment immediately required at the site.
- (2) Transportation for corporate, contractor, or government personnel proceeding to the site immediately, including



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arrangements for vehicles, drivers, fuel, escorts, and maps or directions to the site.

- (3) Accommodations for emergency support personnel proceeding to the site immediately, including reservations at local motels/hotels.
- (4) Feeding plant shift, plant staff and contractor personnel currently at the site, including preparation and delivery of food and beverages.

b. Long-Term Requirements with Long Lead Times:

- (1) Obtaining large or specialized tools and equipment.
- (2) Contracting for or arranging for support services and equipment required at the site.
- (3) Establishing shuttle service to the site and in the general site area.
- (4) Providing maintenance, repairs, and fuel for large numbers of vehicles.
- (5) Providing accommodations for large groups at or near the site.
- (6) Providing temporary office space and office supplies.
- (7) Establishing long-term food services at or near the site.
- (8) Providing temporary toolsheds, outdoor workshops, or temporary storage sheds.
- (9) Providing temporary sanitary facilities at the site.
- (10) Staffing designated stores issue points and establishing temporary storerooms.

The Administrative and Logistics Manager shall:

- 1. Report to the Headquarters, normal work area.
- 2. Report organizationally to the Emergency Control Officer.
- 3. Activate or verify activation of the following personnel, as necessary (see EP-209 for telephone numbers):



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- a. Support Personnel Procurement Coordinator
- b. Support Personnel Accommodations Coordinator
- c. Transportation Coordinator
- d. Purchasing Coordinator
- e. Communications Coordinator
- f. Stores Division Coordinator
- g. T&D Support Coordinator

These personnel will report directly to the Administrative and Logistics Manager.

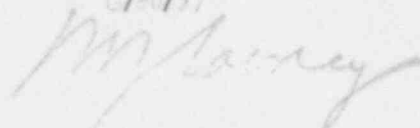
- 4. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site (especially regarding radiological and safety hazards), and anticipated support requirements. This is best done by discussion with the Emergency Control Officer and/or the Site Emergency Coordinator.
- 5. Review the procedures for the support functions listed in step 3. As soon as possible, recommend to the Emergency Control Officer which items should be of highest priority either because of the urgency of the requirements, the long lead times involved, or the complexity of the tasks to be undertaken by the support organizations.
- 6. Maintain contact with the persons listed in Step 3 to accomplish the following:
  - a. Assign responsibility for fulfilling the priority requirements.
  - b. Establish the priorities of the tasks, as assigned by the Emergency Control Officer. Assign the priorities of tasks not addressed by the Emergency Control Officer.
  - c. Assign deadlines and establish a schedule for periodic progress reports.
- 7. Direct the actions of the personnel listed in Step 3 in fulfilling the requirements in their order of priority.

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8. Coordinate with the Emergency Security Officer or the Site Emergency Coordinator for clearance through roadblocks and traffic control points.
9. Coordinate with the Transmission and Distribution Support Coordinator for emergency site electric power.
10. Periodically notify the Emergency Control Officer and the Site Emergency Coordinator of actions taken and of other actions planned. The On-Site Emergency Organization should be aware of what personnel are expected to arrive at the site so that preparations can be made for site area access control, plant access control, indoctrination of visiting personnel, maintenance of proper security, issuance of dosimetry and preparation of exposure records, and distribution of protective clothing and equipment.
11. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. All visiting personnel should be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

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Emergency Plan Implementing Procedure

C-EP-207 Support Personnel Procurement Coordinator

Purpose

To delineate the responsibilities and actions of the Support Personnel Procurement Director.

References

Emergency Plan, Sec. 5.3.1.3

Action Level

The Emergency Control Officer shall activate the Administrative and Logistics Manager upon notification by the Interim Emergency Director or Site Emergency Coordinator. For a General Emergency, the Site Emergency Coordinator directly notifies the Administrative and Logistics Manager per EP-C-202. The Support Personnel Procurement Coordinator shall be activated by the Administrative and Logistics Manager.

Procedure

The general responsibility of the Support Personnel Procurement Coordinator is to coordinate the procurement of manpower and materials from sources outside the Philadelphia Electric Company on an expedited basis to support the emergency response. Examples include the following:

a. Urgent Requirements

- (1) Radiological support services - environmental and personnel monitoring services as necessary.

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- (2) Portable instrumentation and instrument calibration/repair.
- (3) Health Physics and Chemistry Technicians.

b. Long-Term Requirements

- (1) Engineering expertise - as would be necessary to perform engineering analysis or for planning design modifications (this will probably require the services of General Electric, Bechtel, or other engineering consulting firms).
- (2) Contract maintenance personnel - including electricians, pipefitters, boilermakers, steamfitters, painters, laborers, welders, and other tradesmen.
- (3) Other temporary personnel - including secretaries, clerks, security personnel, bus or truck drivers.
- (4) Nuclear Power Plant Operations Consultants.
- (5) Nuclear Power Plant Operators.

The Support Personnel Procurement Group Coordinator shall:

- 1. Report to the Headquarters, normal work area.
- 2. Report organizationally to the Administrative and Logistics Manager.
- 3. Obtain as clear an understanding as possible of the nature of the emergency; the conditions at the site (especially regarding radiological and safety hazards).
- 4. Coordinate with the Purchasing Coordinator to arrange for required personnel and services and to fulfill the requirements in the order of their priority, as established by the Administrative and Logistics Manager.
- 5. Coordinate with the Transportation Coordinator to ensure arrangements are made for transportation of personnel from their initial point of arrival to their final destination.
- 6. Coordinate with the Support Personnel Accommodations Coordinator to ensure arrangements are made for accommodations, escorts (if necessary), and transportation of personnel from their initial point of arrival to their final destination.

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7. Coordinate with the Emergency Security Officer, through the Administrative and Logistics Manager, for clearance through roadblocks and traffic control points.
8. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: THE INSTITUTE OF NUCLEAR POWER OPERATIONS CAN PROVIDE ASSISTANCE IN LOCATING SOURCES OF EMERGENCY MANPOWER AND EQUIPMENT (SEE EP-209 FOR INPO HOTLINE TELEPHONE NUMBER).

NCTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Visiting personnel must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

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Emergency Plan Implementing Procedure

EP-C-208 Support Personnel Accommodations Coordinator

Purpose

To delineate the responsibilities and actions of the Support Personnel Accommodations Coordinator.

References

Emergency Plan, Sec. 5.3.1.4  
EP-209 Telephone List for Emergency Use

Action Level

The Support Personnel Accommodations Coordinator shall be activated by the Administrative and Logistics Manager.

Procedure

The Support Personnel Accommodations Director is responsible for providing transportation and lodging for support personnel. Examples include the following:

a. Urgent Requirements

- (1) Accommodations for support personnel proceeding to the site immediately, including reservations at local hotels/motels.
- (2) Transportation for support personnel proceeding to the site immediately including drivers, escorts, and maps or directions to the site.

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- (3) Feeding plant shift, plant staff, and contractor personnel currently at the site, including preparation and delivery of food and beverages.

b. Long-Term Requirements with Long Lead Times:

- (1) Accommodations for large groups at or near the site.
- (2) Long-term food services and drinking water at or near the site (food preparation would normally be located at the Emergency Support Center (ESC)).
- (3) Temporary sanitary facilities (existing facilities should be activated, if possible).
- (4) Designated areas at airports or railroad stations to enable assembling personnel for movement to the site.

The Support Personnel Accommodations Coordinator shall:

1. Report to the Headquarters, normal work area.
2. Report organizationally to the Administrative and Logistics Manager.
3. Activate emergency staff personnel as necessary (e.g., Transportation Director, Housing Director, and Food Director).
4. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site (especially regarding radiological and safety hazards), and anticipated support requirements. The Administrative and Logistics Manager and the Emergency Control Officer will conduct meetings and assign responsibilities, establish priorities, assign deadlines, and establish a schedule for periodic progress reports.
5. Conduct a meeting with the persons listed in step 3 to accomplish the following:
  - a. Assign responsibility for fulfilling the requirements, in the order of priority established by the Administrative and Logistics Manager.
  - b. Assign deadlines and establish a schedule for periodic progress reports.



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6. Direct the actions of the personnel listed in step 2 in fulfilling the requirements in their order of priority.
7. Coordinate with the Purchasing Coordinator for contracting requirements.
8. Coordinate with the Transportation Coordinator in fulfilling transportation requirements for transportation of personnel from their initial point of arrival to their final destination.
9. Coordinate with the Emergency Security Officer, through the Administrative and Logistics Manager, for clearance through roadblocks and traffic control points.
10. Coordinate with the Communications Coordinator for providing telephone service in temporary office spaces and work spaces.
11. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

CAUTION: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



*Mytomey*

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-209 Purchasing Coordinator

Purpose

To delineate the responsibilities and actions of the Purchasing Coordinator.

References

Emergency Plan, Sec. 5.3.1.6  
EP-209 Telephone List for Emergency Use

Action Level

The Purchasing Coordinator shall be activated by the Administrative and Logistics Manager.

Procedure

The Purchasing Coordinator shall function as the emergency organization purchasing agent.

The Purchasing Coordinator shall:

1. Report to normal work area.
2. Report organizationally to the Administrative and Logistics Manager.
3. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site, and anticipated contract requirements. The Administrative and Logistics Manager will assign responsibilities, establish priorities, assign deadlines, and establish a schedule for periodic progress reports.

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4. Review the contract files and general services agreements in force and determine if there are any requirements not covered by existing agreements. Necessary new contracts must be drafted as soon as practical. Standardized letters of intent can be issued in lieu of contracts to expedite fulfillment of requirements.
5. Coordinate with the Administrative and Logistics Manager and other members of his staff in fulfilling the requirements in the order of their priority.
6. Coordinate with Stores Division Coordinator concerning availability of supplies for corporate stock. Initiate purchase of non-stock items.
7. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should formally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

*Mylooney*

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-210 Transportation Coordinator

Purpose

To delineate the responsibilities and actions of the Transportation Coordinator.

References

Emergency Plan, Sec. 5.3.1.5  
EP-209 Telephone List for Emergency Use

Action Level

The Transportation Coordinator shall be activated by the Administrative and Logistics Manager.

Procedure

The Transportation Coordinator is responsible for providing transportation as directed for personnel, incoming materials and equipment and for personnel on site. Specific examples include the following:

a. Urgent Requirements:

Transportation for materials and equipment required at the site immediately, including arrangements for vehicles, drivers, fuel, and maps or directions to the site.

b. Long-Term Requirements with Long Lead Times:

- (1) Obtaining necessary vehicles or transportation services for future transportation needs, including autos, trucks, buses, and helicopters.

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- (2) Transportation for materials and equipment from their initial point of arrival to their final destination.
- (3) Maintenance, repairs, and fuel for large numbers of vehicles.
- (4) Shuttle service to the site and in the general site area.
- (5) Designated areas at airports or railroad stations to enable staging equipment and materials for movement to the site.
- (6) Accommodate requests for transportation direct from county and state agencies.

The Transportation Coordinator shall:

1. Report to normal work area.
2. Send representative to the Headquarters Emergency Control Center who shall report to the Administration and Logistics Manager.
3. Report organizationally to the Administrative and Logistics Manager.
4. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site, and anticipated contract requirements. The Administrative and Logistics Manager will assign responsibilities, establish priorities, assign deadlines, and establish a schedule for periodic progress reports.
5. Coordinate with the Support Personnel Accommodations Coordinator in determining personnel transportation requirements and provide necessary vehicles and support.
6. Coordinate with the Emergency Security Officer for clearance through roadblocks and traffic control points.
7. Coordinate with the Purchasing Coordinator to fulfill the requirements in the order of their priority, as established by the Administrative and Logistics Manager.
8. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

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NOTE:

Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

*M. J. [Signature]*

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-211 Communications Coordinator

Purpose

To delineate the responsibilities and actions of the Communications Coordinator.

References

Emergency Plan, Sec. 5.3.1.7  
EP-209 Telephone List for Emergency Use

Action Level

The Communications Coordinator shall be activated by the Administrative and Logistics Manager.

Procedure

The Communications Coordinator is responsible for fulfilling requirements for expanded communication and office supply requirements.

The Communications Coordinator shall:

1. Report to the Headquarters, normal work area.
2. Report organizationally to the Administrative and Logistics Manager.
3. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site (especially regarding radiological and safety hazards), and anticipated communications requirements. The Administrative and Logistics Manager will assign responsibilities, establish

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priorities, assign deadlines, and establish a schedule for periodic progress reports.

4. Coordinate with the Support Personnel Procurement Coordinator in fulfilling requirements for temporary office supplies.
5. Coordinate with the Support Personnel Accommodations Coordinator in determining requirements for telephone service in temporary office spaces in the order of their priority.
6. Coordinate with the Purchasing Coordinator in fulfilling communications requirements, in the order of their priority, as established by the Administrative and Logistics Manager.
7. Coordinate with the Emergency Security Officer, through the Administrative and Logistics Manager, for clearance through roadblocks and traffic control points.
8. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-212 Stores Division Coordinator

Purpose

To delineate the responsibilities                      actions of the Stores  
Division Coordinator.

References

Emergency Plan, Sec. 5.3.1.8  
EP-209 Telephone List for Emergency Use

Action Level

The Stores Division Coordinator shall be activated by the  
Administrative and Logistics Manager.

Procedure

The Stores Division Coordinator shall:

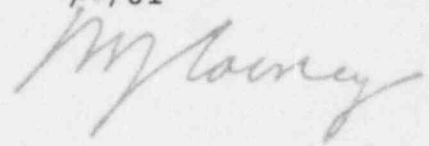
1. Report to normal work area.
2. Report organizationally to the Administrative and Logistics  
Manager.
3. Send representative to the Headquarters Emergency Control  
Center who shall report to the Administration and Logistics  
Manager.
4. Obtain as clear an understanding as possible of the nature  
the emergency, the conditions at the site (especially  
regarding radiological and safety hazards). The  
Administrative and Logistics Manager will assign



responsibilities, establish priorities, assign deadlines, and establish a schedule for periodic progress reports.

5. Staff-designated stores issue points on a 24-hour-a-day basis and establish and operate temporary storerooms, as deemed necessary.
6. Coordinate with the Purchasing Coordinator in fulfilling resupply requirements and with the Transportation Coordinator for transportation requirements.
7. Coordinate with the Emergency Security Officer, through the Administrative and Logistics Manager, for clearance through roadblocks and traffic control points.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-213 Transmission and Distribution Coordinator

Purpose

To delineate the responsibilities and actions of the Transmission and Distribution Support Coordinator.

References

Emergency Plan, Sec. 5.3.1.9  
EP-209 Telephone List for Emergency Use

Action Level

The Administrative and Logistics Manager shall activate the Transmission and Distribution Coordinator.

Procedure

The Transmission and Distribution Support Coordinator shall:

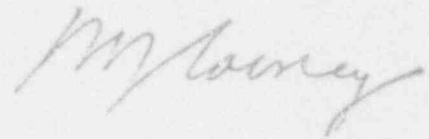
1. Report to the Headquarters, normal work area.
2. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site (especially regarding radiological and safety hazards). The Administrative and Logistics Manager will assign responsibilities, establish priorities, assign deadlines, and establish a schedule for periodic progress reports.
3. Fulfill emergency manpower and equipment needs using personnel from the Electric Transmission and Distribution Department, as directed by the Administrative and Logistics Manager.

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4. Coordinate with the Administrative and Logistics Manager in providing emergency site electric power and lighting.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-214 Emergency Information Personnel

Purpose

To delineate the responsibilities and actions of the following Emergency Information Personnel:

1. Emergency Information Officer
2. On-Site Information Liaison
3. Muddy Run News Media Coordinator
4. Corporate News Media Coordinator

References:

Emergency Plan, Section 5.3.1.13  
Emergency Plan, Appendix G (Corporate Communications Plan)  
EP-209 Telephone List for Emergency Use  
EP-C-202 Site Emergency Coordinator

Action Level

The Emergency Control Officer shall notify the Manager, Public Information. For a General Emergency, the Site Emergency Coordinator directly notifies the Manager, Public Information per EP-C-202. If the Manager, Public Information is not available, the Manager, Corporate Communications is notified. Additional notifications are made according to the Corporate Communications plan.

Procedure

1. Emergency Information Officer

a. Vice President, Corporate Communications, shall assume the title of Emergency Information Officer. The Emergency Information Officer shall:

- a. Report to Headquarters

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- b. Determine overall emergency communications policy with the Emergency Control Officer and Chief Executive Officer.
  - c. Have final authority in deciding content of news releases.
  - d. Determine the necessity for activating the Muddy Run News Center.
2. Muddy Run News Media Coordinator

The Manager, Public Information shall assume the title of Muddy Run News Media Coordinator. His alternate shall be the Public Information Representative. The Muddy Run News Media Coordinator shall:

- a. Report to Muddy Run News Center when activation of center is required.
- b. Supervise the establishment and staffing of the news center at Muddy Run Park.
- c. Establish contact with EOF to receive information on plant status.
- d. Perform general responsibilities which include the following:
  - 1. Directing the preparation of news releases.
  - 2. Verifying news releases and statements, and obtaining release approval from the Emergency Information Officer, prior to release.
  - 3. Arranging for interviews, statements, and press conferences, and distributing approved news releases and statements.
  - 4. Continuing coordinating with local, state and Federal public information representatives to avoid contradictions in information.
  - 5. Ensuring that adequate supplies of literature regarding Philadelphia Electric, PBAPS, and general nuclear power plant design and terminology are available for the media as background material.

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6. Carrying out additional tasks as specified in the Corporate Communications Plan.
  - e. Terminate Muddy Run News Center Operations when directed by Emergency Information Officer.
3. On-Site Information Liaison
- The Manager, Corporate Communications, shall assume the title of On-Site Information Liaison. His alternate shall be the Senior Community Relations Representative. The On-Site Information Liaison shall:
- a. Report to the Emergency Operations Facility.
  - b. Discuss the situation with the Emergency Control Officer, Site Emergency Coordinator, and Emergency Director. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site (especially regarding radiological and safety hazards). Attempt to determine the following:
    1. The cause of the incident.
    2. The current status of the plant (operating at full load, operating at reduced load, shutdown).
    3. Any radiological or safety hazards including radiation dose rates (in millirem per hour) at specific locations, airborne contamination concentrations (in microcuries per cubic centimeter) and surface contamination (in microcuries per square centimeters) and the time the measurements were made. Also, attempt to obtain radioactivity release rates (if applicable) in terms of a percentage of allowable Technical Specification limit.
    4. Determine if there were any personnel injured, exposed to radiation, or contaminated (for radiation or contamination exposure, attempt to determine the estimated amount of exposure in millirem).
  - c. Be advised which government agencies have been notified. The complete list of agencies which may have been notified include the following:
    - (1) Pennsylvania Emergency Management Agency (PEMA)

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- (2) Maryland Civil Defense Agency
- (3) York County Emergency Management Agency
- (4) Lancaster County Emergency Management Agency
- (5) Chester County Emergency Management Agency
- (6) Harford County Civil Defense Agency
- (7) Cecil County Civil Defense Agency
- (8) NRC, Region I, Office of Inspection and Enforcement
- (9) Department of Energy, Brookhaven Area, Radiological Assistance Program
- (10) Pennsylvania State Police
- (11) Bureau of Radiation Protection, Pennsylvania Department of Environmental Resources (BRP)
- (12) Delaware Civil Defense Agency
- (13) New Jersey Civil Defense Agency

Determine, from BRP representative or Site Emergency Coordinator, if any protective actions are planned, including evacuation, access control, and protection of food products.

- d. Transmit information obtained to the Muddy Run News Center. Maintain liaison between the EOF and the News Center.

#### 4. Corporate News Media Coordinator

The Manager, Editorial Services, shall assume the title of Corporate News Media Coordinator. His alternate shall be the Director of Employee Information. The Corporate News Media Coordinator shall:

- a. Report to the Headquarters, Corporate Communication offices (2301 Market Street News Center).
- b. Supervise activities of the 2301 Market Street News Center, as described in Corporate Communications Plan.
- c. Coordinate the notification of Pennsylvania and Maryland State information officers.
- d. Coordinate plans for Company broadcasts to alert the public through radio and television broadcasts.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements,



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and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-215 Emergency Security Officer

Purpose

To delineate the responsibilities and actions of the Emergency Security Officer.

References

Security Plan

Emergency Plan, Sec. 5.3.1.10

EP-209 Telephone List for Emergency Use

EP-C-202 Site Emergency Coordinator/EOF

Action Level

The Emergency Security Officer shall be activated by the Emergency Control Officer. For a General Emergency, the Site Emergency Coordinator directly notifies the Emergency Security Officer per EP-C-202.

Procedure

The Emergency Security Officer shall:

1. Report to the Headquarters Emergency Control Center.
2. Report organizationally to the Emergency Control Officer.
3. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site (especially regarding radiological and safety hazards).
4. When directed by the Emergency Control Officer, dispatch personnel to the site and direct them to report to the

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Security Team Leader for assignments (additional security personnel will probably be needed to assist in site area access control, plant access control, indoctrination of visiting personnel, maintenance of proper security, and preparation and issuance of security badges.

5. Maintain liaison with the Pennsylvania State Police and local law enforcement agencies. If traffic controls are imposed, coordinate with participating agencies to ensure clearance is authorized for personnel proceeding to the site.
6. Coordinate with the Emergency Security Team Leader at the plant, through the Emergency Control Officer, in fulfilling emergency security requirements in their order of priority as established by the Emergency Control Officer.
7. Periodically notify the Emergency Control Officer and Site Emergency Coordinator of actions taken and of other actions planned. The on-Site Emergency Organization should be aware of what personnel are expected to arrive at the site so that preparations can be made for site area access control, plant access control, indoctrination of visiting personnel, maintenance of proper security, issuance of dosimetry and preparation of exposure records, and distribution of protective clothing and equipment.
8. Coordinate with the Administration and Logistics Manager for transportation requirements.
9. Recommend to the Emergency Control Officer when to relax plant security requirements for the affected plant, as permitted by 10 CFR 73.55 and Corporate Security Plan.
10. Coordinate with the on-site Security Team Leader for personnel accountability.
11. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

*M. J. Loney*

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-216 Design and Construction Support Officer

Purpose

To delineate the responsibilities and actions of the Design and Construction Support Officer.

References

Emergency Plan, Sec. 5.3.1.12  
EP-209 Telephone List for Emergency Use

Action Level

The Design and Construction Support Officer shall be activated by the Emergency Control Officer or the Recovery Manager.

Procedure

The Design and Construction Support Officer is responsible for managing the technical evaluation, design and construction efforts of the on-site emergency organization.

a. Urgent Requirements:

- (1) Providing engineering and technical specialists to staff the Emergency Support Center.
- (2) Establishing direct contact with General Electric, Bechtel, or other engineering/construction firms to resolve technical matters which must be immediately resolved.

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b. Long-Term Requirements with Long Lead Times:

- (1) Ensuring engineering, design, and construction activities are adequately staffed in a timely manner.
- (2) Coordinate with the Administration and Logistics Manager in obtaining necessary temporary facilities for the Emergency Support Center.
- (3) Resolving technical or administrative matters with General Electric, Bechtel, or other engineering/construction firms.

The Design and Construction Support Officer shall:

1. Report to the Headquarters, normal work area.
2. Report organizationally to the Recovery Manager (or to the Emergency Control Officer in initial phase).
3. Obtain as clear an understanding as possible of the nature of the emergency, the conditions at the site (especially regarding radiological and safety hazards), and anticipated support requirements. This is best done by discussion with the Emergency Control Officer.
4. As soon as possible recommend to the Emergency Control Officer which actions are of highest priority either because of the urgency of the requirements, the long lead times involved, or the complexity of the tasks to be undertaken by support organizations.
5. Take steps to satisfy the requirements in the order of their priority, as determined by the Emergency Control Officer.
6. Coordinate with the Administrative and Logistics Manager for contracting, temporary facilities, and transportation requirements.
7. Periodically notify the Emergency Control Officer and Site Emergency Coordinator of actions taken and of other actions planned. The On-Site Emergency Organization should be aware of what personnel are expected to arrive at the site so that preparations can be made for site area access control, plant access control, indoctrination of visiting personnel, maintenance of proper security, issuance of dosimetry and preparation of exposure records, and distribution of protective clothing and equipment.

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8. Assume additional responsibilities including the following:

- a. Directing, coordinating, and approving engineering, design, and construction activities.
- b. Ensuring that design and review activities are controlled and that cognizant portions of the emergency organization are aware of planned actions.
- c. Coordinating the integration of General Electric, Bechtel, or other engineering/construction firm personnel into the Emergency Organization.
- d. Ensuring that construction activities are adequately staffed in a timely manner.

The following support personnel report to the Design and Construction Support Officer in the recovery phase:

- (1) QA/QC Coordinator
- (2) HP&C Coordinator
- (3) Procedure Support Coordinator
- (4) I&C Coordinator
- (5) Licensing Support Coordinator
- (6) Systems Engineering-Mechanical and Electrical
- (7) Construction
- (8) Consultants

9. Notify the Site Emergency Coordinator of actions taken and other actions planned. The On-Site Emergency Organization should be aware of what personnel are expected to arrive at the site so that preparations can be made for site area access control, plant access control, indoctrination of visiting personnel, maintenance of proper security, issuance of dosimetry and preparation of exposure records, and distribution of protective clothing and equipment.
10. Coordinate with the Emergency Security Officer or the Site Emergency Coordinator for clearance through roadblocks and traffic control points.
11. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Visiting personnel must be properly instructed concerning directions to the plant or site, hazards at

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the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



*McLain*

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-217 Quality Assurance/Quality Control Coordinator

Purpose

To delineate the responsibilities and actions of the Quality Assurance/Quality Control Coordinator.

References

Emergency Plan, Sec. 5.4.6.5  
EP-209 Telephone List for Emergency Use

Action Level

The Quality Assurance/Quality Control Coordinator shall be activated by the Design and Construction Support Coordinator.

Procedure

The Quality Assurance/Quality Control Coordinator shall:

1. Report to Headquarters, normal work area.
2. Report organizationally to the Design and Construction Support Officer.
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site.
4. Staff QA/QC functions to support any construction or modification activities. Use resources primarily from the QA Division, QA section of the E&R Department, and QC personnel from the Construction Division of the E&R Department or from the Maintenance Division of the Electric Production Department.

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5. Identify additional resources needed to the Design and Construction Support Coordinator.
6. Interface with Construction Coordinator, Systems Engineering Coordinators and I&C Coordinator in establishing installation inspection requirements.
7. Supervise the performance of installation inspections.
8. Monitor administrative systems and practices used by on-site groups to ensure proper controls and efficient methods are utilized.
9. Provide primary interface with and necessary escorts for NRC representatives.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-218 Health Physics and Chemistry Coordinator

Purpose

To delineate the responsibilities and actions of the Health Physics and Chemistry Coordinator.

References

Emergency Plan, Sec. 5.4.6.6  
EP-209 Telephone List for Emergency Use

Action Level

1. During the initial phase, the Health Physics and Chemistry Coordinator shall be notified by either the Emergency Director or the Site Emergency Coordinator.
2. During the recovery phase, the Health Physics and Chemistry Coordinator may be contacted by the Design and Construction Support Officer.

Procedure

The Health Physics and Chemistry Coordinator is responsible for providing the necessary technical support for on-site and off-site health physics and chemistry activities during an emergency.

The Health Physics and Chemistry Coordinator shall:

1. Report to Emergency Operations Facility.
2. Report to the Emergency Director or Site Emergency Coordinator initially and primarily; to the Design and

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Construction Support Officer concerning support activities in the recovery phase.

3. Obtain as clear an understanding as possible of the nature of the emergency and conditions at the site (especially regarding radiological and safety hazards).
4. Identify requirements for the on-site and off-site radiological sampling and analysis activities. Additional resources necessary shall be identified to the Administrative and Logistics Manager in the initial phase and the Design and Construction Support Officer in the recovery phase.
5. Provide manpower and supervision assistance to support Emergency Operations Facility activities.
6. Provide technical assistance to in-plant and off-site health physics and chemistry activities.
7. Review recovery plans and procedures for ALARA, health physics, and chemistry considerations and developing necessary plans for shielding, special tools, dry runs on mockups, access to control/clothing change areas, special radiation surveys, and special sampling techniques.
8. Coordinate with the plant staff health physics and chemistry personnel and assisting in resolving problems.
9. Provide technical support and manpower to the Rad Waste Coordinator.
10. Provide backup capabilities for dose assessment.
11. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-219 Procedure Support Coordinator

Purpose

To delineate the responsibilities and actions of the Procedure Support Coordinator.

References

Emergency Plan, Sec. 5.4.6.7

EP-209 Telephone List for Emergency Use

Action Level

The Procedure Support Coordinator shall be activated by the Design and Construction Support Officer.

Procedure

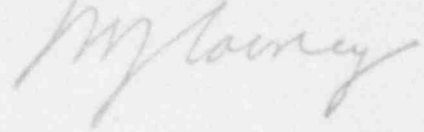
The Procedure Support Coordinator shall:

1. Report to Emergency Operations Facility.
2. Report organizationally to the Design and Construction Support Officer.
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site.
4. Identify additional resources necessary for procedure development to the Design and Construction Support Officer.
5. Revise existing operating and other procedures as necessary to reflect existing emergency conditions.

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6. Prepare recovery procedures based upon approved plans and methods.
7. Coordinate with other emergency organization and plant staff groups to obtain the necessary technical inputs for the procedures.
8. Coordinate the overall procedure development, review, and approval process.
9. Coordinate with Administrative Engineer on the plant staff to obtain required materials and clerical support for preparation, duplication, and distribution of procedures.
10. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-220 Instrument and Control Coordinator

Purpose

To delineate the responsibilities and actions of the Instrument and Control coordinator.

References

Emergency Plan, Sec. 5.4.6.1

EP-209 Telephone List for Emergency Use

Action Level

The Instrument and Control Coordinator shall be activated by the Design and Construction Support Officer.

Procedure

The Instrument and Control Coordinator shall:

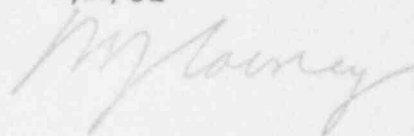
1. Report to the Headquarters, normal working area.
2. Report organizationally to the Design and Construction Support Officer.
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site.
4. Staff I&C technical analysis and design activities using resources primarily from the Electrical Engineering Division and Susquehanna Tests Branch.
5. Identify additional resources needed, including General Electric or Bechtel resources, to the D&C Support Officer.



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6. Analyze I&C problems and develop plans or methods for continued capability to monitor and control plant parameters.
7. Design and coordinate the installation of modifications required for monitoring and controlling plant parameters.
8. Analyze failed or questionable instruments and controls to identify corrective actions or to determine alternate measurement techniques.
9. Coordinate with the plant staff I&C group.
10. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-221 Licensing Support Coordinator

Purpose

To delineate the responsibilities and actions of the Licensing Support Coordinator.

References

Emergency Plan, Sec. 5.4.6.2

EP-209 Telephone List for Emergency Use

Action Level

The Licensing Support Coordinator shall be activated by the Design and Construction Support Coordinator.

Procedure

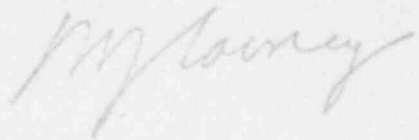
The Licensing Support Coordinator shall:

1. Report to Headquarters, normal working area.
2. Report organizationally to the Design and Construction Support Officer.
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site.
4. Staff licensing-related activities using resources primarily from the Nuclear Section and from the Nuclear and Environmental Section of the Mechanical Engineering Division.
5. Identify additional resources needed, including GE or Bechtel resources, to the D&C Support Officer.

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6. Work with NRC representatives to resolve questions concerning Final Safety Analysis Report and Technical Specification commitments in light of existing plant conditions and to resolve licensing requirements associated with proposed abnormal operating modes or plant modifications.
7. Serve as a consultant to the Plant Operations Review Committee on licensing matters. Coordinate with General Electric, Bechtel, and Philadelphia Electric Company Legal Department on licensing matters.
8. Draft correspondence regarding licensing matters for submittal to NRC.
9. Process correspondence regarding licensing matters through management and legal, and forward to NRC.
10. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-222 Systems Engineering Coordinators

Purpose

To delineate the responsibilities and actions of the Systems Engineering Coordinators.

References

Emergency Plan, Sec. 5.4.6.3

EP-209 Telephone List for Emergency Use

Action Level

The Systems Engineering Coordinators shall be activated by the Design and Construction Support Coordinator.

Procedure

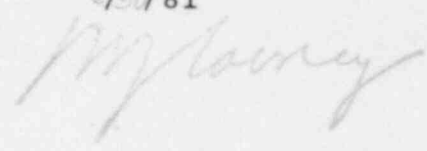
The Systems Engineering Coordinator-Mechanical and the Systems Engineering Coordinator-Electrical, each, shall:

1. Report to Headquarters, normal working area.
2. Report organizationally to the Design and Construction Support Officer.
3. Receive directions from Design and Construction Support Officer on plant status and problem areas.
4. Establish staffs using resources primarily from the Mechanical and Electrical Engineering Departments.
5. Provide technical analysis of problem areas.

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6. Determine design and construction requirements in coordination with plant staff Technical Engineer, General Electric, Bechtel, and the construction requirements.
7. Identify additional resources needed, including GE or Bechtel resources, to the D&C Support Officer.
8. Supervise and coordinate the design and design review activities associated with modifications and new equipment or systems needed in the recovery process.
9. Maintain records identifying communications, problems, corrective actions and results related to the emergency.
10. Keep Design and Construction Support Officer advised of progress.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.



Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-223 Construction Coordinator

Purpose

To delineate the responsibilities and actions of the Construction Coordinator.

References

Emergency Plan, Sec. 5.4.6.4  
EP-209 Telephone List for Emergency Use

Action Level

The Construction Coordinator shall be activated by the Design and Construction Support Officer.

Procedure

The Construction Coordinator shall:

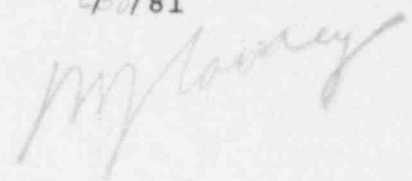
1. Report to Headquarters, normal working area.
2. Report organizationally to the Design and Construction Support Officer.
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site.
4. Assemble construction forces using resources primarily from the Construction Division of the Engineering and Research Department, and the Maintenance Division of the Electric Production Department.

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5. Identify additional resources needed, including General Electric, Bechtel, or other construction firms, to the D&C Support Officer.
6. Provide direct contact with, and supervision of, all construction forces involved in the recovery operation.
7. Coordinate with the Systems Engineering Coordinators in establishing and implementing construction requirements and with the QA/QC Coordinator in establishing and implementing installation QC requirements.
8. Coordinate the procurement of necessary equipment and materials through the Administrative and Logistics Manager, the Stores Division Coordinator, and the Purchasing Coordinator.
9. Supervise the installation of new equipment designed to mitigate the emergency conditions.
10. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.





Philadelphia Electric Company  
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Emergency Plan Implementing Procedure

EP-C-224 Planning and Scheduling Coordinator

Purpose

To delineate the responsibilities and actions of the Planning and Scheduling Coordinator.

References

Emergency Plan, Sec. 5.4.9

EP-209 Telephone List for Emergency Use

Action Level

The Planning and Scheduling Coordinator is activated by the Recovery Manager; this does not preclude his activation during the Initial Phase if it is deemed necessary.

Procedure

The Planning and Scheduling Coordinator shall:

1. Report to the Emergency Operations Facility.
2. Report organizationally to the Recovery Manager (or to the Emergency Control Officer in the Initial Phase).
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site.
4. Develop schedules for implementing recovery plans and sequencing work and operational activities.

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5. Coordinate plant operations with the Design and Construction Support Officer, the Station Superintendent, and Operations Engineer.
6. Follow-up with all organizations to ensure that commitments and milestones are kept.
7. Participate in Recovery Manager meetings, tabulate and follow-up on assigned action items.
8. Advise the Recovery Manager regarding the effectiveness of planning operations.
9. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-225 Rad Waste Coordinator

Purpose

To delineate the responsibilities and actions of the Rad Waste Coordinator.

References

Emergency Plan, Sec. 5.4.10

EP-209 Telephone List for Emergency Use

Action Level

The Recovery Manager activates the Rad Waste Coordinator; this does not preclude his activation in the initial phase if it is deemed necessary.

Procedure

The Rad Waste Coordinator shall:

1. Report to Headquarters, normal working area.
2. Report organizationally to the Recovery Manager (or to the Emergency Control Officer in the initial phase).
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site.
4. Staff technical analysis and design activities to support activities related to radwaste processing by liaison with the Health Physics and Chemistry Coordinator and by using primarily the resources of the Power Plant Services Section.

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5. Identify additional resource needs to the Recovery Manager of HP&C Coordinator.
6. Establish long range schedules and priorities for radwaste processing and coordinating with the Operations Engineer to implement the schedules in conjunction with the Planning and Scheduling Coordinator. This includes solid, liquid, and gaseous wastes.
7. Follow radwaste generation and processing to provide early identification of problem areas.
8. Take the lead in developing any necessary modifications or making repairs to radwaste equipment. Coordinating this activity with the Systems Engineering Coordinators and Construction Coordinator.
9. Follow radwaste shipping to provide early identification of problem areas.
10. Assist the plant staff in resolution of waste disposal problems.
11. Advise the Recovery Manager of progress of waste material handling and disposal operations.
12. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.

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Philadelphia Electric Company  
Peach Bottom Units 2 and 3  
Emergency Plan Implementing Procedure

EP-C-226 Core Physics Coordinator

Purpose

To delineate the responsibilities and actions of the Core Physics Coordinator.

References

Emergency Plan, Sec. 5.4.7

Action Level

The Recovery Manager activates the Core Physics Coordinator; this does not preclude his activation in the Initial Phase if it is deemed necessary.

Procedure

The Core Physics Coordinator shall:

1. Report to Headquarters, normal work area.
2. Report organizationally to the Recovery Manager (or Emergency Control Officer in Initial Phase).
3. Obtain as clear an understanding as possible of the nature of the emergency and the conditions at the site especially the status of the primary coolant system and core condition.
4. Staff core monitoring and analysis activities using resources primarily from the Nuclear Section, Generation Division-Nuclear. Immediate steps, likely during the initial response phase, shall be taken to activate General Electric technical assistance if the safety of core conditions is in question.

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5. Analyze core parameters to determine conditions in the core on an on-going basis and make recommendations to achieve and/or maintain safe conditions.
6. Review proposed plant operations with respect to the effect on core conditions.
7. Provide direction to General Electric personnel on-site and in their home office support group regarding needed analyses.
8. Keep the Recovery Manager appraised of core conditions.
9. Maintain records identifying communications, problems, corrective actions and results related to the emergency.

NOTE: Radiological or safety hazards at the plant or site area mandate special considerations and arrangements. Personnel proceeding to the site must be properly instructed concerning directions to the plant or site, hazards at the plant, access and security requirements, and applicable precautions. Visiting personnel should normally be directed to check-in at the Emergency Support Center when first on-site. Escorts may be necessary.