### ID/3G,3H

### EMERGENCY OPERATIONS FACILITY

460-0				
Emergency Operation	s Facility	Rev.	2	12-15-82
460-1 Emergency Operation	s Facility Set-Up	Rev.	2	12-15-82
460-T1				
Procedure Deleted		Rev.	2	12-15-82

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# EMERGENCY OPERATIONS FACILITY SET-UP

ID/4X

#### A. PURPOSE

The purpose of this procedure is to aid the environs staff personnel in setting up the Emergency Operations Facility for initial use during an emergency.

#### B. REFERENCES

- 1. QEP 550-T4, Emergency Operations Facility Supplies.
- 2. QEP 440-1, Emergency Communications Facilities.

#### C. PREREQUISITES

- 1. The Emergency Operations Facility will be initiated when deemed necessary by the Station Director.
- Upon the decision to initiate the EOF, the Environs Director will instruct the Environs Staff to set up the EOF to accommodate the Environs Staff's needs. The Environs Staff will immediately relocate to the EOF.
- The Environs Director will instruct the Environs Field Teams to gather the appropriate supplies for Field Team duties, relocate to the Information Center, and await further instructions.

#### D. PRECAUTIONS

- This procedure is meant as a guide to the Environs Staff and may be deviated from upon approval of the Environs Director or the Rad-Chem Director.
- 2. A key for the EOF may be obtained from the Shift Engineer.

#### E. LIMITATIONS AND ACTIONS

1. None.

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#### F. PROCEDURE

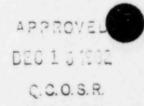
- Upon relocation to the EOF, communications with the TSC should be verified using the yellow phone. A regular telephone may be used, if the yellow phone is not functioning.
- 2. After verifying communications with the TSC, set up the GSEP radio by connecting it with the appropriate phone jack and plugging it into an outlet. Verify that the radio is in the "SCRAMBLE" mode, and test communications by contacting the TSC. At this time, the Environs Director may relocate to the EOF.
- 3. Upon arrival of the Environs Teams at the Information Center, test communications with their portable radios in the "SCRAMBLE" mode. Notify the TSC that the Environs Teams are ready to be dispatched.
- 4. Instruct one of the field teams to travel toward Iowa on a route dictated by the wind direction.
- Tape one film dosimeter and one zeroed pencil dosimeter outside the EOF, above the main doors. Verify presence of sampling supplies and dosimetry as described in QEP 550-T4.
- Conduct periodic dose rate and contamination surveys in the EOF and immediately surrounding area as deemed necessary by the Environs Director.
- 7. Assist the Environs Director as necessary.

#### G. CHECKLISTS

1. None.

#### H. TECHNICAL SPECIFICATION REFERENCES

1. None.



ID/2A,2B

# ADMINISTRATIVE

510-0			
Administrative	Rev. 4	12-18-82	
510-1 Document Control and Review	Rev. 2	01-26-81	
510-2 Off-Site Agency Support	Rev. 1	12-17-80	
510-T1 Agencies to be Sent Agreement Letters	Rev. 2	12-18-82	
510-T2 Suggested Text for Off-Site Agency Agreement Letters	Rev. 1	12-17-80	

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#### AGENCIES TO BE SENT AGREEMENT LETTERS

ID/3I

Dr. Phillip Gustafson Illinois Department of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62706 217-546-8100

Mr. Robert H. Bauer United States Department of Energy Chicago Operations Office 9800 South Cass Avenue Argonne, IL 60439 312-972-2000

Captain Jack Keleher District #7 - Commander Illinois State Police 1510 - 46th Avenue Rock Island, IL 61201 309-755-0428

Mr. Terry Steiger
Emergency Operations Manager
U.S. Army Corps of Engineers
Rock Island District
Clock Tower Building
Rock Island, IL 61201
309-788-6361

Mr. E. Erie Jones Director State of Illinois Emergency Services and Disaster Agency 110 East Adams Street Springfield, IL 62706 217-782-4268

Chief Leroy Schipper Albany Fire Department Albany, IL 61230 309-887-4451 Mr. John C. Stiegel Civil Defense City of East Moline 915 Sixteenth Street East Moline, IL 61244 309-755-5051

Mr. Mark E. Barnes, Director Clinton County Office of Civil Defense and Disaster Services Clinton County City Law Enforcement Center Clinton, IA 52732 319-242-5712

Mr. H. L. Whitfield, Director Scott County - Municipal Civil Defense and Disaster Services Agency Scott County Court House Davenport, IA 52801 319-326-8663

Mr. L. L. Kimmel
Whiteside County Sheriff
Law Enforcement Center
Morrison, IL 61270
815-772-4044

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Mr. Gordy Powell Rock Island County Sheriff P.O. Box 306 Rock Island, IL 61201 309-794-1230

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Mr. Leon Gibson
Dailey/Gibson Funeral Home
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Port Byron, IL 61275
309-523-3151

Mr. John D. Crandall, Director Iowa Office of Disaster Services Hoover State Office Building Room A-29 DesMoines, IA 50319 515-281-3231

Mr. John Murray Murray and Trettal 414 West Frontage Road Northfield, IL 60093 312-273-5600

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Mr. Gary E. Larson Illini Hospital Ambulance Service 801 - 13th Avenue Silvis, IL 61282 309-792-9363

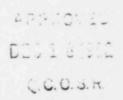
Commanding Officer
U.S. Coast Guard Marine Safety Office
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P.O. Box 3574
St. Paul, Minnesota 55165
612-725-7452

Mr. Harlan Poel Fire Chief P.O. Box 6 Cordova, IL 61242 309-654-2194

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Mr. Leo Huebner Hazelton Environmental Sciences 1500 Frontage Road Northbrook, IL 60062 312-564-0700



# ID/2C,2D

## TRAINING

520-0 Training	Rev.	6	12-18-82	
520-1 Training Procedure	Rev.	3	08-19-82	
520-2 Training for Off-Site Support Agencies	Rev.	2	08-10-81	
520-S1 Procedure Deleted	Rev.	2	08-19-82	
520-T1 Agencies to be Sent Training Invitations	Rev.	2	12-18-82	
520-T2 Suggested Text for Off-Site Agency Meeting and Training Invitation Letter	Rev.	1	12-17-80	
Suggested Text for Off-Site Agency Meeting Invitation Letter	Rev.	1	12-17-80	
520-T4 Suggested Text for OM-Site				
Agency Training Invitation Letter  520-T5	Rev.	1	12-17-80	
QEP Training Requirements for GSEP Directors and Alternates	Rev.	1	08-19-82	

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#### AGENCIES TO BE SENT TRAINING INVITATIONS

ID/3H Dr. Phillip Gustafson Illinois Department of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62706 217-546-8100

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Chief Leroy Schipper Albany Fire Department Albany, IL 61230 309-887-4451

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Mr. Leo Huebner Hazelton Environmental Sciences 1500 Frontage Road Northbrook, IL 60062 312-564-0700

Mr. James G. Keppler Regional Administrator U. S. Nuclear Regulatory Commission Region III 799 Roosevelt Road Glen Ellyn, IL 60137 312-932-2500

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ID/2E,2F

## EMERGENCY EQUIPMENT AND SUPPLIES

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550-0 Emergency Equipment and Supplies	Rev.	9	12-15-82
550-1 First Aid and Decontamination Facilities	Rev.	2	08-01-80
550-2 Inventory of Emergency Equipment	Rev.	2	01-07-82
550-T1 Environs Sampling Supplies	Rev.	4	01-07-82
550-T2 Operational Support Center Emergency Supplies Cabinet	Rev.	4	01-07-82
550-T3 Emergency Situation Film Dosimeters	Rev.	1	05-18-81
550-T4 Emergency Operation Facility Supplies	Rev.	2	12-15-82
550-T5 Technical Support Cedter Supplies	Rev.	1	01-07-82
550-T6 Jane Lamb Memorial Hospital Radiation Emergency Area Supplies and Equipment	Rev.	1	01-22-82

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# EMERGENCY OPERATIONS FACILITY SUPPLIES

ID/4U

The emergency operations facility is near Morrison, Illinois. The inventory of supplies shall be completed quarterly.

Inventory	Completed	
	Signature/Date	

- A Stored at EOF.
- B Either stored at EOF or supplied to EOF upon activation as necessary.
- C Provided to EOF upon short notice (pre-positioned for exercises).

DESCRIPTION	QUANTITY	CATEGORY
SURVEY EQUIPME	NT	
Dose Rate Monitor (such as RM-16)	1	A
Dose Rate Meter (CP)	1	A
Contamination Survey Meter (GM)	1	A
HP-210 Probe w/Sample Holder	2	A
Spare HP-210 Probe	1	В
Spare Batteries for CP and GM	1 set	A
Nu-Con Swears	1 box	A
Survey Sheets	10	A
SAMPLE TAKING EQU	IPMENT	
Air Sampler Powered by Electrical Outlet	1	A
Particulate Filter Paper for Air Sampler	100	A
Silver Zeolite Cartridges	20	В

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DESCRIPTION	QUANTITY	CATEGORY
PROTECTIVE CL	OTHING	
ANTI-C Clothing Sets* (various sizes)	90	В
Surgeons Gloves	1 boz	A
Cotton Glove Liners	90 pair	A
Rain Gear	10	В
Latex Gloves	90 pair	A
Masking Tape (2" rolls)	5	Α
Full Face Respirator w/Combination	50	В
Filter/Charcoal Cartridges		
Half Masks w/Combination Cartridges	15	В
SAFETY EQUIP	ÆNT	
Flashlights w/Batteries	12	A
First Aid Kits	2	Α
Spare Bulbs for Flashlights	10	A
Spare Batteries for Flashlights	10	A
Radioactive Materials Stickers	. 50	A
Potassium Iodide Tablets	250	C
DOSIMETRY SUPPI	LIES	
Pencil Dosimeters 0-200 MR	50	В
Pencil Dosimeters 0-1 R	10	В
Dosimeter Charger	1	В
Spare Batteries for Dosimeter Charger	2	A
Film Dosimeters in Green Holders	50	A
(six month time limit on film)		
Timekeeping Log Sheets	50 APP	ROVED A

DESCRIPTION	QUANTITY	CATEGORY
CLERICAL SU	PPLIES	
ransparent Tape	2 rolls	A
ulletin Board	1	В
ulletin Board Pins (various colors)	3 boxes	A
asel and Pads (EOF)	3	A
asel and Pads (Press Room)	1	A
hite Boards	2	A
ads of Paper	20	A
lip Boards	5	A
hree Part Note Paper	100	A
ens (various colors)	10 boxes	A
encils	5 boxes	A
encil Sharpener	1	A
hite Board Markers (various colors)	10	A
aper Clips	2 boxes	A
taplers	2	A
taples	2 boxes	A
cissors	1 pair	A
indow Cleaner	1 can	A
aper Towels	1 package	A
erox Machine	1	В
erox Paper (reams)	10	В
elecopier	1	В
elecopy Paper	250	В
ypewriter	-1	В
yping Paper (packages)	2	В
rease Pencils	1 box	A
pare Easel Pads	2	A

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DESCRIPTION	QUANTITY	CATEGORY
INFORMATIONAL MA	TERIALS	
Procedure Set		A
FSAR's		В
DDCM		A
Environmental Emergency Procedures		A
GSEP Manual	1	A
Technical Specifications		В
C.C.C. EPIP's	1	A
Illinois Plan for Radiological Accidents	1	Α
& ID's	1	В
NARF Forms	50	A
Edison Phone Directory	1	A
State Maps	2 sets	A
Area Map	1	A
Overhead Projector (Press Room)	1	A
Area Telephone Directories	2	В
GSEP Phone List	4	A
Iowa Plan for Radiological Accidents	1	Α
COMMUNICATIONS EQ	UIPMENT	
NARS Phone (green)		Α .
CCC Dedicated Phone (yellow)		A
dicrowave Radio Base		A
Outside Line Telephones	9	A .
Company Internal Network Telephones	5	A

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DESCRIPTION	QUANTITY	CATEGORY
MISCELLANE	OUS SUPPLIES	
Laundry Bags	4	A
Respirator Sanitizer	2 boxes	A
Teri Towels	4 packages	A
Duct Tape (2" rolls)	2 rolls	A
Lead Cave (small)	1	A
Ping Air Sampler	1	A
Ping Sample Supplies	N/A	A
Extension Cord	1	В
Plastic Bags (assorted sizes)	100	A