

ID/3G,3H

EMERGENCY OPERATIONS FACILITY

<u>460-0</u> Emergency Operations Facility	Rev. 2	12-15-82
<u>460-1</u> Emergency Operations Facility Set-Up	Rev. 2	12-15-82
<u>460-T1</u> Procedure Deleted	Rev. 2	12-15-82

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EMERGENCY OPERATIONS  
FACILITY SET-UP

QEP 460-1  
Revision 2  
December 1982

ID/4X

A. PURPOSE

The purpose of this procedure is to aid the environs staff personnel in setting up the Emergency Operations Facility for initial use during an emergency.

B. REFERENCES

1. QEP 550-T4, Emergency Operations Facility Supplies.
2. QEP 440-1, Emergency Communications Facilities.

C. PREREQUISITES

1. The Emergency Operations Facility will be initiated when deemed necessary by the Station Director.
2. Upon the decision to initiate the EOF, the Environs Director will instruct the Environs Staff to set up the EOF to accommodate the Environs Staff's needs. The Environs Staff will immediately relocate to the EOF.
3. The Environs Director will instruct the Environs Field Teams to gather the appropriate supplies for Field Team duties, relocate to the Information Center, and await further instructions.

D. PRECAUTIONS

1. This procedure is meant as a guide to the Environs Staff and may be deviated from upon approval of the Environs Director or the Rad-Chem Director.
2. A key for the EOF may be obtained from the Shift Engineer.

E. LIMITATIONS AND ACTIONS

1. None.

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F. PROCEDURE

1. Upon relocation to the EOF, communications with the TSC should be verified using the yellow phone. A regular telephone may be used, if the yellow phone is not functioning.
2. After verifying communications with the TSC, set up the GSEP radio by connecting it with the appropriate phone jack and plugging it into an outlet. Verify that the radio is in the "SCRAMBLE" mode, and test communications by contacting the TSC. At this time, the Environs Director may relocate to the EOF.
3. Upon arrival of the Environs Teams at the Information Center, test communications with their portable radios in the "SCRAMBLE" mode. Notify the TSC that the Environs Teams are ready to be dispatched.
4. Instruct one of the field teams to travel toward Iowa on a route dictated by the wind direction.
5. Tape one film dosimeter and one zeroed pencil dosimeter outside the EOF, above the main doors. Verify presence of sampling supplies and dosimetry as described in QEP 550-T4.
6. Conduct periodic dose rate and contamination surveys in the EOF and immediately surrounding area as deemed necessary by the Environs Director.
7. Assist the Environs Director as necessary.

G. CHECKLISTS

1. None.

H. TECHNICAL SPECIFICATION REFERENCES

1. None.

ID/2A,2B

ADMINISTRATIVE

<u>510-0</u> Administrative	Rev. 4	12-18-82
<u>510-1</u> Document Control and Review	Rev. 2	01-26-81
<u>510-2</u> Off-Site Agency Support	Rev. 1	12-17-80
<u>510-T1</u> Agencies to be Sent Agreement Letters	Rev. 2	12-18-82
<u>510-T2</u> Suggested Text for Off-Site Agency Agreement Letters	Rev. 1	12-17-80

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AGENCIES TO BE SENT  
AGREEMENT LETTERS

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217-546-8100

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Illinois State Police  
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Mr. Terry Steiger  
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U.S. Army Corps of Engineers  
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309-887-4451

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Civil Defense  
City of East Moline  
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309-755-5051

Mr. Mark E. Barnes, Director  
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Clinton County City Law Enforcement  
Center  
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319-242-5712

Mr. H. L. Whitfield, Director  
Scott County - Municipal Civil  
Defense and Disaster Services  
Agency  
Scott County Court House  
Davenport, IA 52801  
319-326-8663

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Whiteside County Sheriff  
Law Enforcement Center  
Morrison, IL 61270  
815-772-4044

Lieutenant Harry Weiss  
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Mr. Leon Gibson  
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ID/2C, 2D

TRAINING

<u>520-0</u> Training	Rev. 6	12-18-82
<u>520-1</u> Training Procedure	Rev. 3	08-19-82
<u>520-2</u> Training for Off-Site Support Agencies	Rev. 2	08-10-81
<u>520-S1</u> Procedure Deleted	Rev. 2	08-19-82
<u>520-T1</u> Agencies to be Sent Training Invitations	Rev. 2	12-18-82
<u>520-T2</u> Suggested Text for Off-Site Agency Meeting and Training Invitation Letter	Rev. 1	12-17-80
<u>520-T3</u> Suggested Text for Off-Site Agency Meeting Invitation Letter	Rev. 1	12-17-80
<u>520-T4</u> Suggested Text for Off-Site Agency Training Invitation Letter	Rev. 1	12-17-80
<u>520-T5</u> QEP Training Requirements for GSEP Directors and Alternates	Rev. 1	08-19-82

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AGENCIES TO BE SENT  
TRAINING INVITATIONS

QEP 520-T1  
Revision 2  
December 1982

ID/3H

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ID/2E,2F

EMERGENCY EQUIPMENT  
AND SUPPLIES

<u>550-0</u> Emergency Equipment and Supplies	Rev. 9	12-15-82
<u>550-1</u> First Aid and Decontamination Facilities	Rev. 2	08-01-80
<u>550-2</u> Inventory of Emergency Equipment	Rev. 2	01-07-82
<u>550-T1</u> Environs Sampling Supplies	Rev. 4	01-07-82
<u>550-T2</u> Operational Support Center Emergency Supplies Cabinet	Rev. 4	01-07-82
<u>550-T3</u> Emergency Situation Film Dosimeters	Rev. 1	05-18-81
<u>550-T4</u> Emergency Operation Facility Supplies	Rev. 2	12-15-82
<u>550-T5</u> Technical Support Center Supplies	Rev. 1	01-07-82
<u>550-T6</u> Jane Lamb Memorial Hospital Radiation Emergency Area Supplies and Equipment	Rev. 1	01-22-82

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ID/4U

EMERGENCY OPERATIONS  
FACILITY SUPPLIES

QEP 550-T4  
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The emergency operations facility is near Morrison, Illinois. The inventory of supplies shall be completed quarterly.

Inventory Completed \_\_\_\_\_

Signature/Date \_\_\_\_\_

- A - Stored at EOF.
- B - Either stored at EOF or supplied to EOF upon activation as necessary.
- C - Provided to EOF upon short notice (pre-positioned for exercises).

DESCRIPTION	QUANTITY	CATEGORY
SURVEY EQUIPMENT		
Dose Rate Monitor (such as RM-16)	1	A
Dose Rate Meter (CP)	1	A
Contamination Survey Meter (GM)	1	A
HP-210 Probe w/Sample Holder	2	A
Spare HP-210 Probe	1	B
Spare Batteries for CP and GM	1 set	A
Nu-Con Smears	1 box	A
Survey Sheets	10	A
SAMPLE TAKING EQUIPMENT		
Air Sampler Powered by Electrical Outlet	1	A
Particulate Filter Paper for Air Sampler	100	A
Silver Zeolite Cartridges	20	B

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DESCRIPTION	QUANTITY	CATEGORY
<b>PROTECTIVE CLOTHING</b>		
ANTI-C Clothing Sets* (various sizes)	90	B
Surgeons Gloves	1 box	A
Cotton Glove Liners	90 pair	A
Rain Gear	10	B
Latex Gloves	90 pair	A
Masking Tape (2" rolls)	5	A
Full Face Respirator w/Combination Filter/Charcoal Cartridges	50	B
Half Masks w/Combination Cartridges	15	B
*ANTI-C Clothing Set Includes: 1. Coveralls 2. Booties 3. Rubbers 4. Gloves 5. Surgeons Cap		
<b>SAFETY EQUIPMENT</b>		
Flashlights w/Batteries	12	A
First Aid Kits	2	A
Spare Bulbs for Flashlights	10	A
Spare Batteries for Flashlights	10	A
Radioactive Materials Stickers	50	A
Potassium Iodide Tablets	250	C
<b>DOSIMETRY SUPPLIES</b>		
Pencil Dosimeters 0-200 MR	50	B
Pencil Dosimeters 0-1 R	10	B
Dosimeter Charger	1	B
Spare Batteries for Dosimeter Charger	2	A
Film Dosimeters in Green Holders (six month time limit on film)	50	A
Timekeeping Log Sheets	50	A

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DESCRIPTION	QUANTITY	CATEGORY
CLERICAL SUPPLIES		
Transparent Tape	2 rolls	A
Bulletin Board	1	B
Bulletin Board Pins (various colors)	3 boxes	A
Easel and Pads (EOF)	3	A
Easel and Pads (Press Room)	1	A
White Boards	2	A
Pads of Paper	20	A
Clip Boards	5	A
Three Part Note Paper	100	A
Pens (various colors)	10 boxes	A
Pencils	5 boxes	A
Pencil Sharpener	1	A
White Board Markers (various colors)	10	A
Paper Clips	2 boxes	A
Staplers	2	A
Staples	2 boxes	A
Scissors	1 pair	A
Window Cleaner	1 can	A
Paper Towels	1 package	A
Xerox Machine	1	B
Xerox Paper (reams)	10	B
Telecopier	1	B
Telecopy Paper	250	B
Typewriter	1	B
Typing Paper (packages)	2	B
Grease Pencils	1 box	A
Spare Easel Pads	2	A

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DESCRIPTION	QUANTITY	CATEGORY
<b>INFORMATIONAL MATERIALS</b>		
Procedure Set	1	A
FSAR's	1	B
ODCM	1	A
Environmental Emergency Procedures	1	A
GSEP Manual	1	A
Technical Specifications	1	B
C.C.C. EPIP's	1	A
Illinois Plan for Radiological Accidents	1	A
F & ID's	1	B
NARF Forms	50	A
Edison Phone Directory	1	A
State Maps	2 sets	A
Area Map	1	A
Overhead Projector (Press Room)	1	A
Area Telephone Directories	2	B
GSEP Phone List	4	A
Iowa Plan for Radiological Accidents	1	A
<b>COMMUNICATIONS EQUIPMENT</b>		
NARS Phone (green)	1	A
CCC Dedicated Phone (yellow)	1	A
Microwave Radio Base	1	A
Outside Line Telephones	8	A
Company Internal Network Telephones	5	A

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DESCRIPTION	QUANTITY	CATEGORY
MISCELLANEOUS SUPPLIES		
Laundry Bags	4	A
Respirator Sanitizer	2 boxes	A
Teri Towels	4 packages	A
Duct Tape (2" rolls)	2 rolls	A
Lead Cave (small)	1	A
Ping Air Sampler	1	A
Ping Sample Supplies	N/A	A
Extension Cord	1	B
Plastic Bags (assorted sizes)	100	A

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