



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**
REGION IV
1600 E LAMAR BLVD
ARLINGTON, TX 76011-4511

January 23, 2020

Jared Thompson, Program Manager
Radioactive Materials Program
Arkansas Department of Health
4815 West Markham Street, Slot 30
Little Rock, Arkansas 72205-3867

Dear Mr. Thompson:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for May 21, 2020, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (817) 200-1143 or via e-mail at randy.erickson@nrc.gov.

Sincerely,

/RA/

Randy Erickson
Regional State Agreements Officer
Division of Nuclear Materials Safety

Enclosure:
Agenda for May 21, 2020
Periodic Meeting with Arkansas

cc: Bernard Bevill, Section Chief
Radiation Control Section

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***Signed via E-Mail**

<input checked="" type="checkbox"/> SUNSI Review By: RRE		ADAMS <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Publicly Available <input type="checkbox"/> Non-Publicly Available	<input checked="" type="checkbox"/> Non-Sensitive <input type="checkbox"/> Sensitive	Keyword:
OFFICE	RIV:RSAO				
NAME	RErickson				
SIGNATURE	RErickson*				
DATE	1/23/20				

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**Agenda for Periodic Meeting with the Arkansas Department of Health
May 21, 2020**

Topic areas for discussion during the meeting may include:

1. Program challenges.
2. Program reorganizations:
3. Changes in program budget/funding.
4. Status of the State's program, including:
 - a. Technical Staffing and Training (2019 Follow-Up IMPEP Rating: Not Rated)
 - Number of staff in the program and status of their training and qualifications.
 - Any program vacancies.
 - Staff turnover since the last IMPEP review.
 - Adequacy of FTEs for the materials program.
 - Status of implementation of IMC 1248
 - b. Status of the Materials Inspection Program (2019 Follow-Up IMPEP Rating: Not Rated)
 - Number of inspections performed overdue since the last IMPEP review.
 - Number of inspections currently overdue.
 - Number of initial inspections completed on time and overdue since the last IMPEP review.
 - Status of reciprocity inspections since the last IMPEP.
 - c. Technical Quality of Inspections (2019 Follow-Up IMPEP Rating: Not Rated)
 - Status of inspector accompaniments
 - Management review process
 - Significant inspection activities/challenges
 - d. Technical Quality of Licensing (2017 Follow-Up IMPEP Rating: Satisfactory)

Recommendation: *The team recommends that Arkansas continue to perform and update its quarterly Quality Improvement audits to ensure that licensing actions are thorough, consistent, and adhere to Arkansas’s licensing procedures for the use of standard license conditions, standard authorized use conditions, standard authorized medical user materials authorizations; and to ensure that staff is appropriately implementing the RSRM checklist, especially in cases where the request is to remove or decrease RSRM.*

- Number of licensing actions and types performed since the last IMPEP review.
 - Large, complicated, or unusual authorizations for use of radioactive materials.
- e. Technical Quality of Incidents and Allegations (2019 Follow-Up IMPEP Rating: Not Rated)
- Status of allegations and concerns referred by the NRC for action
 - Significant events and generic implications
 - Event reporting, including follow-up and closure information in NMED
- f. Compatibility Requirements (2019 Follow-Up IMPEP Rating: Not Rated)
- Discussion of State’s regulatory process
 - Discuss status of State’s regulations and actions to keep regulations up to date, including the use of legally binding requirements
 - Legislative changes affecting the program
5. Information exchange and discussion:
- a. Current State initiatives
 - b. Emerging technologies
 - c. Large, complicated, or unusual authorizations for use of radioactive materials
 - d. State’s mechanisms to evaluate performance
 - e. NRC current initiatives