

AUG 26 1981

Docket Nos.: STN 50-454
and STN 50-455

MEMORANDUM FOR: B. J. Youngblood, Chief, Licensing Branch No. 1, DL
FROM: J. Snell, Project Manager, Licensing Branch No. 1, DL
SUBJECT: FORTHCOMING MEETING WITH BYRON PLANT (COMMONWEALTH EDISON COMPANY)

DATE AND TIME: September 8-11, 1981
All Day

LOCATION: Byron Site
Byron, Illinois

PURPOSE: To review Byron corporate and plant management capabilities

PARTICIPANTS: Commonwealth Edison Company

T. Tramm, et. al.

NRC Staff

J. Snell, K. Kiper, K. Baker, C. Goodman,
K. Connoughtan

(S)
J. Snell, Project Manager
Licensing Branch No. 1
Division of Licensing

Enclosures:

1. Tentative Schedule on Interviews
2. Agenda
3. Interview List

cc w/encls.: See next page

OFFICE	DL:LB#1	DL:LB#1					
SURNAME	JCSnell/lg	BJYoungblood					
DATE	8/24/81	8/24/81					
	8109020082	810826					
	PDR ADOCK 05000454	PDR					
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Mr. Louis D. Del George
Director of Nuclear Licensing
Commonwealth Edison Company
Post Office Box 767
Chicago, Illinois 60690

CCS:
Mr. William Kortier
Atomic Power Distribution
Westinghouse Electric Corporation
P. O. Box 355
Pittsburgh, Pennsylvania 15230

Paul M. Murphy, Esq.
Isham, Lincoln & Beale
One First National Plaza
42nd Floor
Chicago, Illinois 60603

Mrs. Phillip B. Johnson
1907 Stratford Lane
Rockford, Illinois 61107

Professor Axel Meyer
Department of Physics
Northern Illinois University
DeKalb, Illinois 60115

C. Allen Bock, Esq.
P. O. Box 342
Urbanan, Illinois 61801

Thomas J. Gordon, Esq.
Waeler, Evans & Gordon
2503 S. Neil
Champaign, Illinois 61820

Ms. Bridget Little Rorem
Appleseed Coordinator
117 North Linden Street
Essex, Illinois 60935

Kenneth F. Levin, Esq.
Beatty, Levin, Holland,
Basofin & Sarsany
11 South LaSalle Street
Suite 2200
Chicago, Illinois 60603

Mr. Edward R. Crass
Nuclear Safeguards and Licensing Division
Sargent & Lundy Engineers
55 East Monroe Street
Chicago, Illinois 60603

Nuclear Regulatory Commission, Region III
Office of Inspection and Enforcement
799 Roosevelt Road
Glen Ellyn, Illinois 60137

Myron Cherry, Esq.
Cherry, Flynn and Kanter
1 IBM Plaza, Suite 4501
Chicago, Illinois 60611

MANAGEMENT REVIEW OF BYRON

The following matters should be addressed during an early briefing.

1. Overall corporate organization, showing how the nuclear portion fits in to the rest of the utility's operations. Relation of the senior corporate officer with nuclear responsibility to other corporate officials. Responsibility and authority of senior corporate officer in charge of nuclear operations.
2. Corporate level support to be provided to support plant operation? Where located? If not under direct control of senior nuclear officer, how is support obtained? Relations between corporate support elements and plant staff?
3. The provisions for maintaining and transferring the plant knowledge gained in the design and construction phase to the operating organization (corporate and plant staff).
4. The involvement of corporate office and plant staff in the preoperational testing and startup testing programs.
5. Emergency planning? Plans for supporting the plant staff in the event of an emergency. If not from in-house resources, what provisions have been or will be made to obtain necessary resources? Training for these people.
6. For the plant staff, we need to determine the operating organization and how it interacts to assure safe plant operation. Number and qualifications of technical support personnel and maintenance personnel? What provisions will be made for security and the fire brigade? Proposed shift staffing?

Numbers and qualifications per shift? How many shift? Indicate overall number of people already hired and number of people to be hired by fuel load date.

7. Training provisions for both licensed and unlicensed personnel? How many now in training? Future intentions?
8. Corporate Safety Committee - Discuss its charter, members qualifications, and relationship to corporate office.
9. Plant Safety Committee - Discuss membership and functions.
10. Plans for meeting (and procedures if available) for meeting the following Task Action Plan Items:
 - a. I.A.1.1 - Shift Technical Advisors
Provisions to be made for Shift Technical Advisors. How obtained?
Qualifications? Reporting channels? Relations to shift staff?
 - b. I.A.1.2 - Shift Supervisor Administrative Duties
Provisions for relieving the Shift Supervisor of administrative duties
 - c. I.A.1.3 - Shift Manning
See Item 8. above; number of operators in training programs at present and for the near future. Procedure to limit maximum working hours .
 - d. I.B.1.2 - Independent Safety Engineering Group
Provisions for the Independent Safety Engineering Group

- e. I.C.2 - Shift Relief and Turnover Procedures
Plans for the Independent Safety Engineering Group

- f. I.C.3 - Shift Supervisor Responsibilities
Responsibilities and authority of shift supervisor. Plans for procedures delineating functions and authority.

- g. I.C.4 - Control Room Access
Procedure for limiting access to the control room.

- h. I.C.5 - Procedure for Feedback of Operating Experience to the Plant Staff
Plans and procedures for evaluation and feedback of operating experience.
How is information obtained? Who or which group performs evaluation?
How is information disseminated? To whom? Checks to assure it has reached appropriate parties at plant and corporate levels?

AGENDA

Arrive Tuesday, September 8, 1981 2:00 PM

2:30 PM - 3:30 PM Plant Briefing

Wednesday Interviews

Thursday Interviews

Friday Exit Meeting

Interviews will be conducted by two teams with two people being interviewed simultaneously for approximately 1/2 hour with 15 minutes between interviews.

INTERVIEW LIST

1. Station Superintendent
2. Two Shift Engineers
3. Two Shift Foreman
4. Two Operators
5. Operating Assistant Superintendent
6. Maintenance Head Superintendent
7. Master Instrument Mechanic
8. Maintenance Foreman
9. Administrative & Support Services Assistant Superintendent
10. Rad/Chem Supervisor
11. Technical Staff Supervisor
12. An Engineer in Technical Staff
13. QC Supervisor
14. Rad/Chem Engineer
15. O/C Engineer
16. Personnel Administrator
17. Training Supervisor
18. Two Training Personnel
19. Startup Supervisor
20. Startup Engineer
21. Two STAs
22. Director of Nuclear Safety
23. Project Manager for Byron Project
24. Licensing Manager
25. Supervisor of Offsite Review & Investigative Function
26. Corporate Training Officer
27. Onsite Independent Safety Engineers

MEETING NOTICE DISTRIBUTION

AUG 28 1981

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Attorney, OELD
OIE (3)
OSD (7)
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Licensing Assistant M. Rushbrook
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J. LeDoux, I&E

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NRC Participants:

J. Snell, K. Kiper, K. Baker,
C. Goodman, K. Connoughton

bcc: Applicant & Service List