

State of the Art Seminars

5959 West Century Boulevard # Suite 1016 # Los Angeles # California 90045

May 5, 1981

Freedom of Information Office Nuclear Regulatory Research 7915 Eastern Ave. Silver Spring, MD 20910 FOT A-81-185

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Gentlemen:

Please provide us with a copy of your current organizational charts, telephone books and any listings of personnel by positions and/or offices.

These documents are requested under the provisions of the Freedom of Information Act (5 U.S.C. 522), which requires a response within 10 days of receipt of this letter. The documents requested should be a matter of public record and not fall under the provisions of the Privacy Act. We do not desire personal information.

The documents desired are the current, existing publications. There should be no need to search or collect any records. Only one copy of each of the documents is requested. If no extra copy exists, please make a photocopy. If there are any costs per copy, please advise and the payment will be forwarded.

Our organization conducts training in government procurement, and the information will be used for educational purposes. Your cooperation and assistance is appreciated.

Sincerely,

STATE OF THE ART SEMINARS

Karen L. Madura Administ ator

Research and Library Services

Tradura

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