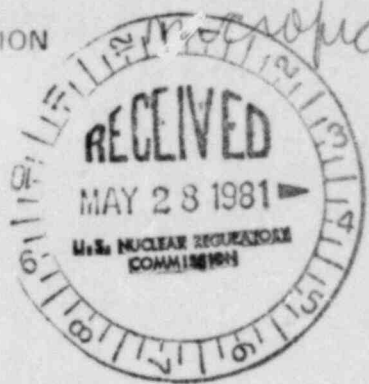


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UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D. C. 20555

May 28, 1981



Ms. Karen L. Madura
State of the Art Seminars
5959 West Century Boulevard
Suite 1016
Los Angeles, CA 90045

IN RESPONSE REFER
TO FOIA-81-185

Dear Ms. Madura:

This is in response to your letter dated May 5, 1981, in which you requested, pursuant to the Freedom of Information Act, a copy of the NRC's organizational chart, telephone book, and listing of all NRC employees by name, position title, and location.

Please find enclosed a copy of the NRC's organizational chart and a listing of employees in the NRC.

In a telephone conversation with Ms. Mary Jean Raphael of my staff, you indicated that you will be sending a check for \$5.00 for the NRC's telephone book. Upon receipt of the check, we will send you a copy of the telephone book.

For your information, because of the existing heavy burden of handling the NRC's official mail, it is the practice of the NRC to limit the use of its internal mail system to official business. As a result, commercial solicitations received by the NRC Mail Room will be marked "Refused by Addressee," and will be returned to sender. This action is in accordance with Chapter I, Parts 153 and 159, of the U.S. Postal Service's Domestic Mail Manual. As you may be aware, Section 153.4, as interpreted by the General Counsel's Office of the U.S. Postal Service, provides that mail sent to officials or employees of Federal agencies is the property of the agency and is not the personal mail of the individuals to whom the letters are addressed.

Sincerely,

J. M. Felton, Director
Division of Rules and Records
Office of Administration

Enclosures: As stated