



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D. C. 20555

NRC-10-81-362
INTERAGENCY AGREEMENT
BETWEEN
U.S. METRIC BOARD
AND
U.S. NUCLEAR REGULATORY COMMISSION

This agreement sets forth an understanding of the procurement services which the U.S. Nuclear Regulatory Commission (NRC) will provide to the U.S. Metric Board (USMB).

General

- The NRC is authorized to contract under the provisions of the Federal Property and Administrative Services Act of 1949.
- The NRC also promulgates procurement guidance in one of the following manner:
 1. Official transmittals to the Federal Register which ultimately becomes a part of the Code of Federal Regulations (CFR);
 2. NRC Manual Chapters;
 3. Division of Contracts Procurement Compliance Notices.
- The USMB is authorized to contract under the provisions of the Federal Property and Administrative Services Act of 1949.

Pursuant to the authority contained in the Economy Act of 1932, the NRC and the USMB desire to enter into an Interagency Agreement whereby the NRC will provide procurement service support to the USMB on a nonreimbursable basis as described herein.

I. Period of Performance

The period of performance shall commence on October 1, 1980, and shall continue uninterrupted at the pleasure of either party. Either the NRC or the USMB may, with thirty (30) days written notice to the other party, terminate this agreement. However, to provide continuity in the procurement process, the completion of all work in progress, e.g., award of a contract, administration, closeout, etc. shall be mutually agreed upon by the parties.

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II. Scope of Work

The NRC will provide all necessary personnel, equipment and facilities to award all unclassified USMB contract transactions in excess of \$10,000.00. The services to be provided include all actions necessary to effect contract award including but not limited to the following: (1) solicitation; (2) synopsis preparation; (3) negotiations; (4) associated records management; (5) contract award, per se; and (6) contract administration.

III. Applicable Guidance

The NRC and USMB will follow the guidance and directives contained in the NRC Procurement Handbook, i.e. USNRC Manual Chapter No. 5101 "NRC Procedures for the Procurement of Goods and Services," when initiating and managing a particular exception. Some explanations, exceptions and/or exemptions to this handbook are noted below:

- a. For purposes of this agreement, the USMB will be considered as an Office, see responsibilities Directors of Offices.
- b. Small Purchases (\$10,000 or less) are exempt from this agreement.
- c. With regard to Sole Source procurements, the final approval of sole source procurement of the USMB rests at a level above the Contracting Officer, specifically the Director, Division of Contracts, NRC.
- d. The USMB will provide sources from the USMB Bidders Mailing List (BML) for each procurement. To the extent that the NRC BML is useful and applicable to a given procurement, the NRC contract specialist may wish to consult this list and add additional sources.
- e. Request for Procurement Actions (RFPA), the USMB is assigned the following codes for use in preparation of RFPA's:

<u>RFPA No's Assigned</u>	<u>Code</u>	<u>Coding Number</u>
681-690	MEB	35

IV. Payment

Payment of invoices will be accomplished by USMB and all contracts will reflect this requirement. NRC Manual Chapter 5103, NRC Review of Contractor Invoices, will control the processing of contractor vouchers, excepted as altered below:

- a. The contractor will be required to send his invoices to USMB. The USMB will attach the NRC Form 292 to each invoice. These will then be routed through the USMB project officer and onto the NRC Division of Contracts for approval, who will then return them to USMB for payment.
- b. The NRC Manual Chapter will generally apply. However, the NRC Office of the Controller will not function at all in the payment process of USMB requirements.
- c. The NRC will furnish NRC Form 292's as required.

V. Obligation of Funds

No funds are required for this agreement. The NRC will provide the required procurement services necessary to conduct USMB contract action on a non-reimbursable basis.

VI. Reporting Requirements

The USMB retains the responsibility to report for its Board any and all applicable agency procurement data reports, including but not limited to (1) all Federal Procurement Data System Reports; (2) GSA Standard Form 37, if required; (3) Department of Labor reporting in accordance with 41 CFR 60-1; and (4) external information requests.

VII. Advanced Procurement Plans (APP)

USMB will provide one (1) copy of an APP for Fiscal Year 1981. One (1) copy of quarterly updates shall be submitted.

VIII. Point of Contact

The organizational points of contact are listed below:

NRC: Ms. M.J. Mattia, 301/427-4021
USMB: Ms. Stellman, 703/235-1696

ACCEPTED:

U.S. METRIC BOARD

BY: Helen P. Stellman

TITLE: Director, Office of Resource Management

DATE: November 3, 1980

ACCEPTED:

U.S. NUCLEAR REGULATORY COMMISSION

BY: Edward L. Harman
Edward L. Harman, Director

TITLE: Division of Contracts

DATE: 11/12/80

ACCEPTED DATE OF AGREEMENT: NOV 12 1980