

JAN 17 1990

Mr. Charles H. Rose  
Institute for Nuclear Medical Education, Inc.  
5785 Arapahoe, Suite D  
Boulder, CO 80303

Dear Mr. Rose:

This is a reply to your letter to Lloyd Bolling dated December 4, 1989, requesting copies of internal policy and guidance directives issued since March 1989. You discussed these documents with James Myers of our staff in early 1989.

In order to save time, and because only four documents are involved, we are enclosing the requested documents. Please note that these directives are internal memorandums which are not normally distributed to licensees or the public. The directives do not always contain information of interest to licensees. As you know, we provide information to licensees and other interested parties through regulatory guides, the NMSS Newsletter, Federal Register notices, press releases, information notices, etc.

The established procedure for requesting copies of internal NRC documents is through a Freedom of Information Act request, and we request that you follow this procedure for any future requests. The requests should be addressed to: Director, Division of Freedom of Information and Publication Services, Office of Administration and Resources Management, U.S. Nuclear Regulatory Commission, Washington, D.C. 20555. The envelope and letter should both state that it is a "Freedom of Information Act" request. You should also state that you are willing to pay applicable retrieval and reproduction charges up to a specified limit, for example, up to \$50.00.

Note that internal documents are reviewed prior to release, and confidential or proprietary information is withheld.

Sincerely,

Original signed by

John W. N. Hickey, Chief  
Operations Branch  
Division of Industrial and  
Medical Nuclear Safety

Enclosure: As stated

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Mr. Charles H. Rose

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