

AWARD/CONTRACT

1. CONTRACT (Proc. Inst. Ident.) NO. NRC-19-81-495		2. EFFECTIVE DATE APR 22 1981		3. REQUISITION/PURCHASE REQUEST/PROJEC. NO. RFPA No. OPE-81-495		4. CERTIFIED FOR NATIONAL DEFENSE UNDER BDSA REG. 2 AND/OR DMS REG. 1. RATING:	
5. ISSUED BY U. S. Nuclear Regulatory Commission Division of Contracts Washington, D. C. 20555			6. ADMINISTERED BY (If other than block 5)		7. DELIVERY FOB DESTINATION <input checked="" type="checkbox"/> OTHER (See below)		
8. CONTRACTOR NAME AND ADDRESS (Street, city, county, State, and ZIP code) Susan Wiltshire 77 Fox Run Road South Hamilton, MA 01982			9. DISCOUNT FOR PROMPT PAYMENT Net		10. SUBMIT INVOICES (4 copies unless otherwise specified) TO ADDRESS SHOWN IN BLOCK 12		
11. SHIP TO/MARK FOR U. S. Nuclear Regulatory Commission ATTN: Mr. Paul Goldberg Office of Policy Evaluation Washington, D. C. 20555			12. PAYMENT WILL BE MADE BY U. S. Nuclear Regulatory Commission Office of the Controller Washington, D. C. 20555				

13. THIS PROCUREMENT WAS ADVERTISED, NEGOTIATED, PURSUANT TO: 10 U.S.C. 2304 (a)(1) 41 U.S.C. 252 (c)(3)

14. ACCOUNTING AND APPROPRIATION DATA
 Allotment No.: 31X0200.701 B&R No.: 70-19-09 FIN No.: B1600 Amount: \$8,930.00

15. ITEM NO.	16. SUPPLIES/SERVICES	17. QUANTITY	18. UNIT	19. UNIT PRICE	20. AMOUNT
	Assistance in Arranging Public Meetings Through the League of Women Voters on Developing an NRC Safety Goal				

21. NOT TO EXCEED TOTAL AMOUNT OF CONTRACT \$ 8,930.00

CONTRACTING OFFICER WILL COMPLETE BLOCK 22 OR 26 AS APPLICABLE

22. <input checked="" type="checkbox"/> CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return 3 copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)	26. <input type="checkbox"/> AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number _____, including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.
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23. NAME OF CONTRACTOR BY Susan Wiltshire (Signature of person authorized to sign)		27. UNITED STATES OF AMERICA BY Joyce Perlman (Signature of Contracting Officer)	
24. NAME AND TITLE OF SIGNER (Type or print) Susan Wiltshire	25. DATE SIGNED 4/4/81	28. NAME OF CONTRACTING OFFICER (Type or print) Joyce Perlman	29. DATE SIGNED 5/18/81

ARTICLE I - STATEMENT OF WORK

The Contractor shall perform the following tasks:

1. Advise the Office of Policy Evaluation (OPE) and state, regional and local chapters of the League of Women Voters on arrangements for conducting four (4) public meetings on the NRC's Safety Goal Project.

The projected meeting dates are as follows:

1. Chicago, Illinois - - - - - May 19, 1981
2. Boston, Massachusetts - - - - May 27, 1981
3. Los Angeles, California - - - June 4, 1981
4. Atlanta, Georgia - - - - - Week of June 8, 1981

The actual dates of the meetings are to be mutually agreed upon by the U. S. Nuclear Regulatory Commission, the Contractor, and each individual League.

2. Design public participation programs in Chicago, Boston, Los Angeles, and Atlanta, and coordinate these programs.
3. Advise OPE on preparation of written material needed before the meetings. Review written material prepared by NRC for use in connection with the meetings and recommend to OPE background information and revisions necessary for clarity, understanding, and comprehensiveness.
4. Moderate Atlanta meeting. In addition, should the Boston and Los Angeles Leagues be unable to provide their own moderator, the Contractor shall provide this service.
5. Prepare and send to OPE within one week of each meeting, a report evaluating the procedures used in notifying the public of the meeting, informing the public about the relevant issues, and conducting the meeting. This is particularly necessary for the first meeting so that the subsequent meetings can profit from prior achievements and mistakes. The report shall also include judgment of the quality, extent, and usefulness of public comment for the Safety Goal Project.

The above reports are to be prepared in accordance with the attached NRC Manual Chapter NRC-3202 entitled, "Publication of Unclassified Regulatory and Technical Documents Prepared by NRC Contractors, Including Reports Prepared Under or Pursuant to Interagency Agreements."

In addition to one copy of each report being forwarded to OPE, one copy of each report is to be forwarded to the following locations:

U. S. Nuclear Regulatory Commission
Division of Technical Information and
Document Control
Washington, D. C. 20555

U. S. Nuclear Regulatory Commission
ATTN: Ms. Joyce Perlman, Contracting Officer
Division of Contracts
Washington, D. C. 20555

ARTICLE II - PERIOD OF PERFORMANCE

The period of performance with respect to this contract shall commence on the effective date of this contract and all effort shall be completed by June 19, 1981.

ARTICLE III - CONSIDERATION

In full consideration of the Contractor's performance hereunder, the NRC shall pay the Contractor the fixed rate of \$250.00 per man-day for an estimated twenty-five (25) man-days. Secretarial support and toll phone calls are authorized under this contract for actual costs in amounts not to exceed \$75.00 each.

In addition to the above, travel costs are authorized under this contract for each meeting site, excluding Boston, in accordance with the following Federal Travel Regulations:

"The Contractor shall be reimbursed for the following reasonable domestic travel costs incurred directly and specifically in the performance of this contract and accepted by the Contracting Officer:

1. Actual expenses shall be reimbursed at a daily rate not to exceed \$50.00. The actual expenses amount is comprised of lodging expense plus \$23.00 for meals and miscellaneous expense.
2. When travel is to one of the high-rate geographical areas listed below, actual subsistence costs shall be reimbursed at a daily rate not to exceed the rates indicated:

Chicago, Illinois - - - - - \$74.00
Los Angeles, California - - - - \$70.00
Atlanta, Georgia - - - - - \$56.00

3. The cost of travel by privately owned automobile shall be reimbursed at the rate of 22.5¢ per mile.
4. The cost of travel by rented automobile shall be reimbursed on a reasonable actual expense basis.
5. All common carrier travel reimbursable hereunder shall be via economy class rates when available. If not available, reimbursement vouchers will be annotated that economy class accommodations were not available. First-class air travel is not authorized.

6. Receipts are required for common carrier transportation, lodging and miscellaneous items in excess of \$15.00.

Notwithstanding the foregoing, travel expenses are not to exceed \$2,530.00.

ARTICLE IV - OBLIGATIONS

The amount presently obligated by the NRC with respect to this contract is \$8,930.00.

ARTICLE V - PAYMENT

Payment shall be made in accordance with Clause 2 of the General Provisions entitled "Payments" as soon as practicable after completion and acceptance of each phase of work, upon submission by the Contractor of voucher(s) in a form satisfactory to the Contracting Officer; provided, however, that said payment(s) shall not be deemed to prejudice any rights which the Government may have by law or under any other provision of this contract.

ARTICLE VI - PROJECT OFFICER

Paul Goldberg is hereby designated as the Contracting Officer's authorized representative (hereinafter referred to as Project Officer) for technical aspects of this contract. The Project Officer is not authorized to approve or request any action which results in or could result in an increase in contract cost; or terminate, settle any claim or dispute arising under the contract; or issue any unilateral directive whatsoever.

The Project Officer is responsible for: (1) monitoring the Contractor's technical progress, including surveillance and assessment of performance, and recommending to the Contracting Officer changes in requirements; (2) interpreting the statement of work; (3) performing technical evaluation as required; (4) performing technical inspections and acceptances required by this contract; and (5) assisting the Contractor in the resolution of technical problems encountered during performance. Within the purview of this authority, the Project Officer is authorized to review all costs requested for reimbursement by the Contractor and submit recommendations for approval, disapproval, or suspension for supplies or services required under this contract. The Contracting Officer is responsible for directing or negotiating any changes in terms, conditions, or amounts cited in the contract.

For guidance from the Project Officer to the Contractor to be valid, it must: (1) be consistent with the description of work set forth in the contract; (2) not constitute new assignment of work or change to the expressed terms, conditions or specifications incorporated into this contract; (3) not constitute basis for an extension to the period of performance or contract delivery schedule; and as stated above, (4) not constitute a basis for any increase in the contract cost.

ARTICLE VII - INSPECTION AND ACCEPTANCE

Acceptance of the services and reports to be delivered herein will be made by the Project Officer.

ARTICLE VIII - DISSEMINATION OF CONTRACT INFORMATION

The Contractor shall not publish, permit to be published, or distribute for public consumption any information, oral or written, concerning the results or conclusions made pursuant to the performance of this contract without the prior written consent of the Contracting Officer. (Two (2) copies of any material proposed to be published or distributed shall be submitted to the Contracting Officer.)

ARTICLE IX - GENERAL PROVISIONS

This contract is subject to the Fixed Price Research and Development Contracts under \$10,000.00, dated November 14, 1977, which incorporates the FPR Changes and Additions and NRC Additions, which is attached hereto and made a part hereof.

Clause 14 of the General Provisions entitled "Patent Rights - Acquisition By the Government" is deleted in its entirety.