

TRANSPORTATION COORDINATOR (cont.)

ALERT

NOTE TIME

8. Review procedures for a SITE AREA EMERGENCY and GENERAL EMERGENCY. _____
9. Stand by for notice of escalation or termination of event. _____

TRANSPORTATION COORDINATOR (cont.)

SITE AREA EMERGENCY and GENERAL EMERGENCY

NOTE TIME

1. Receive notification from the Police Officer On Duty or On Call via phone. _____
2. Report to the EOC in the Fire Station and initiate Form 120Q Emergency Log Sheet. _____
3. If not already accomplished review the Special Needs List, and ensure steps 4 and 5 are completed. _____

NOTE

The Transportation Requirements Worksheet establishes the order in which notifications are made and vehicles are dispatched.

4. Contact each special facility listed on the Kensington Transportation Requirements Worksheet (see NHRERP Emergency Phone List), and _____
 - o Inform them of the emergency condition at Seabrook Station. _____
 - o Determine today's attendance and any special requirements and enter into "Current Number" column on the worksheet. _____
 - o Inform each facility that if an evacuation is recommended you will call them back with number of buses sent and ETA. _____