

POLICE CHIEF (cont.)

TABLE 3.7-1

HAMPTON FALLS POLICE DEPARTMENT EMERGENCY RESOURCES AND EQUIPMENT

Personnel

1	Officer (Full-time) (Chief)
3	Officer (Part-time)
4	TOTAL

Vehicles (All have mobile radios, electronic sirens, and loud speakers)

1	Cruiser
---	---------

Prisoner Detention Capability

None. Prisoners are detained at Rockingham County Jail.

Traffic Control Devices*

0	Road Cones
0	Street Barricades

| * Traffic control equipment used for designated Traffic Access Control Points is
| described in the State of New Hampshire Traffic Management Manual.

TOWN OF HAMPTON FALLS
EMERGENCY RESPONSE PROCEDURES

3.8 POLICE OFFICER ON DUTY OR ON CALL

This document provides a checklist procedure for the Police Officer On Duty or On Call of the Town of Hampton Falls to be used in the event an emergency is declared at Seabrook Station. The Police Officer On Duty or On Call is responsible for notifying the members of the emergency response organization of an emergency condition. This step-by-step procedure is written to guide the Police Officer On Duty or On Call. In doubtful situations, common sense should dictate appropriate actions.

Initial notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels (ECL): UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each ECL represent the minimum actions the Police Officer On Duty or On Call is required to fulfill. Additional instructions, if any, will be provided by the Selectmen. The primary means of communication with the members of the emergency response organization is the telephone. Back-up means are the radio pagers and runners.

Supporting Documents:

- o Hampton Falls Emergency Call List, NHRERP Emergency Phone List
- o Form 120Q, Emergency Procedure Log Sheet, Volume 8, Forms Section
- o Form 205G, Local Emergency Response Message Form, Volume 8, Forms Section

UNUSUAL EVENT

NOTE TIME

1. Record the notification message from Rockingham County Dispatch Center (RCDC) (see Table 3.8.1).

POLICE OFFICER ON DUTY OR ON CALL (cont.)

UNUSUAL EVENT

NOTE TIME

2. Verify message with RCDC by either a roll call response to radio message or by telephone.

NOTE

If RCDC cannot be reached in two minutes, proceed to the following steps without further delay.

-
3. Notify the following by the best means available (phone, pager/radio, runner). See Hampton Falls Emergency Call List. If notification has not been verified, the individuals will be advised that the report is unconfirmed. Provide any additional information to the Selectmen. Call in order listed.

- o Chairman-Board of Selectmen
- o Selectman
- o Selectman
- o Emergency Management Director
- o Fire Chief
- o Police Chief

4. If UNUSUAL EVENT is terminated, notify those individuals contacted above. If emergency escalates, continue with checklist.

POLICE OFFICER ON DUTY OR ON CALL (cont.)

ALERT

NOTE TIME

- | | |
|---|-------|
| 1. Record the notification message from RCDC (see Table 3.8-1). | _____ |
| 2. Verify message with RCDC by either a roll call response to
 radio message or by telephone. | _____ |

NOTE

| If RCDC cannot be reached in two minutes,
proceed to the following steps without further
delay.

- | | |
|--|-------|
| 3. Notify the following by the best means available (phone,
 pager/radio, runner). See Hampton Falls Emergency Call List.
 If notification has not been verified, the individuals will
 be advised that the report is unconfirmed. Provide any
 additional information to the Selectmen. Notify all of the
 following. Call in order listed. | |
| o Chairman-Board of Selectmen | _____ |
| o Selectman | _____ |
| o Selectman | _____ |
| o Emergency Management Director | _____ |
| o Fire Chief | _____ |
| o Police Chief | _____ |
| o Transportation Coordinator | _____ |
| o RADEF Officer | _____ |
| 4. Notify additional personnel as designated by the Selectmen
 using the Hampton Falls Emergency Call List. | _____ |

POLICE OFFICER ON DUTY OR ON CALL (cont.)

ALERT

NOTE TIME

5. If the Emergency Operations Center (EOC) is fully activated, transfer all incident-related communications to the EOC dispatcher at the Fire Station. _____

6. If ALERT is terminated, notify those individuals contacted above. If emergency escalates, continue with checklist. _____