

RADEF OFFICER (cont.)

SITE AREA EMERGENCY and GENERAL EMERGENCY

NOTE TIME

- o Log the emergency worker's name, Social Security number, and the date and time of the report; _____
- o Notify the NHOEM Local Liaison at the IFO; _____
- o If the worker is assigned a Screening Program number by DPHS, record the number on his or her Form 305A, Dosimetry-KI Report Form; _____
- o Instruct the emergency worker to report to the Emergency Worker Monitoring/Decontamination Facility; and _____
- o Request the Emergency Management Director replace the worker if the position is required to support the response. _____

NOTE

Dosimetry Equipment and Procedures (see Volume 8, Section 10.8) provides a list of emergency worker radiological action levels and a brief explanation of the action required at each level.

- 13. Maintain exposure records for all emergency workers. _____
- 14. Appoint the next available person in the line of succession to staff the EOC if required to leave. Inform the Selectmen of this change. _____

RADEF OFFICER (cont.)

SITE AREA EMERGENCY and GENERAL EMERGENCY

NOTE TIME

15. Collect all unused bottles of KI tablets.

| 16. Collect dosimetry and completed Form 305A, Dosimetry-KI Report Forms, from all emergency workers if their need for dosimetry has been discontinued. Forward all forms to the DPHS Radiological Health Technical Advisor (RHTA) at the IFO.

17. Submit copies of emergency workers' exposure records, survey records (if applicable), and thermoluminescent dosimeters to DPHS following the emergency.

18. Submit this checklist and all messages to the Town Clerk.

RADEF OFFICER (cont.)

TABLE 3.6-1

RADIOLOGICAL EQUIPMENT IN THE HAMPTON FALLS EOC

The radiological equipment needs of the Town of Hampton Falls are as follows:

- 30 TLDS
- 30 0-200 mR dosimeters
- 30 0-20 R dosimeters
- 2 dosimeter chargers
- 30 Bottles KI tablets
- 2 CDV 700 or equivalent survey instruments
- 30 Dosimetry/KI Log Forms

Each town receives a minimum of one dosimeter kit containing:

- 30 TLDS
- 30 0-200 mR dosimeters
- 30 0-20 R dosimeters
- 2 dosimeter chargers
- 30 Bottles KI tablets (14 tablets per bottle)
- A storage container
- Appropriate instructions, procedures and log forms.

The Town of Hampton Falls dosimetry may be contained in the following kit types:

777 Kit contains:

- 1 each CDV-700 w/headset
- 2 each CDV-715
- 1 each CDV-750
- 6 each CDV-742
- Belts, batteries, and literature

777-2 Kit contains:

- 1 each CDV-715
- 1 each CDV-750
- 6 each CDV-742
- Belts, batteries, and literature

777-1 Kit contains:

- 1 each CDV-700 w/headset
- 2 each CDV-715
- 1 each CDV-750
- 6 each CDV-742
- Belts, batteries, and literature

777-A Kit contains:

- 1 each CDV-700 w/headset
- 1 each CDV-715
- 1 each CDV-717
- 1 each CDV-750
- 1 each CDV-742
- Belts, batteries, and literature

TOWN OF HAMPTON FALLS
EMERGENCY RESPONSE PROCEDURES

3.7 POLICE CHIEF

This document provides a checklist procedure for the Police Chief of the Town of Hampton Falls to be used in the event an emergency is declared at Seabrook Station. The Police Chief is responsible for providing traffic control and security. This step-by-step procedure is written to guide the Police Chief. In doubtful situations, common sense should dictate appropriate actions.

Initial notification of a potential or actual emergency condition at Seabrook Station will contain one of the Emergency Classification Levels (ECL): UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each ECL represent the minimum actions the Police Chief is required to fulfill. Additional instructions, if any, will be provided by the Selectmen.

Supporting Documents:

- o Form 120T, New Hampshire Security/Sign-in Sheet, Volume 8, Forms Section
- o Traffic Management Manual
- o Form 120Q, Emergency Log Sheet, Volume 8, Forms Section
- o Form 205G, Local Emergency Response Message Form, Volume 8, Forms Section

UNUSUAL EVENT

NOTE TIME

1. If on duty or on call, perform notification sequence outlined under the checklist for Police Officer On Duty or On Call. _____

2. If not on duty or on call, receive notification from the Police Officer On Duty or On Call via phone or radio. Ensure notification sequence has been completed. No further action required unless directed by the Selectmen. _____

POLICE CHIEF (cont.)

UNUSUAL EVENT

NOTE TIME

3. Stand by for notice of escalation or termination of event.

POLICE CHIEF (cont.)

ALERT

NOTE TIME

1. If on duty or on call, perform notification sequence outlined under the checklist for Police Officer On Duty or On Call. _____

2. Receive notification from the Police Officer On Duty or On Call via phone or radio. Ensure notification sequence has been completed. _____

3. If the EOC has been fully activated, report to the EOC in the Fire Station and initiate Form 120Q, Emergency Log Sheet. _____

4. Establish EOC security with the Emergency Management Director and initiate Form 120T, New Hampshire Security/Sign-in Sheet. _____

5. Review procedures for a SITE AREA EMERGENCY and GENERAL EMERGENCY. _____

6. Stand by for notice of escalation or termination of event. _____

POLICE CHIEF (cont.)

SITE AREA EMERGENCY and GENERAL EMERGENCY

NOTE TIME

1. If on duty or on call, perform notification sequence outlined under the checklist for Police Officer On Duty or On Call. _____
2. Receive notification from the Police Officer On Duty or On Call via phone or radio. Ensure notification sequence has been completed. _____
3. Report to the EOC in the Fire Station and initiate Form 120Q, Emergency Log Sheet. _____
4. Establish EOC Security and initiate Form 120T, New Hampshire Security/Sign-in Sheet. _____
5. Notify additional Police Department personnel as required to report to the Fire Station. Assess availability of personnel and equipment (see Table 3.7-1, Police Department Emergency Resources and Equipment). _____
6. Advise police to obtain dosimetry/KI and instructions from the RADEF Officer prior to dispatch. _____
7. Review traffic control points along with available personnel and resources (see Traffic Management Manual). Report shortages to the Emergency Management Director. _____
8. If evacuation is recommended, dispatch personnel to designated traffic control points. _____
9. During and after sheltering/evacuation, maintain municipal security. _____

POLICE CHIEF (cont.)

SITE AREA EMERGENCY and GENERAL EMERGENCY

NOTE TIME

10. If required to leave the EOC, appoint the next available person in the line of succession to staff the EOC. Inform the Selectmen of this change.

11. Submit this checklist and all messages to the Town Clerk.
