

**GPU Nuclear Corporation**  
 Post Office Box 480  
 Route 441 South  
 Middletown, Pennsylvania 17057-0191  
 717 944-7621  
 TELEX 84-2386  
 Writer's Direct Dial Number:  
 (717) 948-8197

October 27, 1989

Office of Nuclear Reactor Regulation  
 Document Control Desk  
 U.S. Nuclear Regulatory Commission  
 Washington, DC 20555

Dear Sir:

*2 info Copies*

Enclosed is a new controlled copy of the GPU Nuclear Corporation Emergency Public Information Plan and Implementing Procedure for Three Mile Island. Please replace your present copy with this one.

This document contains company and/or proprietary information identified on the following pages by a bar in the left hand margin:

pages 8 through 12, E2-2, E15-1 through E15-8,  
 E15-1 through E16-2, and E17-2

That information should be withheld from public disclosure

Sincerely,

*Cindy L. Sites*

Cindy L. Sites  
 Public Information Administrator

Enclosures

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GPU NUCLEAR CORPORATION  
TMI COMMUNICATIONS DIVISION

Number

8200-IMP-1720.01

Title

Revision No.

EMERGENCY PUBLIC INFORMATION PLAN AND IMPLEMENTING PROCEDURE

1

Applicability/Scope

Responsible Office

All Communications Division Emergency Activities at TMI

8200

This document is within QA Plan Scope  Yes  No

Effective Date

Safety Review Required  Yes  No

10/12/89

List of Effective Pages

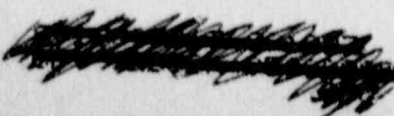
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INFORMATION ONLY

Signature	Concurring Organizational Element	Date
Originator	Manager, Public Information, TMI	7/20/89
Concurred	Public Affairs Director	8/8/89
By	Public Affairs Manager, TMI	7/20/89
	Manager, Corporate Comm. Develop.	7/27/89
	Media Relations Manager	7/21/89
	Public Relations Manager, TMI	7/31/89
	Coordinator, Public Infor. - TMI	8/3/89
	Independent Safety Review	10/10/89
	RTR/Cognizant Engineer	9/26/89
	SRG	10/18/89
	PRG	7/27/89
Approved	Director, Communications	10/11/89
By		

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This document is within QA Plan Scope  Yes  No  
Safety Review Required  Yes  No

INFORMATION ONLY

	Signature	Concurring Organizational Element	Date
Originator	/s/	Manager, Public Information, TMI	7/20/89
Concurred	/s/	Supervisor, Communications Svcs	9/1/89
By	/s/	Administrator, Communications Supp	9/1/89
	/s/	Manager, Corp. Emergency Prep.	9/22/89
Approved	/s/	Director, Communications	10/11/89
By			

## 1.0 PURPOSE

To describe the actions to be taken by TMI Communications Division personnel to provide a prompt, efficient response to notification of any emergency conditions under the Station's four emergency action classifications, so that employees, the news media, public officials and the public can be informed in an accurate, timely manner.

- 1.1 Provide instructions to TMI Communications Division personnel for meeting their emergency public information responsibilities.
- 1.2 Ensure that the Joint Information Centers (near-site and Harrisburg) are maintained in readiness to function effectively during an emergency.
- 1.3 Ensure that pre-designated personnel are dispatched to their duty posts to provide a prompt flow of information on an emergency.
- 1.4 Ensure that news releases are produced and technical briefers are provided with information in a timely fashion throughout an emergency.
- 1.5 Ensure that a rumor control mechanism exists for efficient handling of telephone inquiries from the news media and the public during an emergency.

## 2.0 APPLICABILITY/SCOPE

- 2.1 This Procedure applies only to events associated with the Three Mile Island Nuclear Generating Station.

## 3.0 DEFINITIONS

- 3.1 None

## 4.0 PROCEDURE

### 4.1 CONCEPT: SEQUENCE STAGES

(See Next Page)

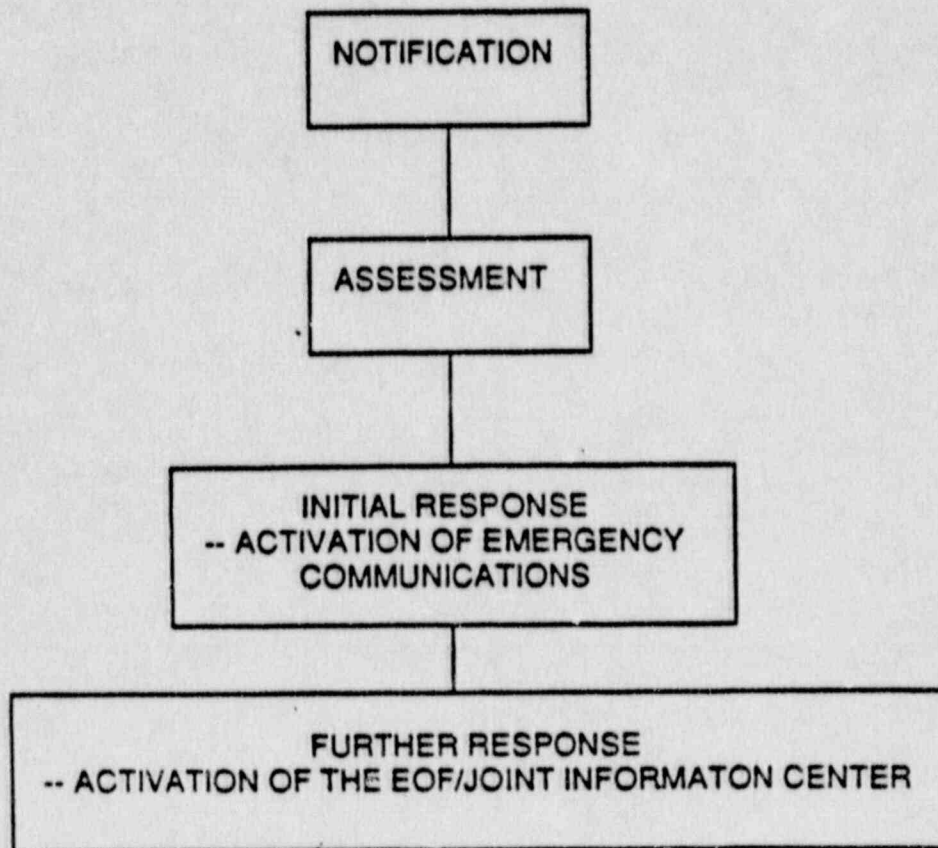
Title

EMERGENCY PUBLIC INFORMATION PLAN AND IMPLEMENTING PROCEDURE

Revision No.

0

SEQUENCE STAGES OF TMI PUBLIC INFORMATION EMERGENCY  
PLAN



## 4.2 OVERVIEW

- 4.2.1 The Manager, Public Information has the overall responsibility for maintaining and implementing the TMI Public Information Emergency Plan.
- 4.2.2 Emergency conditions covered by this procedure are those that may occur under the plant emergency classifications:
- UNUSUAL EVENT
  - ALERT
  - SITE AREA EMERGENCY
  - GENERAL EMERGENCY
- 4.2.3 When functioning in an emergency status, assigned members of the TMI Communications departments and other GPUN departments will be known as the TMI Emergency Public Information Group.
- 4.2.4 This plan is designed to be implemented in its initial stages entirely by GPUN personnel stationed at TMI, that is, by the TMI Emergency Public Information Group.
- 4.2.5 GPUN personnel assigned duties under the TMI Emergency Public Information Plan are responsible for the prompt, accurate and orderly distribution of information to the public -- the news media, public officials, or members of the public who may seek information directly from GPUN -- on any emergency conditions at TMI. Concurrently, the same personnel are responsible for providing such information to officers, directors and employees of GPUN and to designated officers and personnel in the GPU System.
- 4.2.6 In carrying out this procedure, at any level of emergency, a premium is placed on prompt notification of key personnel and prompt fulfillment of assigned responsibilities. Personnel are required to remain familiar with this procedure, their assigned duties and any changes that may be made therein from time to time.
- 4.2.7 The TMI Public Information Emergency Plan has these main elements:
- NOTIFICATION
  - ASSESSMENT
  - INITIAL RESPONSE -- ACTIVATION OF EMERGENCY

- COMMUNICATIONS ORGANIZATION
- FURTHER RESPONSE -- ACTIVATION OF THE EOF OR A JOINT INFORMATION CENTER
  - OPERATION OF THE JOINT INFORMATION CENTER
  - BACKUP, OR RECOVERY SUPPORT

#### 4.3 NOTIFICATION

- 4.3.1 The TMI Public Information Duty Representative is notified of an emergency condition by the TMI-1 Control Room, immediately after county and state officials are notified by the Control Room. Personnel assigned to the Public Information Duty Roster shall be available during their assigned duty weeks within one-hour's travel time of the plant. They are responsible for insuring the operability of the Public Information Duty Pager and responding immediately to pager activation signals.
- 4.3.2 The Public Information Department Administrator is responsible for maintaining the weekly Public Information Duty Roster and providing the roster, including current home telephone and pager numbers, of listed personnel to the TMI-1 Control Room and the Security Department.
- 4.3.3 The Public Information Department Administrator is responsible for ascertaining that all telephone numbers listed in the plan and its exhibits are maintained on a current basis.
- 4.3.4 Separately from the Public Information Duty Roster, the Public Information Department Administrator is responsible for maintaining a weekly roster, including home telephone and pager numbers, of personnel to report to the Control Room.
- 4.3.5 Separately from the Public Information Duty Roster, the Public Information Department Administrator is responsible for maintaining a roster, including home telephone and pager numbers, of personnel to serve as Technical Briefers at the Joint Information Center and Technical Information Specialists at the Emergency Operations Facility (EOF).
- 4.3.6 Separately from the Public Information Duty Roster, the Public Information Department Administrator is responsible for maintaining a weekly roster of personnel who will initiate the Public Affairs response to an emergency.

4.3.7 Upon receiving a telephone call or pager signal from the Control Room in an emergency, the Public Information Duty Representative shall obtain from the Control Room Operator the information being provided to county and state officials on the Emergency Notification Report form (Exhibit 1). This initial information will include the emergency classification, a brief non-technical description of the event and whether or not a radiation release is occurring. The Control Room Operator should not be kept on the phone beyond this information.

4.3.8 Upon receiving the initial information from the Control Room, the Public Information Duty Representative shall notify immediately the Manager, Public Information or, in his absence, his designee -- the Media Relations Manager or the Public Affairs Manager.

#### 4.4 ASSESSMENT

4.4.1 The Manager, Public Information, or his/her designee, shall assess the nature of the emergency, including such factors as the apparent severity of the problem and its time of occurrence.

4.4.2 Upon assessing the emergency, the Manager, Public Information, or his/her designee, in consultation with the Public Affairs Manager, shall set in motion the Communications Division response to the emergency.

4.4.3 The Manager, Public Information, in consultation with the Public Affairs Manager, will determine the initial Communications Division call-outs necessary to respond to the emergency. The staff call-out chart in Exhibit 2B of this plan will be used in making call-outs.

4.4.4 Upon consultation with the Manager, Public Information, the Public Affairs Manager shall determine the necessity of immediately manning a public information telephone line to take calls from members of the public. (This is on an initial basis, before any need to activate a Joint Information Center or the Rumor Control Group arises.)

#### 4.5 INITIAL RESPONSE -- ACTIVATION OF EMERGENCY COMMUNICATIONS ORGANIZATION

4.5.1 Upon assessing the emergency, the Manager, Public Information shall take two immediate actions:



4.5.1.1 Dispatch a Public Information Representative, Control Room to the Control Room. At the Control Room, the Public Information Representative shall notify the Manager, Public Information of his/her arrival, ensure that the telecopier (8779) is working, and continuously obtain and relay to the Manager, Public Information unfolding emergency information. Key telecopy numbers are: TMI Public Information - 948-8723, JIC - 257-4107 and EOF - 657-3509 or 540-4511. The Public Information Representative, Control Room will have direct access to the Radiological Assessment Coordinator (RAC), but will otherwise function from behind the demarcation line of the command and control area. Prior to the EOF being activated, the Public Information Representative, Control Room shall obtain the Emergency Director's initials on draft news releases, signifying approval of the news releases for issuance, subject to any additions or changes, as required.

4.5.1.2 Determine the timing and point of issuance of an initial news release.

4.5.2 Initial News Release

4.5.2.1 Based on information received from the control room, the Manager, Public Information, will prepare an initial news release. He/she shall give priority to consultation on the emergency with the Director, Communications Division. Depending, however, on the nature of the emergency and the availability of the Director, Communications, the Manager, Public Information has discretion to issue an approved news release immediately to the two news services. The news release will first be approved by the Emergency Director in the Control Room.

--Associated Press

-- Harrisburg - 238-9413

-- Philadelphia - 215-568-2963

--United Press International

--Harrisburg - 234-4189

--Philadelphia - 215-563-6008

4.5.2.2 Should the initial news release be issued from a location other than the Public Information Department Office, the Manager, Public Information shall see that the Public

Information Department Office or the Joint Information Center, as appropriate, is promptly staffed to respond to media inquiries and produce further news releases.

- 4.5.2.3 Upon issuing the initial news release, and any subsequent releases from the Public Information Department Office, the Manager, Public Information shall notify, transmitting hard copy:

- PEMA Public Information Officer
  - Office - [REDACTED]
  - Telecopier - [REDACTED]
- Dauphin County Emergency Preparedness Office
  - Office - [REDACTED]
  - Telecopier - [REDACTED]
- Cumberland County Emergency Preparedness Office
  - Telecopier - [REDACTED]
- York County Emergency Preparedness Office
  - Telecopier - [REDACTED]
- Lancaster County Emergency Preparedness Office
  - Telecopier - [REDACTED]
- Mayor of Middletown
  - Communications, Middletown Borough - [REDACTED]
  - Telecopier - [REDACTED]
- NRC Public Affairs Office, Rockville, Md. -
  - Office - [REDACTED]
  - Night (operator) - [REDACTED]
  - Operations Center - [REDACTED]
  - Telecopier - [REDACTED]
- NRC Region 1 Public Affairs
  - Office - [REDACTED]
  - Telecopier - [REDACTED]
- U.S. Committee on Energy Awareness, Washington, DC
  - Office - [REDACTED]
  - Night - [REDACTED]
  - Telecopiers - [REDACTED]

- GPUN Public Information Office, Parsippany
  - Telecopier - [REDACTED] Alternate - [REDACTED]
- GPU Governmental Affairs Office in Harrisburg.
  - Telecopier - [REDACTED]
- GPU Service Corp. Public Information Office
  - Raymond Dotter - Office - [REDACTED]
  - Home - [REDACTED]
  - Telecopier - [REDACTED]
- Oyster Creek Nuclear Station Public Information
  - Office - [REDACTED]
  - Telecopier - [REDACTED]

#### 4.5.3 Initial Public Affairs Response

4.5.3.1 The Public Affairs Manager shall consider the advisability of notifying selected public officials before an initial news release is available.

4.5.3.2 Depending on the nature of the emergency and its time of occurrence, the Public Affairs Manager has discretion on further call-outs of the public affairs staff and will assess the need to notify other public officials as listed in Exhibit 13. Depending on the nature and time of the event, he/she has discretion to decide the manner and extent of public official notifications. Public official notifications will be handled by members of the Public Official Notification/ Rumor Control Group under the Public Relations Manager or his designee. For the purpose of continuing contact, the public officials who are notified will be given a GPUNC telephone number separate from the one being used to receive calls from the general public.

4.5.3.3 Upon receiving the initial news release, and depending on the nature of the emergency and the time of its occurrence, the Public Affairs Manager shall notify

- GPUN's State Government Affairs Manager

who shall maintain communications with state government officials during the emergency.

4.5.3.4 Upon receiving the initial news release, and depending on the nature of the emergency and its time of occurrence,

the Public Affairs Manager shall be responsible for notifying in a timely manner the

- GPU System's representative in Washington, D.C.
- C. Mansfield - Office [REDACTED]
- Home - [REDACTED]

#### 4.5.4 Initial Information for TMI Employees

4.5.4.1 At the Public Information Department Office, the Employee Communications Representative will disseminate the news releases via the "BBBB" TMI employee call-in line and, as necessary, special editions of Island Currents.

#### 4.5.5. Initial Corporate Notifications

4.5.5.1 Upon receiving the initial news release, and depending on the nature of the emergency and its time of occurrence, the Director, Communications or his/her designee shall notify in an appropriately timely manner the following corporate officers. These notifications shall be made using the form, "Plant Emergency Information Checklist" (Exhibit 4), and the information furnished shall be as contained on the form.

- GPUN President
- P. Clark - Office [REDACTED]
- Home - [REDACTED]

Car- [REDACTED] if he's in Pa., first dial [REDACTED]

- GPUN Executive Vice President
- E. Kintner - Office [REDACTED]
- Home - [REDACTED]

- GPU Service Corp. Vice President, Communications
- W. Gifford - Office [REDACTED]
- Home - [REDACTED]
- Car - [REDACTED]
- FAX - [REDACTED]

- GPU Board Member
- Dr. Patricia Woolf - Office [REDACTED]
- Home - [REDACTED]

4.5.5.2 The Director, Communications has discretion to notify certain GPUN Board members or their Communications Vice Presidents:

- Met-Ed - Mafer - Office  
- Home -
- Morris - Office  
- Home -
  
- JCP&L - Leva - Office  
- Home -
- Mullenburg -  
- Home -
  
- Penelec - Wise - Office  
- Home -
- O'Donovan - Office  
- Home -

4.5.5.3 Should the Director, Communications not be available, the Public Affairs Manager will make these notifications as necessary.

4.5.5.4 The Public Affairs Manager, or his designee, shall notify:

- Representative of PA PUC Chairman - W. Shane:
  - John G. Alford - Office
  - Home -
  - Alternate: - Peter Unuscavage -
  - Office -
  - Home -
  
- N.J. BPU President - Christine Todd Whitman  
Contact one of the following:
  - Martin Van Ess - Office
  - Home -
  - Richard Hartung - Office
  - Home -
  - Tom Gould - Office -
  - Home -
  - Steve Gabel - Office
  - Home -

4.5.5.5 In addition, the Manager, Public Information, will be responsible for notification of the following GPU System Public Information personnel (He may ask the GPUSC Manager, Public Information to make these notifications):

- Met-Ed - John Fidler - Office
- Home -
- temp.

or Don Grable - Office  
- Home -

JCP&L - George Koodray - Office  
- Home -

or R. Charles Black -  
- Home -

Penelec - Paul Abram - Office  
- Home -

or James Johnson - Office  
- Home -

#### 4.6 FURTHER RESPONSE -- ACTIVATION OF THE EOF OR JOINT INFORMATION CENTER

4.6.1 Depending on the nature of the emergency, there may be two trigger points for a further Public Information response. They are:

- ACTIVATION OF THE TMI EMERGENCY OPERATIONS FACILITY (EOF)
- ACTIVATION OF EITHER OF THE JOINT INFORMATION CENTERS

#### 4.6.2 Activation of the TMI Emergency Operations Facility (EOF)

4.6.2.1 Depending on the nature of the emergency, the TMI Emergency Operations Facility (EOF) in Commerce Park may be placed in one-hour activation by the Emergency Director before a Joint Information Center has been activated. Under the GPUN Corporate Emergency Plan, the EOF is required to be activated at a Site Area Emergency. However, the Emergency Director can call for activation of the EOF at any emergency level, or at his discretion without a formal emergency declaration.

4.6.2.2 Upon its activation by the Emergency Support Director, the EOF replaces the Control Room as the primary channel of information to the TMI Emergency Public Information Group. The Emergency Support Director replaces the Emergency Director as the approval authority for news releases.

4.6.2.3 Upon receiving notice that the EOF is being activated with one-hour reporting time, the Manager, Public Information, shall direct a News Release Writer to report immediately to the EOF to begin writing news releases from the EOF.

- 4.6.2.4 The Manager, Public Information shall also notify a Technical Information Specialist to report immediately to the EOF. He shall also dispatch a Presiding Media Briefer to a Joint Information Center to conduct briefings there, making certain that Plant and Radiological Technical Briefers are also called to support the news briefings.
- 4.6.2.5 The Manager, Public Information will promptly notify the Public Affairs Manager that the EOF and a Joint Information Center is being activated. Upon learning of those activations, the Public Affairs Manager, notifies members of the Public Official Notification/Rumor Control Group to report to the Rumor Control Center at the Joint Information Center.
- 4.6.2.6 The Manager, Public Information shall continue distributing information from the Public Information Department Office until the a News Release Writer is in place at the EOF and a Presiding Media Briefer is in place at one of the two Joint Information Centers.
- 4.6.2.7 Once a News Release Writer is in place at the EOF and a Presiding Media Briefer at the Joint Information Center, the Manager, Public Information, reports to the EOF to oversee gathering and writing of information on the emergency. News releases produced at the EOF shall be approved by the Emergency Support Director and distributed at the Joint Information Center, under the supervision of the Presiding Media Briefer.
- 4.6.2.8 If necessary, the Manager, Public Information, can serve as the Presiding Media Briefer. In that instance, information gathering at the EOF will be handled exclusively by the News Release Writer until assistance is provided.
- 4.6.2.9 Before leaving for the EOF, the Manager, Public Information shall notify the TMI Telephone Operator and Site Security that the media relations function is being transferred to the Joint Information Center and that media calls should be referred to 717-257-4142. The Manager, Public Information shall also ensure that a message referring media calls to the Joint Information Center is left on the Public Information Department answering machine and at the Security post at the North Gate.

#### 4.6.3 -- Activation of a Joint Information Center (JIC)

- 4.6.3.1 There are two TMI Joint Information Centers, one the Harrisburg JIC at 99 S. Cameron St., Harrisburg, and the other a Near-Site JIC in the TMI Simulator Building. The Near-Site JIC is a smaller-scale version of the Harrisburg JIC. It is intended for use when an emergency is judged to be of non-radiological or minimal radiological significance and it is advantageous to be able to respond to the media at the site. The near-site JIC can be activated, in preference to the Harrisburg JIC, at the discretion of the Director, Communications or the Manager, Public Information in consultation with the Emergency Support Director. At the discretion of the Director, Communications and the Manager, Public Information, the Near-Site JIC can be operated with modified staffing should it not, for example, be necessary to activate the full-scale Rumor Control Group. (In the event that neither Joint Information Center is available for use, the backup location is the Metropolitan Edison Company Lebanon Division Office, 600 E. 5th Avenue, Lebanon, Pa.) The Joint Information Centers are activated by the Director, Communications, or, in his/her absence, by the Manager, Public Information. The Manager, Public Information is responsible for initiating necessary staffing of the Joint Information Center, from the groups listed in Exhibit 3. (A JIC can be activated when an Alert is declared. The GPUN Corporate Emergency Plan calls for the EOF to be activated when a Site Area Emergency is declared, although the EOF can be activated sooner.)
- 4.6.3.2 Before the first briefing at the Joint Information Center, the Presiding Media Briefer will ascertain that the JIC is staffed according to the posted Set-Up Check List and activate the JIC. (Refer to Exhibits 5 through 11)
- 4.6.3.3 Upon activation, the JIC becomes the sole point for release of information to the public on the emergency by GPUN, supplanting the TMI Public Information and Public Relations offices for that purpose. The TMI Emergency Public Information Group assembles at the JIC with the exception of the Manager, Public Information and the News Release Writer, who will be based at the EOF.
- 4.6.3.4 Once the JIC is activated, the Presiding Media Briefer will issue a media advisory informing the news media of its location, 99 S. Cameron St., Harrisburg, and its media information telephone number, 717-257-4142.



4.6.3.5 Upon confirming that the Rumor Control Group is functional, the Presiding Media Briefer will issue a media advisory informing the public of the Rumor Control telephone number, 717-257-4109. The Presiding Media Briefer or his designee will also advise the TMI telephone operator that Rumor Control is activated and that calls from the public should be referred to that number.

4.6.3.6 The FAX Staffer shall see that all press releases issued from the JIC are sent to the outlets listed under 4.5.2.3.

4.6.3.7 Should the Harrisburg JIC be unavailable, the backup JIC will be located at the Met-Ed Lebanon Division General Office, 600 S. 5th Ave., Lebanon, PA. The backup Joint Information Center is activated at the direction of the Director, Communications, or the Manager, Public Information. The Manager, Public Information, will visit the backup location annually to ensure its continued availability for use if necessary.

#### 4.7 OPERATION OF THE JOINT INFORMATION CENTER

4.7.1 WHEN THE PLAN REACHES ACTIVATION OF A JOINT INFORMATION CENTER, IT SWITCHES FROM NORMAL, WORKADAY JOB TITLES TO ROLE-BASED TITLES SPECIFIC TO THE JOINT INFORMATION CENTER. These roles will be filled by interchangeable, appropriately trained staffers, irrespective of their normal titles. The roles necessary for smooth operation of the JIC are:

- Presiding Media Briefer
- Technical Briefers
- Public Information Representative, Control Room\*
- Technical Information Specialist, EOF
- News Release Writer
- Set-Up Staffer/Facility
- Set-Up Staffer/Electronics (also a Camera Operator or a Sound Operator)
- Media Broadcast Monitor
- Media Sign-In Staffer
- FAX Staffer
- Commonwealth Liaison
- Employee Communications/Media Staffer
- Graphics Staffer
- Rumor Control Coordinator
- Rumor Control Staffers
- Administrative Staffers

- 4.7.2 Coordination. Close coordination of logistics and information flow is essential for efficient operation of the JIC in an emergency. Coordination is required not only within the GPUN staff but between the GPUN staff and the other federal and state agencies -- chiefly the NRC, FEMA and PEMA -- who may be represented at the JIC, and with agencies at locations other than the JIC, such as PEMA headquarters, the Capitol Media Center, USCEA, etc.
- 4.7.2.1 The JIC becomes the focus for media briefings, news release distribution and GPUN's employee information, public official notification and rumor control functions.
- 4.7.2.2 Initially, the JIC will be under the overall direction of a Presiding Media Briefer working with a Set-Up Staffer/Facility and a Set-Up Staffer/Electronics. Upon arrival, these three staffers will set up the JIC, checking off completed functions on the posted Set-Up Checkoff List (Exhibit 5). When the list is complete, the Presiding Media Briefer will declare the JIC activated. The set-up sequence is listed in Exhibit 6. Electronic and other necessary equipment is listed in Exhibit 11. The Manager, Public Information is responsible for ensuring that the JICs are maintained in readiness for use. He will ensure that a Set-Up Staffer/Electronics inventories and tests the electronic equipment at the Harrisburg JIC quarterly, and that a Set-up Staffer/Facility ensures checks the overall readiness of the Harrisburg JIC regularly. The Near-Site JIC is maintained for its day-to-day use as an Energy Education Auditorium by the Manager, Public Relations. The Manager, Public Information will ensure that it remains available for media briefings by having a Set-Up Staffer/Electronics inventory and test the telephones and electronic equipment quarterly.
- 4.7.2.3 Liaison services, including use of telecopiers, will be provided to other agencies represented at the JIC, chiefly NRC, PEMA and FEMA.
- 4.7.2.4 Upon arrival, the Director, Communications, will assume overall direction of the JIC.
- 4.7.2.5 Information prepared by GPUNC for release to the public, chiefly in the form of news releases or briefing notes, will be coordinated with the other response agencies as much as practicable before release. Those agencies will be encouraged to have representatives at the JIC. Each

- agency is responsible for the release of its own information. Coordination means sharing information in the interest of mutual awareness of the information on hand, not dictating the contents of news releases. A premium is placed on prompt, accurate release of information important to the public's understanding and safety during an emergency.
- 4.7.2.6 The Rumor Control Group is activated when a Rumor Control Coordinator attests there are sufficient Rumor Control Staffers to man the telephones. When Rumor Control is activated, the Presiding Media Briefer issues a news release or media advisory with the Rumor Control telephone number -- 257-4109 -- and notifies the Rumor Control and Public Officials Coordinators before each briefing that the briefing is to begin. The Presiding Media Briefer also insures that the TMI telephone operator and the Security Department are provided with the Rumor Control telephone number upon activation of Rumor Control.
- 4.7.2.7 Continuing Operation of the JIC. As briefings get underway, the Presiding Media Briefer will be largely preoccupied with them. Ongoing coordination of logistical and support operations at the JIC will be handled by the Set-Up Staffer/Facility. He ensures that the JIC remains fully operational for briefings and information flow. Working with the Set-up Staffer/Electronics and a Camera Operator, he insures that the JIC's electronics systems are fully operational and that its lighting, stage set-up, seating, and visual aids are in place. During extended operation of the JIC, the Set-up Staffer/Facility, provides refreshments or meals for JIC personnel and coffee and doughnuts for the media.
- 4.7.2.8 The Set-Up Staffer/Facility shall ensure that a security guard is present at the JIC during emergencies.
- 4.7.2.9 The Employee Communications/Media Staffer will remain current with news releases and provide updated announcements for use on the "8888" TMI employee call-in line and special editions of Island Currents. The Employee Communications/Media Staffer will also man the media call-in lines and ensure that tape-recorded news releases are maintained on the lines not being manned.
- 4.7.2.10 The Employee Communications/Media Staffer, working with the Media Broadcast Monitor, using a Broadcast Monitoring

Form (Exhibit 5), will advise the Presiding Media Briefer of any inaccurate media broadcast information for responses. The Media Broadcast Monitor will also monitor Emergency Broadcast System radio messages.

- 4.7.2.11 The FAX Staffer will insure that the automatic JIC FAX machines are programmed with a current distribution list for news releases, the same list as under Section 4.5.2.3 of this plan and will provide immediate distribution of all news releases and other materials that the Presiding Media Briefer or authorized agency representatives may request.
- 4.7.3 Media Briefings at the JIC. Media briefings will be conducted by the Presiding Media Briefer or designees of the Director, Communications. Maximum efforts will be made to insure that they are orderly, timely and accurate. Briefings will normally be based on, and in amplification of, written news releases received from the EOF. But the briefings may be based on verbal information received from the EOF if such information (especially changes in emergency classifications) is necessary to update the situation before a written news release becomes available. There will be continued vigilance and readiness by the Presiding Media Briefer to correct any released information that may prove to be in error. Information for GPUN news briefings will be provided to the JIC by the Manager, Public Information, or his designee, at the EOF. He will also insure that the JIC briefers obtain appropriate information from the Technical Information Specialist, EOF.
- 4.7.3.1 Whenever an emergency classification is changed, the Director, Communications or her designee shall repeat the Initial Corporate Notifications listed in Section 4.5.5 above.
- 4.7.3.2 Before each briefing, the Presiding Media Briefer will notify the Rumor Control Coordinator that the briefing is about to begin, so that the Rumor Control Coordinator can monitor it for new information.
- 4.7.3.3 Before each briefing, the Presiding Media Briefer will make provision for an Administrative Staffer to transcribe any questions from the media that the briefer may be unable to answer, so that they can be answered at the next briefing.

- 4.7.3.4 The Presiding Media Briefer will see that the estimated time for each briefing will be posted on the graphic clock at the stage in the JIC.
- 4.7.3.5 Each news briefing will be videotaped by a Camera Operator in cooperation with a Set-Up Staffer/Electronics or a Sound Operator. Care will be taken to see that questions from the media are clearly heard on the videotape and the questioner videotaped when possible.
- 4.7.3.6 Media briefings will make maximum use of graphic and other visual aides that will be maintained at the Joint Information Center. After drills or emergencies, the Presiding Media Briefer will note and request whatever additional graphic materials may be desirable. During emergencies, he or she can request new visual aids, as needed, from the Graphics Staffer.
- 4.7.3.7 Each briefing shall include, as a minimum, the emergency classification, the basis for the classification, what actions are being taken at the plant to mitigate the emergency, the status of the plant now and when the emergency began, the release pathway (if any), and offsite radiological conditions (if any), including radiation readings from the Reuter-Stokes monitors and off-site monitoring teams. If off-site monitoring teams are dispatched, the briefer will promptly report that.
- 4.7.3.8 A premium is placed on the prompt release of information on any radiation release, no matter how small, that may occur from the plant, when it occurs.
- 4.7.3.9 The Presiding Media Briefer, Plant, Radiological Media Briefers will remain continually sensitive to the possibility of erroneous or misunderstood information, guarding to the extent possible against release of incorrect information. They will be especially sensitive to the release of data on radiation levels and readings, using only actual readings, not projected ones. They will continually relate radiation readings to normal background radiation in the Harrisburg area, which is 0.01 millirems per hour whole body, or 10 microrems per hour. Reuter-Stokes monitors should be used for checking gamma levels outside the plant. They should be referred to as "electronic monitors outside the plant". (Reuter-Stokes is jargon). When higher than background readings are obtained from given Reuter-Stokes monitors, the briefers should

ascertain the status of the Reuter-Stokes monitors not referenced, i.e., are they reading at background? Briefers shall be continually alert to the distinction between dose rates (millirems per hour) and total dose. Should iodine dose rates be available in addition to dose rates from noble gases, distinctions will be made between them -- chiefly the thyroid vs. whole body distinction. The briefers will endeavor to put health effects in perspective by noting the Occupational Exposure Standard in NRC Regulatory Guide 8.29: Exposure to 1,000 millirems (1 rem) of radiation increases a person's chances of developing cancer by .03 percent (three hundredths of one percent), a lower risk level than many other normally accepted activities, including smoking, auto accidents, alcohol consumption and home accidents.

- 4.7.3.10 Off-site response to an emergency is the responsibility of the Governor of Pennsylvania and the state agencies under his direction, including the Bureau of Radiation Protection and the Pennsylvania Emergency Management Agency. Should protective actions be necessary on behalf of the public, those decisions and announcements are made by the Governor and the responsible state agencies. The GPUN briefers will not discuss with the media any company recommendations for protective action, or the nature of off-site response actions, explaining that these areas are the responsibility of the Governor and responsible state agencies, and referring the media to spokespersons for the state agencies.
- 4.7.3.11 Should new information reach the Presiding Media Briefer during the course of a briefing, he or she will turn the briefing temporarily over to the Plant Media Briefer, excuse him or herself to assimilate the information, and promptly return to explain it to the media.
- 4.7.3.12 Should TMI workers be injured during an emergency, their names will not be released to the media at least until it has been ascertained that their families have been notified of the injuries.
- 4.7.3.13 When a media briefing ends, the Plant and Radiological Media Briefers will remain available to the media, as necessary, to clarify details and explain plant operations in the interest of clarity.
- 4.7.3.14 The Presiding Media Briefer shall maintain liaison with the PEMA press secretary (via the ring-down phone to PEMA

in the JIC) so that Commonwealth news conferences on the emergency can be monitored by the Commonwealth Liaison. At Commonwealth news conferences, the Commonwealth Liaison will be alert to any potential conflicts in information being provided there, and relay such information immediately to the Presiding Media Briefer.

- 4.7.4 Production and Approval of News Releases. News releases will be written at the EOF by a News Release Writer. If the EOF has not been activated, his information channel will be the Public Information Representative in the Control Room. If the EOF has been activated, his channels of information will be the Control Room and the Emergency Support Staff at the EOF.
- 4.7.4.1 If the EOF has not been activated, news releases will be telecopied to the Public Information Representative in the Control Room for approval by the Emergency Director. If the EOF is activated, news releases will be approved by the Emergency Support Director.
- 4.7.4.2 If the EOF and JIC have not been activated, at the Public Information Department the Public Information Department Administrator shall see that copies of the approved news releases are sent immediately to the Public Relations/Public Affairs staffs and the Public Information Representative in the Control Room, as well as to the outlets in 4.5.2.3.
- 4.7.4.3 Information gathering at the EOF will be overseen, upon his/her arrival, by the Manager, Public Information, or his/her designee, working with a Public Information Technical Adviser and the News Release Writer.
- 4.7.5 Public Official Notification/Rumor Control
- 4.7.5.1 Public Official Notification at the JIC will be directed by the Public Affairs Manager, or his/her designee, and by the Rumor Control Coordinator. Logs and other records of calls made by both groups will be maintained. Rumor Control Staffers will make use of the Rumor Control Form (Exhibit 6) to forward apparent rumors or misunderstandings to the Presiding Media Briefer for his/her information and possible response. The Public Affairs Manager and the Rumor Control Coordinator will see that the Notification and Rumor Control Staffers are supplied with current news releases and other officially released information for making notifications and

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answering questions from the public. To do so, the Public Affairs Manager and the Rumor Control Coordinator will maintain constant liaison with the JIC Auditorium and the Presiding Media Briefer. They will also maintain a roster of supplementary employees, normally drawn from the Training Department and the Lebanon Metropolitan Edison Company Energy Services staff, to man Public Official Notification/Rumor Control telephones at the JIC.

- 4.7.5.3 The Rumor Control Coordinator will coordinate GPUN's Rumor Control Group with the group manning the "Hot Line" of the Pennsylvania Emergency Management Agency -- 1-800-932-0784 -- and the county rumor control units:

- Cumberland County - 238-9676
- Dauphin County - 238-1693
- Lancaster County - 299-8378
- Lebanon County - 272-7621
- York County - 854-5571

#### 4.8 BACKUP, OR RECOVERY SUPPORT

- 4.8.1 The Manager, Public Information, working with the Public Affairs Manager and the Presiding Media Briefer, shall maintain a roster of two 12-hour shifts, as shown in Exhibit 3, for carrying out the Communications Division's response to an emergency or the recovery therefrom. Should the Manager, Public Information determine that the emergency is likely to be an extended one, or should it involve activation of the EOF, he will implement the two-shift staffing. In consultation with the Public Affairs Manager, the Manager, Public Information will, as necessary, request additional support from other GPUN Communications Division personnel, or other GPU System Communications personnel through the Director, Communications.

#### 5.0 RESPONSIBILITIES

- 5.1 Director, Communications - Approval for implementation.
- 5.2 All members of the TMI Emergency Public Information Group are responsible for the prompt, accurate and orderly distribution of information to the public -- the news media, public officials, or members of the public who may seek information directly from GPUN --



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on any emergency conditions at TMI. Concurrently, the same personnel are responsible for providing such information to officers, directors and employees of GPUN and to designated officers and personnel in the GPU System.

5.3 All Communications Division Managers - In fulfillment of, or in addition to, requirements in Section 4 of this Plan and Implementing Procedure shall:

5.3.1 In consultation with the Manager, Public Information, designate personnel to be assigned to TMI Emergency Public Information Group positions within the Plan and Implementing Procedure.

5.4 Manager, Public Information - Ensure that the Plan and Implementing Procedure are maintained current and effective by originating changes reflecting recommendations from divisional managers or other experience under the Plan and Implementing Procedure. Ensure that annual Emergency Public Information Representative qualification training is provided by the Training Department for members of the TMI Emergency Public Information Group. Ensure that at least two groups of employees are trained to fill the key response positions under the JIC staffing plan. Ensure that changes in the Plan and Implementing Procedure are submitted to a qualified member of the Emergency Preparedness Department for required Important to Safety review.

5.5 The Manager, Public Relations will provide the Rumor Control personnel with annual training in their duties.

#### 6.0 REFERENCES

- 6.1 10 CFR 50.47 (b)(7)
- 6.2 GPUN Corporate Emergency Plan, 1000-PLN-1300.01
- 6.3 GPU Nuclear Emergency Preparedness Divisional Responsibilities, 1000-POL-1319.01
- 6.4 Emergency Preparedness Divisional Responsibilities, 1000-ADM-1319.01

**7.0 EXHIBITS**

- 7.1 Exhibit 1 - Emergency Notification Report
- 7.2 Exhibit 2A - Initial Response Callouts
- 7.3 Exhibit 2B - Further Response Callouts
- 7.4 Exhibit 3 - Personnel Needed to Activate the JIC
- 7.5 Exhibit 4 - Plant Emergency Information Checklist
- 7.6 Exhibit 5 - Broadcast Monitor Form
- 7.7 Exhibit 6 - Rumor Control Queries
- 7.8 Exhibit 7 - JIC Activation Checklist
- 7.9 Exhibit 8 - Steps in Setting Up the JIC
- 7.10 Exhibit 9 - JIC Sound System Activation
- 7.11 Exhibit 10 - WANG Activation Steps
- 7.12 Exhibit 11 - WANG Telecommunications Procedures
- 7.13 Exhibit 12 - Operation of FAX Machines at the JIC
- 7.14 Exhibit 13 - Electronic Equipment at the JIC
- 7.15 Exhibit 14 - Media Outlets
- 7.16 Exhibit 15 - Public Officials
- 7.17 Exhibit 16 - GPU Corporate Officials
- 7.18 Exhibit 17 - Emergency Public Information Telephones by Location

EXHIBIT 1  
Emergency Notification Report Form**EMERGENCY NOTIFICATION REPORT** This is a Drill  This is not a Drill1. This is \_\_\_\_\_ at Three Mile Island Nuclear Station.

My phone number is: \_\_\_\_\_

## 2. EMERGENCY CLASSIFICATION:

 Unusual Event  
 Alert Site Area Emergency  
 General Emergency  
 The Event has been Terminated

At: \_\_\_\_\_ TIME: \_\_\_\_\_ DATE: \_\_\_\_\_

THIS REPRESENTS A/AN:

 Escalation  
 Reduction  
 No Change

IN CLASSIFICATION STATUS:

## 3. BRIEF NON-TECHNICAL DESCRIPTION OF THE EVENT:

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4. THERE IS:  No Release  Airborne Release  Liquid Release5. FOR A GENERAL EMERGENCY, PROVIDE PROTECTIVE ACTION RECOMMENDATION BELOW.  
(DO NOT TRANSMIT A PAR TO THE RISK COUNTIES UNLESS THE INITIAL EVENT CLASSIFICATION IS A GENERAL EMERGENCY.)

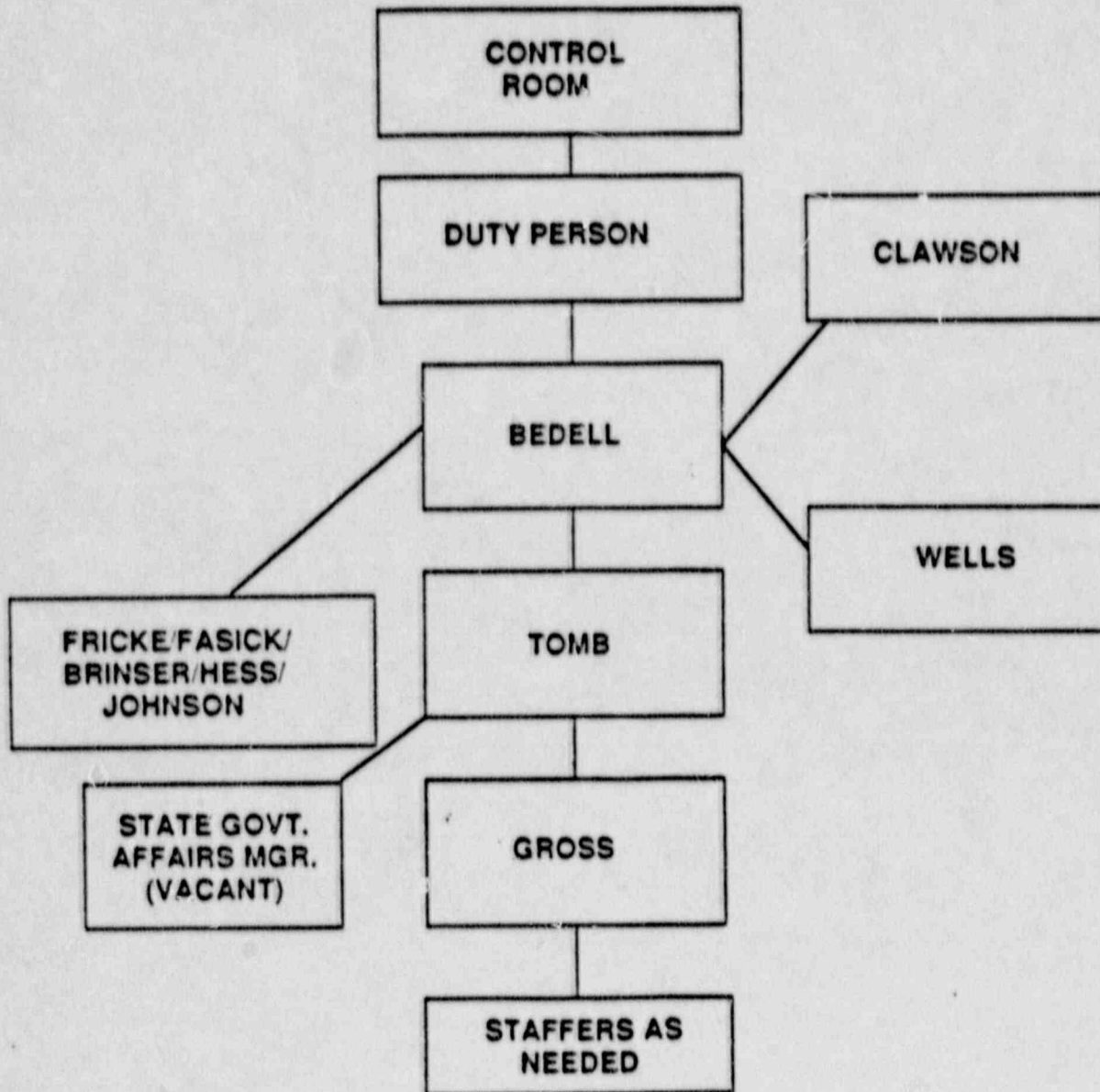
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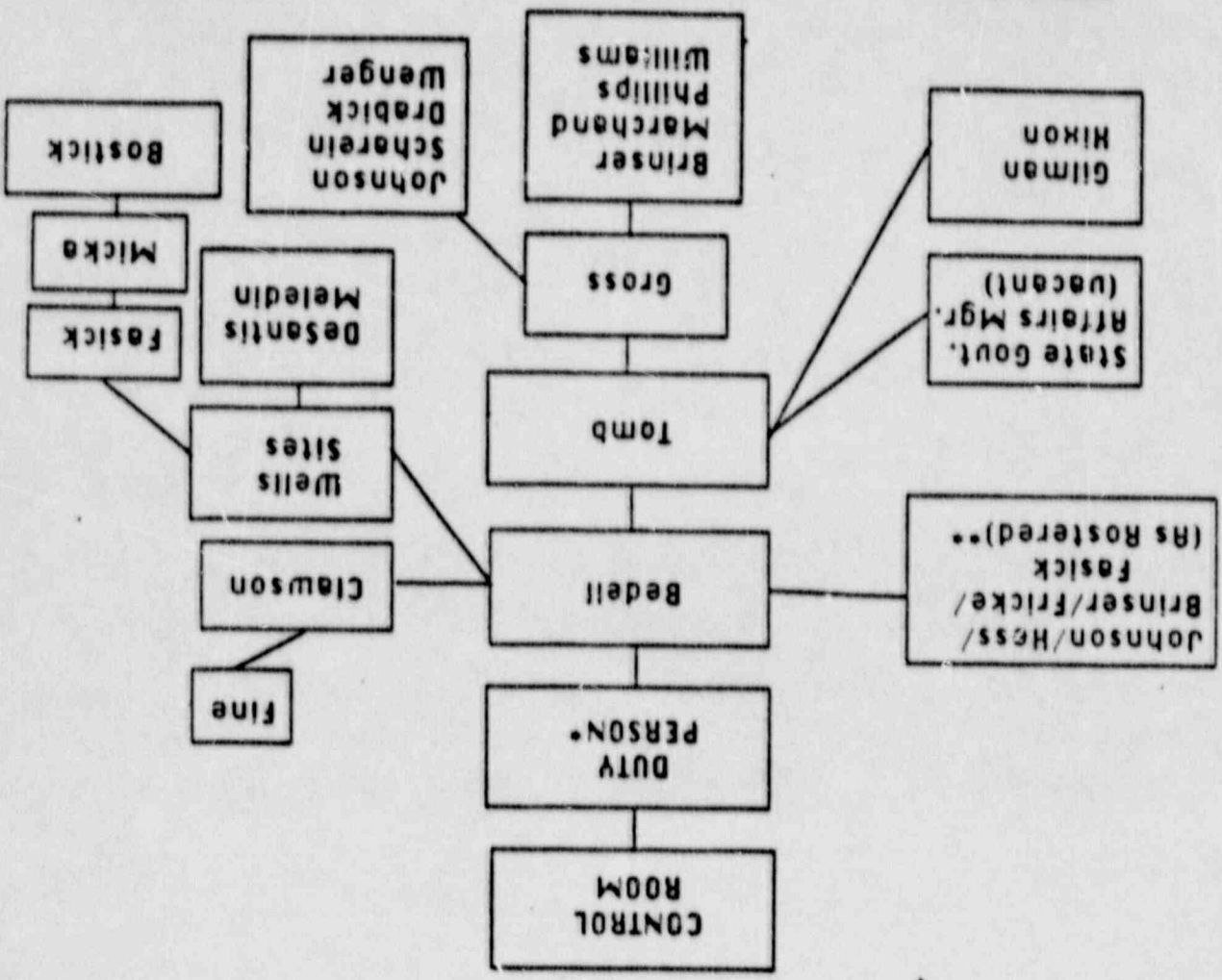
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6. WIND DIRECTION IS FROM: \_\_\_\_\_ WIND SPEED IS: \_\_\_\_\_

 This is a drill  This is not a drillAPPROVED: \_\_\_\_\_ TIME: \_\_\_\_\_ DATE: \_\_\_\_\_  
(ED/ESD)

EXHIBIT 2A  
INITIAL RESPONSE CALLOUTS  
EMERGENCY PUBLIC INFORMATION PLAN

**EXHIBIT 2B  
 FURTHER RESPONSE CALLUTS  
 EMERGENCY PUBLIC INFORMATION PLAN**



- Bedell, D.
- Bostick, J.
- Brinser, R.
- Clawsen, C.
- Desantis, R.
- Drabick, S.
- Fasick, R.
- Fine, P.
- Fricke, V.
- Gilman, T.
- Gross, B.
- Hess, R.
- Hixon, L.
- Johnson, T.
- Marchand, N.
- Meledin, J.
- Micka, J.
- Phillips, D.
- Scharein, T.
- Sites, C.
- Tomb, G.
- Wells, M.
- Wenger, J.
- Williams, M.
- Beeper No.
- Beeper No.

EXHIBIT 3TMI EMERGENCY PUBLIC INFORMATION PERSONNEL  
NEEDED TO ACTIVATE A JICTWO-SHIFT STAFFING

	<u>A Shift</u>	<u>B Shift</u>
Presiding Media Briefer	W. Gross	M. Wells
Control Room Representative	(per Roster)	(per Roster)
Plant Media Briefer	(per Roster)	(per Roster)
Radiological Media Briefer	(per Roster)	(per Roster)
EOF Technical Information Specialist	(per Roster)	(per Roster)
News Release Writer	R. DeSantis	J. Meledin
Set-Up Staffer/Facility	R. Fasick	S. Drabick
Set-Up Staffer/Electronic	J. Bostick	J. Micka
Media Broadcast Monitor	N. Marchand	(Em. Supt. Pool*)
Media Sign-In Staffer	M. Williams	L. Hixon
FAX Staffer	J. Wenger	(Em. Supt. Pool)
Commonwealth Liaison	(Vacant)	(GPUSC Group)
Employee Communications/Media Staffer	C. Sites	T. Scharein
Graphics Staffer	J. Bostick	(Met-Ed)
Rumor Control Coordinator	A. Brinser	T. Gilman
Rumor Control Staffers	(To be supplied by the Coordinator)	
Administrative Staffers	D. Phillips	(Em. Supt. Pool)

NOTE: Additional assignments as necessary are the responsibility of the responsible supervisors as named in the Emergency Plan, with the concurrence of the Manager, Public Information or the Media Relations Manager.

\*Emergency Secretarial Support Pool

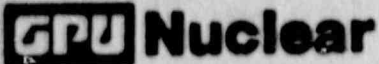
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1EXHIBIT 4Report No. \_\_\_\_\_  
To: Joint Information Center

## PLANT EMERGENCY INFORMATION CHECKLIST

By: \_\_\_\_\_ Source: \_\_\_\_\_ Date: \_\_\_\_\_/Time: \_\_\_\_\_

EVENT CLASSIFICATION: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME OF CLASSIFICATION \_\_\_\_\_

BRIEF DESCRIPTION OF EVENT AND EAL: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_NOTIFICATIONS COMPLETED TO: FEMA/Counties: Y/N NRC: Y/N Others: \_\_\_\_\_PLANT STATUS:PLANT: OPERATING AT \_\_\_\_\_ % PWR INCREASE/DECREASE  
HOT STANDBY Y/N COOLDOWN IN PROGRESS Y/N COLD S/D Y/NFUEL INTEGRITY: INTACT/BREACHED  
RX COOLANT SYSTEM INTEGRITY: INTACT/BREACHED  
OTSG TUBE INTEGRITY: INTACT/BREACHED  
RX BUILDING CONTAINMENT INTEGRITY: INTACT/BREACHED  
ECCS ACTUATED: High Pressure Injection Y/N Low Pressure Injection Y/N  
Feed Water Y/N Emergency Feedwater Y/N  
STATION POWER FROM: PN. GEN. Y/N GRID Y/N EMER. DIESELS Y/N OTHER Y/NABNORMAL RADIATION LEVELS IN PLANT: Y/N LOCATION: \_\_\_\_\_  
RADIOLOGICAL RELEASES: In progress Y/N ELEVATED/GROUND  
MONITORED/UNMONITORED ESTIMATED DURATION: \_\_\_\_\_PERSONNEL: NO. INJURED \_\_\_\_\_ NO. CONTAMINATED \_\_\_\_\_  
NO. TAKEN TO OFFSITE MEDICAL FACILITIES \_\_\_\_\_  
ACCOUNTABILITY/EVACUATION Y/NOFFSITE STATUS:HAS RADIATION BEEN DETECTED OFFSITE (Y/N):  
IF YES BY REUTER-STOKES Y/N, PPT Y/N  
RADIOLOGICAL RELEASE IMPACT OFFSITE Y/N  
MONITORING TEAMS DISPATCHED Y/N  
PAR'S PROVIDED TO STATE Y/N IF YES, STATE ACTION EVAC./SHELTER  
RANGE: \_\_\_\_\_  
PRESS RELEASES BEEN ISSUED Y/NCLARIFYING COMMENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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EXHIBIT 5

## Broadcast Monitor Form

Name of Broadcast Monitor \_\_\_\_\_

Date \_\_\_\_\_ This is a drill. \_\_\_\_\_ This is not a drill.

Outlet \_\_\_\_\_ Radio \_\_\_\_\_ Television \_\_\_\_\_ Time of news report \_\_\_\_\_

Reporter Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

The following information was reported on the air:

**Distribution:**

Original -- Media Monitor File

Copy -- Media Brieter

Copy -- Emp. Comm./Media Staffer

\_\_\_\_\_ Time Given to Brieter

\_\_\_\_\_ Time Given to Staffer

**Response/Disposition:**

Action taken:

By whom:

Time of response:



EXHIBIT 6**Rumor Control Queries**

(Incoming calls similar in nature)

Nature of calls: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

No. of Calls: \_\_\_\_\_ Sign: \_\_\_\_\_

EXHIBIT 7**JOINT INFORMATION CENTER  
ACTIVATION CHECKLIST**

<u>Function</u>	<u>Staff</u>	<u>Time</u>
Briefing President	-----	-----
Broadcast News Monitor	-----	-----
Camera	-----	-----
Employee Information	-----	-----
External/Internal Notifications	-----	-----
Graphic Artist	-----	-----
Media Call-In Representative	-----	-----
Receptionist - Badges	-----	-----
Security Guard	-----	-----
Setup Overseer	-----	-----
Sound	-----	-----
Stage, Lights, Charts	-----	-----
Technical Briefers	-----	-----
Telecopiers	-----	-----

EXHIBIT 8STEPS IN SETTING UP THE JOINT INFORMATION CENTER  
99 S. Cameron St., Harrisburg, PA1. ENTRANCE TO THE BUILDING

During normal hours - No additional notification needed.

After hours - After entering through the first glass doors and the double wooden doors, contact Sonitrol (236-8039) to inform them that the building is in use and provide your security number. The Sonitrol telephone number and your security number are located on your Sonitrol card, as previously provided.

Security should be notified immediately to provide a guard.

NOTE: AFTER HOURS USE - Once all personnel have arrived, or if you will be the only person in the building, re-secure the front glass double doors.

2. DEPARTURE FROM THE BUILDING

Shut down all equipment and secure all internal doors. Notify Sonitrol at above telephone number that you are leaving. They will request your security number and that you make a loud noise for them (usually clap) to set their sound listening equipment. Exit through the double wooden doors and the double glass doors, securing them as you go.

3. INTERNAL ROOM ACTIVATION

The list below represents a guideline for each room's set-up. After all rooms are set up, use the Activation Checklist (Exhibit 5) to insure that each function is staffed.

FEMA - Room open and functional  
Desk with two stack chairs  
Bookcase

PEMA - Room open and functional  
Two desks with three stack chairs  
Bookcase

NRC - Room open and functional  
Six desks with eight conference chairs  
Conference table  
Bookcase

EXHIBIT 8  
STEPS IN SETTING UP THE JOINT INFORMATION CENTER (Cont'd.)

Conference -- Room open and functional  
TV monitor plugged in and functional  
Conference table with 14 conference chairs  
Bookcase  
Credenza  
In-house monitor

GPUN Operations Area - Room open and functional  
TV monitor plugged in and functional  
Wang printer on  
Wang drive and screen on  
Xerox on  
Check both FAX machines for messages  
Technical Reference Material  
- Public Information Emergency Plan  
- Emergency Plan - TMI and Oyster Creek  
- Emergency Telecommunications System Manual  
- GPUN Backgrounders  
- Hard bound copy - "Nuclear Energy Technology"  
- Hard bound copy - "Nuclear Reactor Engineering"  
- Installation Specifications for Retrofit  
Westinghouse DB Breakers  
- TMI-1 Operations Manual

GPIIN Work areas - Open and functional

Vice President-Communications  
Desk with two chairs

Public Affairs  
Desk with two chairs

Media Relations  
Auto telephone answering system on with proper message tape  
inserted  
Two tables with two chairs  
Typewriter

Rumor Control  
Auto telephone answering system on with proper message tape  
inserted  
10 work stations - Telephones connected, lights on.

EXHIBIT 8  
STEPS IN SETTING UP THE JOINT INFORMATION CENTER (Cont'd.)

Graphic Artist  
Drafting table with chair

Control Room - Open (Functional by Set-up Aide/Electronic)  
Desk with chair  
Table with chair  
Sound equipment operator's chair  
Television viewing bank - three monitors with two spares  
Sound and audio dubbing equipment

Media Briefing Room - Open and functional  
Podium on stage  
Table with three chairs on stage, curtain hanging across the front  
- two microphones on table  
- microphone and Lavalier on podium  
Audience seating for 84  
Camera Risers  
Six desks with 18 stack chairs for reporters use at telephone bank  
Reception Desk with chair  
Media tape recorder hook-up open (brown cabinets on wall)  
System Diagram out (stored behind blue curtain in Briefing Room)  
Media briefing time clock out  
If a drill, "This is a drill" signs out  
"Joint Information" signs out  
- On front door  
- On top of "Media Center" internal wall sign  
- On podium  
Radiation monitoring diagram out (framed chart hanging on wall behind Xerox in GPUN Operations Room)  
Table moved to floor sound hook-up area  
Sign-in desk at door activated (all supplies located in cabinet beneath)  
Press kits out  
Badges out with sign-in sheet

As needed, audio/visual equipment is stored in the JIC Control Room, signs stored in GPUN work area in flat storage boxes.

EXHIBIT 9  
SOUND SYSTEM ACTIVATION - HARRISBURG JOINT INFORMATION CENTER

These are guidelines for the sound set-up at the Harrisburg Joint Information Center:

Media Briefing Room - Sound System

- Three microphones on the table on the stage
- One microphone and one lavalier microphone on the podium
- Microphone equipment should be plugged with a three-prong microphone cable into the stage jacks, numbers 1,2,3,5 and 6 (left and right sides of stage platform)
- One shotgun microphone should be plugged into wall jack number 9 (located to the left of the stage as you face it, next to the American Flag) with a three-prong microphone cable.

Note: All microphones are kept in the gray storage cabinet in the Control Room. Lavalier and shotgun microphones require a battery to operate. The battery for the lavalier will be in the case with it. The shotgun microphone requires a special battery which is also kept in the file cabinets in the Control Room.

Important: The batteries for the lavalier and shotgun microphones must be turned off and removed from the microphones after the briefing.

Media Briefing Room - Outside Camera Feeds

Feeder lines to the mult box are located in a receptacle on the floor behind the camera risers. Plug a three-prong cable from output number 19 into the mult box. Plug the mult box into the 110 VAC receptacle.

Note: Mult box is located in the gray storage cabinet in the Control Room. It is black with a Zero Halliburton label on it.

Meeting Room Lights

All lights are controlled from the Control Room. During a briefing all lights should be turned to full. When the briefing is over, the stage lights can be turned off.

Ceiling Speaker Adjustments

These are preset and there is no need for adjustment.

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EXHIBIT 9 (continued)

Microphone Outlet Adjustments

These are preset and there is no need for adjustment.

Amplifier & Console controls

There are several sections to the unit which work together. They are listed by unit name for identification.

Turn on the main unit.

Note: Switch is located on the Barbary Communications Section of the Amplifier. It is the only white rocker switch on the unit.

Make sure the volume and master controls are set between 10 and 12.

Note: These controls can be found on the Tapco 2200 section of the unit (the one with all of the knobs). Do not touch the reverb or graphic equalizer settings.

Set the distribution amplifier between 4 and 5

Note: This control can be found on the Bonneville DA-10.

Make sure the power amplifier is on

Note: This will be found in the bottom row of controls on the left side of the unit.

Media Monitoring

Turn on the RCA AXR122S televisions located in the center portion of the TV racks.

EXHIBIT 10WANG ACTIVATION STEPS

1. Turn on printer
2. Turn on WANG master power. Terminal will automatically turn on when master power is turned on.
3. Enter correct DATE and TIME on work station screen on Initial Program by typing in information and depressing "Enter".
4. Select WORD PROCESSING under Disk Operation System Screen.

WORD PROCESSING IS NOW AVAILABLEWANG DEACTIVATION PROCEDURES

1. Depress SHIFT and CANCEL simultaneously - Screen will return to Disk Operation System Screen.
2. Turn off master power switch on WANG unit.

GLOSSARY INFORMATION

Libraries available - A, B, C

Glossaries available -

- 0006 - Normal TMI glossary
- 0020 - Drill Glossary
- A - Radiation Paragraph



EXHIBIT 11WANG TELECOMMUNICATIONS PROCEDURES1. SENDING DOCUMENTS

Select Telecommunications - D.O.S. or Main Menu - EXECUTE

Schedule a Batch Session - EXECUTE - write down Session ID Number for later use.

- a. wps - connection - EXECUTE
- b. Type in the library the document is from.
- c. Type in Document ID Number(s) that you are sending - two EXECUTES. It should say "A#### Queued" in right hand corner - Hit CANCEL

Activate Telecommunication Controller - EXECUTE

- a. Type in Controller Number U06 - Execute - Then hit Cancel two times.

Call the person you are sending the document to.

AUTOMATIC SYSTEM - you will hear a tone (you will not talk to anyone), when you hear the tone immediately hit the red data button on your telephone, wait until you hear a tone on your end, let go of the data button and your talk button will pop up and light up, then hang up the receiver. The document will continue sending on its own.

DATA PHONE - You will call and talk to someone, they will have a data phone just like yours. They will have to set up their system to receive, stay on the phone with them until they set up, when they have completed setting up and after you say Good-Bye you both will hit the red data buttons on your telephones, both of you will hear a tone let go of the data button and your talk button will pop up and light up. Hang up the receiver, the document will continue sending on its own.

At this point go to Sessions Logs and Connections - EXECUTE - this is where you will check to see if the document you are sending is having any problems or if its is being sent O.K.

Display a Session - Type in Session ID Number - EXECUTE

Sending - Document is being sent

Aborted - Document is not being sent. There is some sort of problem. Call back and try again.

**EXHIBIT 11****WANG TELECOMMUNICATION PROCEDURES (Cont'd.)****2. RECEIVING DOCUMENTS**

Select Telecommunications - D.O.S. or Main Menu - EXECUTE

Schedule a Batch Session - EXECUTE - write down Session ID Number for later use.

Type in your library letter (A,B,C,) - three EXECUTES -- it should say "A### Queued" in right-hand corner - then hit CANCEL

NOTE: WHEN RECEIVING A DOCUMENT YOU DO NOT TYPE IN DOCUMENT ID NUMBERS. YOU EXECUTE UNTIL IT SAYS "QUEUED" IN RIGHT-HAND CORNER.

Activate Telecommunication Controller - EXECUTE

Type in Controller Number U06 - EXECUTE - then hit CANCEL two times

AUTOMATIC SYSTEM -- Someone will call you, keep them on the phone until you set up. After you set up you will say "Good-bye," Hang up the phone and hit your data button. The automatic system will call you back and it will connect up on its own with your data phone. You will hear a half ring on your phone. DO NOT PICK UP THE PHONE, if you do you will disconnect the Telecommunications.

DATA PHONE - Someone will call you, set the Telecommunications up for receiving, at the end of setting up you both will say "Good-bye" and hit the red data buttons together on your telephones, both of you will hear a tone -- let go of the data button and your talk button will pop up and light up. Then hang up the receiver, the document will continue receiving on its own.

At this point go to Sessions Logs and Connections - EXECUTE - this is where you will check to see if the document you are sending is having any problems or if it is all right.

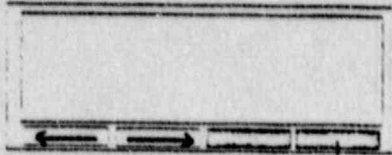
Display a Session - Type in Session ID Number - EXECUTE

Sending - Document is being sent

Aborted - Document is not being sent. There is some sort of problem. Call back and try again.

**EXHIBIT 12**  
**OPERATION OF FAX MACHINES AT THE JOINT INFORMATION CENTER**

**TELECOPIER INSTRUCTIONS**



Select Functions Key  
(6 times)

It will read as follows:



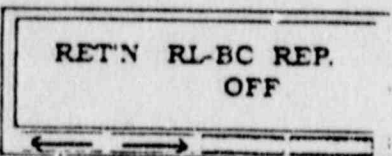
Next it will read:



Next it will read:

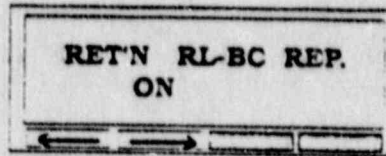


Next it will read:

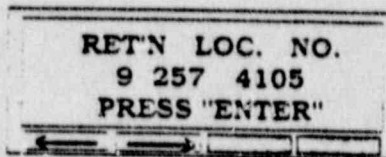


Press Transmit Resolution key 'ONCE'

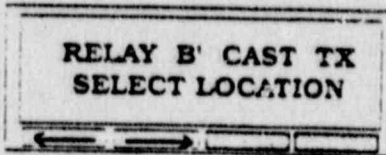
It will read:



It will read:



It will read:



Press Key '11' (Marked "Media")  
+ ENTER

It will then show:

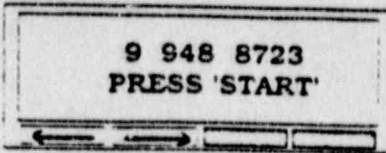


EXHIBIT 13  
ELECTRONIC EQUIPMENT AT HARRISBURG JIC

<u>EQUIPMENT</u>	<u>MAKE</u>	<u>MODEL</u>	<u>SERIAL NO.</u>	<u>COLOR</u>
Amplifier	Tapco	6TOORB-CP120		Bge/Blk
Cassette Plr/Rec	JVC	TDW-20	06130021	Blk/Gray
Distribution Amp	Bonneville	DA-10	B78	Silver
*FM Tranceiver	Maxon	49B		Black
*FM Tranceiver	Maxon	49B		Black
*FM Tranceiver	Maxon	49B		Black
*FM Tranceiver	Maxon	49B		Black
Facsimile	3M	HG9515-5GX	1625522445509	Beige
Facsimile	3M	EMT9165	355032	Beige
*Loud Speaker	Shure Promaster	701	7940153CA	Black
*Loud Speaker	Shure Promaster	701	7940155CA	Black
Microphone	Shure	Unidyne III	SM-57	Gray
Microphone	Shure	Unidyne III	SM-56	Gray
Microphone	Shure	Unidyne III	SM-57	Gray
Microphone	Shure	Unidyne III	SM-57	Gray
Projector - 16mm	Singer	1170A	21990B	Lt. Brn
Photocopier	Xerox	1045	C34-051332	Beige
Projector-Ceiling	Sony	VPH-10200	012188	Beige
Quartz Tuner	RCA	MSR130	2183H5155	Beige
Remote Controller	Sony	VPR-722	012915	Silver
Slide Projector	Kodak	Model E-2	2655276	Gray
Tape Recorder	TEAC	X-7 Stereo	11623-01	Brown
Television/19"C	Panasonic	CT9010	AC1042	Brown
Television/19"C	RCA	FKR423W	430680535	Brown
Typewriter	IBM	Selectric	934979	Black
Typewriter	Smith Corona	Classic 12	6LTV609020W	Brown
Typewriter	Smith Corona	Classic 12	61TV609158W	Brown
Typewriter	IBM	Selectric II	2433900	Red
*VHS Recorder	Sony U-Matic	VO-5600	35423	Brn/Bge
Video Audio Dist.	Zero (Haliburton)	293041		Black
Video Monitor	Sony	PVM-1910	2007853	Wdgran
Video Monitor	RCA	AXR122v	440434553	Black
Video Monitor	RCA	AXR122v	522445472	Black
Video Monitor	RCA	AXR122v	430680535	Black
Viewgraph Machine	3M	213	347180	Beige

\*Equipment stored at TMI-2 Admin Building

Title

EMERGENCY PUBLIC INFORMATION PLAN AND IMPLEMENTING PROCEDURE

Revision No.

1

EXHIBIT 14  
MEDIA OUTLETSNEWSPAPERS

MEDIA WIRE	Philadelphia	(215) 568-2961 (215) 568-0898 (telecopier)
ASSOCIATED PRESS	Harrisburg	238-9413; 238-9414
	Philadelphia	(215) 561-1133
	Washington	(202) 828-6400
UNITED PRESS INTERNATIONAL		
	Harrisburg	234-4189 787-5802; 787-3890
	Photo	238-1993
	Philadelphia	(215) 563-6008
HARRISBURG PATRIOT		255-8100
HARRISBURG EVENING NEWS		255-8100
LANCASTER INTELLIGENCER JOURNAL		291-8600 291-8733 after 3 pm
LANCASTER NEW ERA		291-8600 before 3 pm
CAPITOL NEWSROOM (Supervisor)		657-9927 (H) 787-6183 (W)
YORK DAILY RECORD		757-4845
YORK DISPATCH		854-1575
ALLENTOWN MORNING CALL		787-2067
CARLISLE EVENING SENTINEL		234-2611
MIDDLETOWN PRESS & JOURNAL		944-4628
ELIZABETHTOWN CHRONICLE		367-7152

EXHIBIT 14MEDIA OUTLETSNEWSPAPERS - (Cont'd.)

LEBANON DAILY NEWS	272-5611
HIMMELSTOWN SUN	566-3251
WALL STREET JOURNAL	(212) 416-2000
NEW YORK TIMES	(212) 556-1234
PHILADELPHIA INQUIRER	(215) 854-2000
(Harrisburg)	787-5934
PHILADELPHIA DAILY NEWS (Harrisburg)	783-9666
PITTSBURGH POST GAZETTE	(412) 263-1100; 787-5990
REUTERS New York	(212) 603-3333
Washington	(202) 628-9212
BALTIMORE SUN	(301) 332-6100
BALTIMORE EVENING SUN	(301) 332-6100
USA TODAY	(703) 276-3611; 783-3763
WASHINGTON POST	(202) 334-7410 (News Desk)
WASHINGTON TIMES	(202) 636-3000
READING EAGLE-TIMES	(215) 373-4221
PITTSBURGH PRESS	(412) 263-1986; 787-6275
NEWARK STAR LEDGER	(201) 877-4020
CHICAGO TRIBUNE	(312) 222-3531

TELEVISION

WGAL-TV	Lancaster	NBC	Ch. 8	238-8890; 236-5549; 393-5851
WHP-TV	Harrisburg	CBS	Ch. 21	238-2100
WHTM-TV	Harrisburg	ABC	Ch. 27	236-1444
WLYH-TV	Lebanon	CBS	Ch. 15	393-9720; 273-4557
WITF-TV	Harrisburg	CBS	Ch. 33	236-6000

EXHIBIT 14  
MEDIA OUTLETS

TELEVISION - (Cont'd.)

KYW-TV	Philadelphia	NBC	Ch. 3	(215) 238-4700/4850; 787-4704
WPVI-TV	Philadelphia	ABC	Ch. 6	(215) 581-4590; 234-6668
WCAU-TV	Philadelphia	NBC	Ch. 10	(215) 581-5700
NBC NEWS	Washington			(202) 885-4200
	New York			(212) 664-4444
ABC NEWS	New York			(212) 887-2700
	Washington			(202) 887-7777
CBS NEWS	New York			(212) 975-4321/4114
	Washington			(202) 457-4321
WTAE-TV	Pittsburgh			(412) 783-8057
WJZ-TV	Baltimore		Ch. 13	(301) 466-0013

RADIO

AP AUDIO	Harrisburg	238-9413
KYW ALL NEWS	Philadelphia	(215) 238-4700
		(215) 238-4850
WCMB-AM/WHIT-FM	Harrisburg	763-7353/9977
WDAC	Lancaster	284-4123
WHGB-AM	Harrisburg	234-8870
WHP-AM/FM	Harrisburg	234-5232
WHYL	Harrisburg	232-3126
WKBO-AM	Harrisburg	232-3770
WLAN	Lancaster	394-7261
WLBR	Lebanon	272-7651

EXHIBIT 14  
MEDIA OUTLETS  
RADIO (Cont'd.)

WLEV	Easton	(215) 250-9600
WLPA-AM/WNCE-FM	Lancaster	397-0333
WNNK	Harrisburg	238-1402/6397
WOYK	York	848-6397
WPDC	Elizabethtown	367-1600
WQXA	York	755-9881
WRKZ	Elizabethtown	367-7700
WSBA-FM	York	764-1155 233-1155
WWDB	Philadelphia	(215) 878-1776
Westinghouse/Group W Pennsylvania Network		(215) 238-4700; 787-6480
	Harrisburg	783-3366
	Philadelphia	(215) 732-7100
WMTR-AM	Morristown, NJ	(201) 538-1250
WLPA-AM	Lancaster	297-4351
WWDB	Philadelphia	(215) 878-1776
WLEV	Easton	(215) 250-9600
WEEX	Easton	(215) 258-6155
WMIS (formerly WFSM)-99.3	Harrisburg	763-9977; 763-7020



EXHIBIT 15PUBLIC OFFICIALSGOVERNOR'S OFFICE

Governor Robert P. Casey  
CALL: Lt. Governor's aide (Powers) (W)  
(H)

LT. GOVERNOR'S OFFICE

Lt. Governor Mark Singel  
CALL: Joe Powers, Exec. Asst. (W)  
(H)

U. S. SENATORS

H. John Heinz, III (D.C. Office)

or

Alt: Kevin Quigley (Pgh. Office)  
(W)  
(H)  
Alt: Cliff Shannon (W)  
(H)

Arlen Specter (D.C. Office)

(Phila. Office)

Alt: Jay Batley (W)  
(H)

Alt: Neil Manne (W)  
or  
Mike Russell (W)

Joanne Brown (Pvt. Sec'y) (W)  
(H)

Sylvia Nolde (Ass't) (W)  
(H)

E15-1

EXHIBIT 15  
PUBLIC OFFICIALS (Cont'd.)U. S. CONGRESSMEN

George W. Gekas	(W) (HO) (H)	
Alt: Allen Cagnoli	(W) (H)	
Robert Walker	(W) (H)	
Alt: Marc Phillips	(HO) (H)	(Lancaster ofc.)
William Goodling	(W) (HO) (H)	(York ofc.)
Alt: Jay Egan	(W) (H)	

STATE SENATORS

John Shumaker	(MC) (HO) (H)	
John Hopper	(MC) (HO) (H)	
Ralph Hess (Do not call at home or at night) or	(MC) (HO)	
Steve Nickol (Admin. Asst.)	(H)	(Actual events only)
David Brightbill	(MC)	(Law office)
	(H)	(Lebanon)
Mike Fisher	(MC) (HO) (H)	

Title

EMERGENCY PUBLIC INFORMATION PLAN AND IMPLEMENTING PROCEDURE

EXHIBIT 15  
PUBLIC OFFICIALS (Cont'd.)

STATE SENATORS - Cont'd  
Gibson Armstrong

(MC)  
(HO)  
(H)

STATE REPRESENTATIVES

Ken Brandt

(MC)  
(H)

Rudolph Dininni

(MC)  
(HO)  
(H)

Jeff Piccola

(MC)  
(W)  
(HO)  
(H)

Jim Wright

(MC)  
(H)

Bruce Smith

(MC)  
(H)  
(HO)

Joseph Petracca

(MC)  
(HO)  
(H)

George W. Jackson

(MC)  
(HO)  
(H)

John Kennedy

(MC)  
(HO)  
(H)

Pete Wambach, Jr.

(MC)  
(H)

Joseph Manmiller

(MC)  
(HO)

EXHIBIT 15  
PUBLIC OFFICIALS (Cont'd.)LOCAL OFFICIALS

Robert Reid, Mayor (W) [REDACTED] (until 3 p.m.)  
and (H) [REDACTED]  
Communications Middletown Borough [REDACTED] (telecopier no.)

NOTE: Middletown and Royalton run a combined operation, but each should be called initially and then just the Middletown number later on.

John Drayer, Mayor (W) [REDACTED] (Boro Office)  
Royalton Borough (H) [REDACTED]  
Alt: Bonnie Young (H) [REDACTED]

Kenneth E. Witmer, Chm (W) [REDACTED]  
Londonderry Township (H) [REDACTED]  
or

Joyce Lingle, Sec/Treas. (W) [REDACTED]  
Londonderry Township (H) [REDACTED]

Ken Myers, Mayor (W) [REDACTED]  
Goldsboro Borough (H) [REDACTED]  
Alt: Jim Toothaker (Emer. Dir.) (H) [REDACTED]  
or (W) [REDACTED]  
Alt: Myles Hummer (Asst Emer. Dir) (H) [REDACTED]

Reid Thomas, Chm. (W) [REDACTED]  
(H) [REDACTED]



or  
Newberry Township Office (W) [REDACTED]

Janet B. Wells, Chm (W) [REDACTED] Frank Siffrinn, Mgr.  
Lower Swatara Township (H) [REDACTED]

Michael Schneider, Mgr. (W) [REDACTED]  
Derry Township (24 hr) [REDACTED] Police Dept.)

Robert Strickland Sec. (W) [REDACTED]  
Conoy Township (H) [REDACTED]

EXHIBIT 15  
PUBLIC OFFICIALS (Cont'd.)CITIES CONT'D

Stephen Reed, Mayor	(W)		
Harrisburg	(H)		(Confidential)
Fire Chief Donald Konkle	(W)		
	(H)		(confidential)
Fire Dispatcher (to reach Konkle)			
Alt: Communications Center			
(ask to have individual paged if necessary)			
William Althaus, Mayor	(W)		
York	(H)		(confidential)
Alt 1st: George Kroll,	(W)		
Fire Chief	(H)		
Alt 2nd: (Police)	(W)		(24 hour no.)
Alt 3rd: Ann Barry (Complaint Mgr)	(W)		
Art Morris, Mayor	(W)		
Lancaster	(H)		
Alt 1st: Richard Nissley	(W)		Drills: Pat Coulson
Pub. Wks. Dir.	(H)		
Alt 2nd: City Police Dept.	(W)		

DAUPHIN COUNTY

Sally S. Klein, Chm	(W)
Board of Commissioners	(H)
Alt: Julia Nace	(W)
Russell L. Sheaffer - Vice, Chm	(W)
	(H)
Carol Peters, Commissioner	(W)
	(H)

EXHIBIT 15  
PUBLIC OFFICIALS (Cont'd.)

PENNSYLVANIA PUBLIC UTILITY COMMISSION

All stages of emergency contact:  
Representative of Chairman Shane-  
John G. Alford

(W)  
(H)

Alternative: Peter Unuscavage

(W)  
(H)

NEW JERSEY BOARD OF PUBLIC UTILITIES

All stages of emergency contact:  
Richard Hartung

(W)  
(H)

Alt: Martin Van Ess

(W)  
(H)

Alt: Tom Gould

(W)  
(H)

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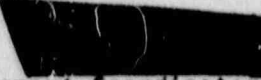
(MC) Main Capitol Office  
(HO) Home and/or District Office  
(H) Residence

(W)  
(M)  
(B)


EXHIBIT 15 SUPPLEMENT  
PUBLIC OFFICIALS  
(INFORMATION ONLY)

County & State Emergency Management Directors

## CUMBERLAND


Ted Wise, Director  
Cumberland Co. Emergency Management Office  
Courthouse  
Carlisle, PA 17013      Tel:   
or  
Larry Zimmerman, Emergency Management Coordinator

## DAUPHIN

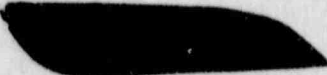
Michael Wertz, Director  
Dauphin Co. Emergency Management Office  
County Courthouse  
Front & Market Streets  
Harrisburg, PA 17101      Tel:   
or

John Brabits, Ass't Dir.  
Al Branch, Assistant

## LANCASTER

William M. Johnson, Coordinator  
Lancaster Co. Emergency Management Office  
County Courthouse  
50 N. Duke Street  
Lancaster, PA 17602      Tel: 

## LEBANON

Clyde H. Miller, Director  
Lebanon County Emergency Management Office  
Municipal Building, Rm. 14  
Eighth and Oak Streets  
Lebanon, PA 17042      Tel: 

## YORK

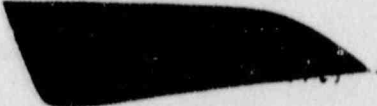
Robert Straw, Director  
York County Emergency Management Office  
County Courthouse  
28 East Market Street  
York, PA 17401      Tel:   
or

EXHIBIT 15 SUPPLEMENT  
PUBLIC OFFICIALS  
(INFORMATION ONLY) (Cont'd.)

PEMA

Joseph L. LaFleur, Director  
Pennsylvania Emergency Management Agency  
151 Transportation & Safety Building  
P.O. Box 3321  
Harrisburg, PA 17105 Tel: [REDACTED] (Central No.)

John Comey, Press Secretary Tel: [REDACTED] (Central No.)  
Mrs. D'Arcy Charney, Public Information Officer



EXHIBIT 16GPU CORPORATE OFFICIALS TELEPHONE NUMBERSOffice TelephoneHome TelephoneGPU Officers

M. Morrell  
F. A. Donofrio  
J. G. Graham  
S. H. Hoch  
M. Nalewako

Subsidiary Company Presidents

F. D. Hafer  
J. R. Leva  
R. L. Wise

GPUNC Officials

P. R. Clark  
P. B. Fiedler  
I. R. Finrock, Jr.  
E. E. Fitzpatrick  
C. A. Clawson  
R. W. Heward  
J. E. Hildebrand  
D. K. Croneberger  
H. D. Hukill  
E. E. Kintner  
R. L. Long  
F. F. Manganaro





**Nuclear**

GPU NUCLEAR CORPORATION  
TMI COMMUNICATIONS DIVISION

Number

8200-IMP-1720.01

Title

EMERGENCY PUBLIC INFORMATION PLAN AND IMPLEMENTING PROCEDURE

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EXHIBIT 16

GPU CORPORATE OFFICIALS TELEPHONE NUMBERS (Cont'd.)

Office Telephone

Home Telephone

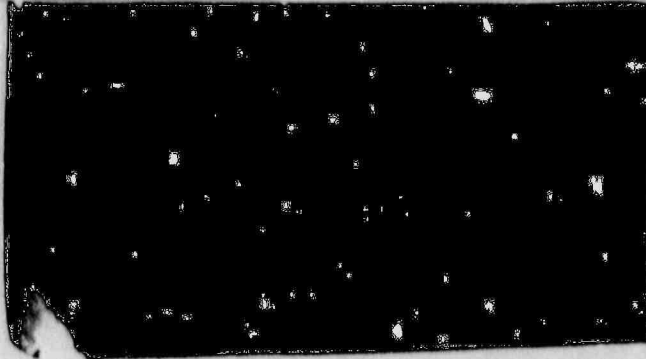
D. W. Myers

M. B. Roche

W. F. Sayers

GPUSC

W. L. Gifford



(weekdays)

(weekends)



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D. C. 20555

November 13, 1989

50-289-320 Three Mile Island

MEMORANDUM FOR: Chief, Document Management Branch, TIDC  
FROM: Director, Division of Rules and Records, ADM  
SUBJECT: REVIEW OF UTILITY EMERGENCY PLAN DOCUMENTATION

The Division of Rules and Records has reviewed the attached document and has determined that it may now be made publicly available.

A handwritten signature in cursive script, appearing to read "Donnie H. Grimsley".

Donnie H. Grimsley, Director  
Division of Rules and Records  
Office of Administration

Attachment: As stated

DF01  
1/1