

MAR 24 1980

MEMORANDUM FOR: R. Stephen Scott
 Chief, Document Management Branch
 Division of Technical Information
 and Document Control, ADM

FROM: William J. Besaw, Director
 Division of Technical Information
 and Document Control, ADM

SUBJECT: COST ANALYSIS OF IN-HOUSE VS CONTRACT APPROACH TO
 PUBLICATION DISTRIBUTION PROGRAM

Steve, I believe your "Cost Comparison Analysis of Performing the Physical Requirements of the Publication Distribution Program In-House vs Through Contract" should be combined with your earlier paper, "Proposal for a Comprehensive Publication Management System." Can you have the paper ready by April 15th?

WJ
 William J. Besaw, Director
 Division of Technical Information
 and Document Control, ADM

cc: D. Donoghue
 G. Fetrow

*HC-1
 1
 + 1-15*

OFFICE ▶						
SURNAME ▶						
DATE ▶						