



Westinghouse Electric Corporation      Power Systems

Switchgear Division

700 Bradnock Avenue  
East Pittsburgh Pennsylvania 15112

March 18, 1980

U.S. Nuclear Regulatory Commission  
Region IV  
611 Ryan Drive, Suite 1000  
Arlington, Texas 76012

Attention: Mr. U. Potapovs, Chief  
Vendor Inspection Branch

Docket No. 99900330/79-01

Gentlemen:

In your letter of February 28, 1980, you asked for additional information concerning the deviation noted as a result of the Quality Program inspection performed on November 27-29, 1979 and our response as detailed in our letter of January 22, 1980.

Our response should have made more clear that the deficiencies of our present Records Program are essentially the lack of formalized documented procedures. At the present time we are in fact adequately protecting virtually all of the Records pertaining to the Class 1E nuclear equipment produced by our division.

Rather than using a single storage system including fire proof vaults for most of our records, we have chosen instead to utilize duplicate copies of the documents in separate storage areas. The basic information on any of the equipment that we manufacture is recorded on job drawings and standard equipment drawings. In addition to the original drawing itself, there are at least two microfilm copies made, one of which is sent to our Records Storage Center in Boyers, Pa. The MI (manufacturing information) for all orders is duplicated in an engineering department order folder and in an accounting department folder. The accounting folder is sent to the Boyers location shortly after shipment of the equipment.

As reviewed during the November inspection, all of our original qualification documents are contained in a locked fireproof vault with a four hour fire rating. Access to this vault is controlled by documented procedures. At this time we are proceeding to store all inspection records for Class 1E equipment in this same vault to assure that it is adequately protected.

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Our basic need is to formalize and document either these present systems or possible improvements. As stated in our January 22, 1980 response, we are studying alternatives, and will have in place by September 1, 1980 a documented system for all of our records.

We hope that this additional information adequately answers your concerns.

*H. I. Stahr*

H. I. Stahr, Manager  
Quality Assurance  
Switchgear Division

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Approved by:

*D. M. Sauter*

D. M. Sauter