

## UNITED STATES NUCLEAR REGULATORY COMMISSION WASHINGTON, D.C. 20555-0001

October 31, 2019

| MEMORANDUM TO: | Dr. Brett M. Baker<br>Assistant Inspector General for Audits<br>Office of the Inspector General  |
|----------------|--|
| FROM:          | K. Steven West / <b>RA</b> /<br>Deputy Executive Director for Materials, Waste,<br>Research, State, Tribal, Compliance, Administration,<br>and Human Capital Programs<br>Office of the Executive Director for Operations |
| SUBJECT:       | RESPONSE TO THE OFFICE OF THE INSPECTOR GENERAL'S<br>AUDIT OF NRC'S PROCESS FOR PLACING OFFICIAL AGENCY<br>RECORDS IN ADAMS (OIG-19-A-20)  |

This memorandum responds to the Office of the Inspector General (OIG) report OIG-19-A-20, "Audit of NRC's Process for Placing Official Agency Records in ADAMS," dated September 26, 2019. The U.S. Nuclear Regulatory Commission (NRC) staff agrees with OIG's findings and recommendations.

The OIG report makes five recommendations to improve the process for placing agency records in the Agencywide Documents Access and Management System (ADAMS). Enclosed please find the NRC staff's responses to OIG's recommendations from the audit report.

Enclosure: NRC Response to OIG-19-A-20

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RESPONSE TO THE OFFICE OF THE INSPECTOR GENERAL'S AUDIT OF NRC'S PROCESS FOR PLACING OFFICIAL AGENCY RECORDS IN ADAMS (OIG-19-A-20). DATE: October 31, 2019.

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