



lakehead testing
laboratory, inc.

226 NORTH CENTRAL AVENUE
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DULUTH, MN 55807
PHONE 218 628-2295

a sister corporation to TWIN CITY TESTING AND ENGINEERING LABORATORY, INC.

PDR

April 16, 1979

Director
Office of Nuclear Material Safety & Safeguards
United States Nuclear Regulatory Commission
Washington D C 20555

Gentlemen

In response to your letter dated April 6, 1979, we are submitting the additional information requested concerning our Quality Assurance (QA) program.

Licensee: Lakehead Testing Laboratory, Inc
226 North Central Avenue
P O Box 7168
Duluth, Minnesota 55807

License No: 22-14897-01

If any further information is required, please contact us.

Very truly yours

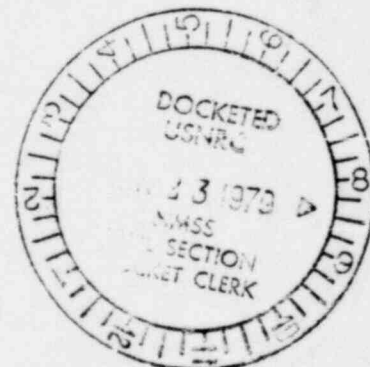
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Radiation Safety Officer

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7.0 QUALITY ASSURANCE RECORDS

- 7.1 Quality Assurance records documenting the activities under this program shall be kept in the NDT Department.
- 7.2 These Quality Assurance records shall include:
- a. Quality Assurance Manuals
 - b. Work Procedures
 - c. Purchase Orders
 - d. Receipt Inspections
 - e. Maintenance Inspection Records
 - f. Inventory Records
 - g. Shipping Records
 - h. Audit Records
 - i. Equipment Calibration Records
 - j. Nonconformance and corrective action reports where applicable
 - k. Personnel training and qualification records
- 7.3 Records will be maintained in accordance with written procedures including identification, index, storage location and retention period.
- 7.4 Quality Assurance records shall be dated and signed by authorized department personnel.

8.0 AUDITS

- 8.1 Auditors will have no responsibility in the activities they audit.
- 8.2 Audits of the Quality Assurance Program will be performed using written check lists.
- 8.3 Audits will be performed on the activities under this program at least once per year following an audit schedule.
- 8.4 Audit reports will be maintained by the NDT Department for review by authorized personnel.
- 8.5 Audit reports shall be evaluated by Department management and deficient areas corrected.

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