

NOV 22 1982

MEMORANDUM FOR: James P. O'Reilly
Regional Administrator
Region II

James Keppler
Regional Administrator
Region III

FROM: Harold R. Denton, Director
Office of Nuclear Reactor Regulation

SUBJECT: PROCEDURES FOR REGIONAL IMPLEMENTATION OF
OPERATOR LICENSING FUNCTIONS

Enclosed is a copy of current Procedures for Regional Implementation of Operator Licensing Functions for your use in accordance with the "Delegation and Assignment to Regions II and III of Certain Operator Licensing Functions" dated November 22, 1982. [0128-82-03]

Original Signed by
H. R. Denton

Harold R. Denton, Director
Office of Nuclear Reactor Regulation

Enclosure:
As stated

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SURNAME	JLanning/b1	DBeckham	JKramer	HThompson	JKramer	ECase	H. Denton
DATE	11/13/82	11/14/82	11/14/82	11/18/82	11/19/82	1/1/82	11/15/82

PROCEDURES FOR REGIONAL IMPLEMENTATION OF OPERATOR LICENSING FUNCTIONS

In accordance with the NRC Examiner's Standards, the Regional Administrator shall ensure that the following activities are accomplished:

1. Process all operator and senior operator applications, including renewal applications, and issue licenses or deny applications in accordance with guidance and criteria established by NRR. Deviations from or waiver of criteria shall be approved by the Chief, OLR, NRR.
2. Process all instructor certifications, including renewal certifications, and issue or deny certifications in accordance with guidance and criteria established by NRR that relate to operator licensing.
3. Prepare, administer and grade all examinations relating to certifications and licenses described in paragraphs 1 and 2 above following criteria and guidance provided by NRR.
4. Process all appeals of license denials and requests for hearings relating to certifications and licenses described in paragraphs 1 and 2 above, in accordance with 10 CFR Part 2 and in coordination with OELD and/or the Regional Counsel as appropriate.
5. Handle correspondence relating to operator licensing functions, including FOIA requests.
6. Meet with industry representatives to discuss matters related to operator licensing, and advise NRR of such meetings to permit participation if desired.
7. Assist in preparation of reports and papers that may affect NRR policy, practices, procedures and programs related to the operator licensing program.
8. Participate in a communications network with on-line computer memory available intermittently for the purpose of maintaining current applicable records of actions taken by the Regional Administrator regarding the operator licensing program. Records shall be updated at least weekly.
9. Assure that potential generic issues (those involving more than a single license or facility) are identified to NRR.

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10. Issue announcements to reactor facilities regarding operator licensing functions as appropriate, or as requested by NRR.
11. Provide an annual evaluation report to NRR of activities which are the subject of these Procedures, including recommended changes to the program.
12. Provide the staffing allocated to achieve the operator and senior operator licensing functions herein assigned in accordance with the FY 1983 and FY 1984 schedule for transfer of functions contained in the EDO integrated regionalization plan.
13. Forecast quarterly travel plans for conducting examinations. The Regional Section Chief will submit these forecasts to NRR for information and as the basis for requests for contractor examiner assistance in FY 1983.

NRR will provide guidance and criteria to the Regional Administrators to define operator licensing program direction by appropriate modifications to these Procedures for Regional Implementation of Operator Licensing Functions and the NRC Examiner's Standards. NRR will:

1. Establish and maintain:
 - a. The grade criteria for passing the written examinations and the criteria for passing the simulator examination and/or oral examination.
 - b. The scope and format of, and procedures for, the administration of written, oral and simulator examinations.
 - c. The requirements for reexamination for those who fail examinations.
 - d. The procedures for processing license applications.
 - e. The procedures for processing appeals of licensing denials and requests for hearings.
2. Provide in FY 1983 for the proper relief or augmentation of the regional examiners through use of NRR examiners and contracted examiners assigned to NRR in accordance with the EDO integrated regionalization plan schedule.
3. Coordinate with the Regional Administrator, or his designee, any special tasks required to be performed in the Region regarding the operator licensing program.

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4. Concur in Regional correspondence that may affect the overall operator licensing program.
5. Issue announcements to reactor facilities regarding generic operator licensing functions.
6. Recommend changes in the assignment of functions being performed in the Region and NRR.
7. Provide the Regional Sections with copies of correspondence and memoranda that have a bearing on interpretation of criteria or on actions associated with the assigned licensing functions.

Original Signed by

H. R. Denton

Harold R. Denton, Director
Office of Nuclear Reactor Regulation

NOV 22 1982

Date: _____

OFFICE	OLB/DHFS	OLB/DHFS	DD/DHFS	D/DHFS	DELD	NRR	D/NRR
SURNAME	JLanning/b1	DBeckham	JKramer	HThompson	2K/H	ECase	HDenton
DATE	1/1/82	1/14/82	1/14/82	1/ /82	1/19/82	1/15/82	1/15/82