

METROPOLITAN EDISON COMPANY

Subsidiary of General Public Utilities Corporation

Subject REPAIR PARTY TEAM TRAINING

Location TMI Nuclear Station
Middletown, Pa.

Date November 28, 1978

To D. H. SHOVLING

The Station Emergency Plan, in HPP 1670.9, requires that all personnel who may be assigned duties on the Repair Party Team attend annual training in specific areas.

To date, ~~the only documentation the Training Department has received for this program is that for the session held on October 10. That session was attended by six Maintenance Dept. foremen and supervisors, including yourself.~~ I understand that, following this initial program conducted by the H.P. Department, the maintenance personnel who attended would then be responsible for training other personnel who may be designated as members of the Repair Party Team. ~~How is the Repair Party Team membership identified, and has this training been conducted for the remainder of the Repair Party Team members?~~ Only slightly more than four (4) weeks remain in which to complete the required annual training for the individuals you designate.

Please send me a schedule of when this training is to be conducted as soon as possible so we may arrange for classroom space if necessary. If the training has already been conducted, please see that it is documented, and return this documentation to the Training Department.

A copy of the appropriate section of HPP 1670.9 is attached for reference. Several Training Program Administrative Forms are attached for your convenience in documenting this training.

Please call me if you have any questions.

Frank A. McCormick

Frank A. McCormick
Ext. 254

FAH/drg
Attachments
cc: R. W. Zechman
Training File

POOR ORIGINAL

749289

RADIOLOGICAL REF. # 46

This Radiological Reference changed to # 14

Investigator's Name: Donaldson

Source for this Radiological Reference:

Group Supv - Tech Trng

RADIOLOGICAL REF. #

749290

METROPOLITAN EDISON COMPANY

Subsidiary of General Public Utilities Corporation

Subject HPP 1670.9

Location TMI Nuclear Station
Middletown, Pa.

To L. J. LANDRY

Date November 29, 1978

Len,

~~Before we can document compliance with HPP 1670.9 during 1978, there are two~~
items that require resolution.

1. ~~We must have lesson plans on file.~~ These must support our claim that the training conducted has adequately covered the required topics listed in 1670.9. To date, we have no suitable lesson plans for the programs conducted by the Radiation Protection Department. Those required and their respective sections of 1670.9 are as follows:

- 3.1.1 Emergency Director Training
- 3.1.2 Accident Assessment Personnel Training (Group 2)
- 3.1.3 Radiation Monitoring Team Training
- 3.1.5 Repair Party Team Training
- 3.1.7 Training for Operation's Personnel
- 3.1.8 Training for Division Support Personnel
- 3.5.2 Civil Defense
- 3.5.3 State BRH
- 3.5.4 State Police

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These lesson plans should be sufficiently detailed and/or referenced so that a person not attending the training may learn all pertinent information from reading the lesson plan and/or the indicated references. In addition, if some of the above programs are to be combined, care should be taken to ensure that the single lesson plan developed meets all the requirements for the various programs it is designed to cover.

I realize that developing and preparing lesson plans can be quite time consuming, but we must all realize the necessity of adequate training program documentation. Without it, the training becomes meaningless in the eyes of the USHRC.

2. Adequate documentation of the drills conducted is also important. All of the necessary documentation for this year's Radiation Emergency Drills has been completed with the following exceptions:

- a) Action Item Assignment Sheets for all drills.
- b) Drill Completion/Acceptance Forms for all drills.

We have as yet received no documentation for this year's Repair Party Team Drill (HPP 1670.9-4.5).

Please forward the necessary documentation and lesson plans to the Training Department as soon as possible. We have only about four weeks left to comply with the requirements of 1670.9.

743291

Call me if you have any questions.

Frank A. McCormick

Frank A. McCormick
Ext. 254

FAM/drg

cc: R. W. Zechman
R. W. Dubiel
T. L. Mulleavy
Training File

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