

**From:** Kennedy, Erin  
**To:** mzakrzewski@hullinc.com  
**Subject:** Additional Information Needed for Renewal of NRC Material License  
**Date:** Wednesday, August 07, 2019 3:41:00 PM  
**Attachments:** Delegation of Authority.docx

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Good Afternoon Mr. Zakrzewski,

Thank you for taking the time to discuss the renewal of your NRC materials license with me today. As we discussed on the telephone, I will need some additional information to complete your license renewal. Please provide a signed and dated response (letter) with the attached information no later than Wednesday, August 21, 2019.

In your renewal application, you did not provide a delegation of authority for the RSO. Please provide a current delegation of authority, signed by both the new Radiation Safety Officer and their senior management responsible for oversight of the radiation safety program. A sample Delegation of Authority memo can be found in Appendix D of NUREG 1556 Vol. I, Rev. 2. For your convenience a sample delegation of authority has also been attached to this email.

Please let me know if you have any questions.

Thank You,

*Erin Kennedy*

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