

# STONE & WEBSTER ENGINEERING CORPORATION



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Office of Inspection and Enforcement  
611 Ryan Plaza Drive, Suite 1000  
Arlington, TX 76012

June 20, 1979

Attention: Mr. Uldis Potapovs  
Vendor - Inspection Branch

Dear Sirs:

This letter responds to your May 22, 1979 report (99900509/79-02) of the NRC, LCVIP findings from its inspection conducted in Stone & Webster Engineering Corporation's Boston, Massachusetts office on May 7-11, 1979 (Program No. 51200).

## Finding

In Section I, subsection 3(a), Stone & Webster was cited for a deviation for not fully implementing the requirements of Engineering Assurance Procedure (EAP) 17.2, Rev. 0, dated September 30, 1977, "Quality Assurance Records" which states in part "Each Division which prepares QA Records of general applicability or applicable to several Projects shall provide protection against destruction by fire, flood, tornado, or other disasters via dual record storage, one copy shall be sent to the Records Retention Center (RRC) and a copy maintained in Division Headquarters ... "

The specific finding was that some documents listed on Division indices for records of general applicability were not at the Records Retention Center (RRC).

## Corrective Action

The documents identified during the inspection as missing from the Stone & Webster Records Retention Center files will be included in the file by August 1, 1979. In addition, an evaluation by all Engineering Department Divisions is in process to assure all Division quality assurance records of general applicability have been afforded dual storage according to the requirements of Engineering Assurance Procedure (EAP) 17.2, "Quality Assurance Records". Any records identified as missing will be included in the files.

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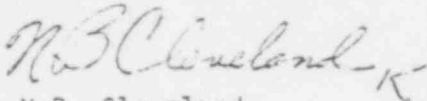
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Upon completion of the evaluation, a special audit will be conducted to assure the adequacy of the evaluation and follow up. These activities will be completed by September 30, 1979.

Preventive Action

Stone & Webster will schedule and conduct special training presentations on Engineering Assurance Procedure (EAP) 17.2, "Quality Assurance Records" and require attendance by the representative from each Engineering Department Division who is responsible for coordinating the Division quality assurance records activities. These presentations will be completed by September 30, 1979.

Very truly yours,



N.B. Cleveland  
Vice President  
Quality Assurance

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