MEMORANDUM FOR: TMI Action Plan Program Support Personnel

FROM: Richard A. Hartfield, Chief
                    Management Information Branch
                    Office of Management and Program Analysis

SUBJECT: UPDATES FOR MAY TMI ACTION PLAN TRACKING SYSTEM

Enclosed are copies of the TMI Action Plan Tracking System (APTS) pages
which involve your office. Each page contains the text of a single
action item. Each item should be distributed to the appropriate contact
from your office for update.

Where an item contains more than one subelement, these subelements
should be broken out as distinct line items. All information except the
original schedule should be updated and returned to my office by May 1.

This update is associated with the reporting cycle of the FY 81 Accountability
System. A copy of the memo to the Office Directors initiating that
cycle is attached.

Expanded update instructions, and APTS sheets are attached to facilitate
this update. If you have any problems with this material, please contact
Paul Vineyard (x27034) so that they may be resolved as quickly as possible.

Thank you for your cooperation.

                                    Richard A. Hartfield, Chief
                                    Management Information Branch
                                    Office of Management and Program Analysis

Attachments:
As stated

cc: N. M. Haller
     H. Bassett

Distribution:
Central File
MIB R/F
TMI File

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OFFICE▶	MPA: MIB	MPA: MIB					
SURNAME▶	PVineyard/vj	RAHartfield					
DATE▶	4/10/81	4/10/81					

NRC FORM 318 (10-80) NRCM 0240   OFFICIAL RECORD COPY   ☆USGPO 1980-329-824

UPDATE INSTRUCTIONS

Individual action items are to be distributed to the appropriate task
manager having lead responsibility on an item. All item subelements are
to be updated.

All material should be examined for accuracy and relevance. The status
and flag items should be checked to ensure conformity with the definition
of each. MPA will not change the status and flag indicators without
checking with you or the individual assigned lead responsibility on the
item(s) in question.

Updates are to be submitted to MPA no later than c.o.b. May 1. Original
schedules can not be updated. Please verify lead office contact name,
branch, division, and exchange on all active items.

Completion date should reflect the fiscal year in which the task will be
completed according to the current schedule.

The APTS is being reformated during this time in order to make the
listing more readable and easier to use. Careful scrutiny of the
updated material at this time will eliminate multiple QA problems later.

Completed update forms should be sent to Paul Vineyard, MNBB 12711.

TMI ACTION PLAN TRACKING SYSTEM
STATUS INDICATORS

Status indicators are reported in the left-hand margin below the action item number. Items within numbered groups are mutually exclusive; it is possible to have 3 status items appearing.

1. **STATUS**

   INACTIVE - No work is currently underway in this item. Further explanation should be provided next to "current status" (i.e., - scheduled to begin in FY 82; no resources have been allocated; etc.)

   REQMENT - A requirement has been issued and the item is being implemented. No direct NRC participation is necessary - awaiting industry complete.

   COMPLETE -- All activity on the action item has been finished: study or report completed; requirement, issuance, and implementation complete.

2. **FLAG**

   RED - Trouble with item; serious slip (+ 1 year); severe resource shortage; tracking problems.

   YELLOW - Any slip less than 1 year; potential red item.

   GREEN - Execution and/or implementation are going smoothly.

3. **ACTION**

   COMMISSION - Indicates Commission review/action is required on the item. (An explanation of the Commission action must be included when this appears.)

APTS DISTRIBUTION

NRR	Paul Norian
IE	Denny Allison
RES	Phil Ting
AEOD	Jack Heltemes
IP	Howard Faulkner
EDO	Ken Perkins
OPA	Frank Ingram
OGC	Carl Stoiber
ADM	Peter Goldman