



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION**  
REGION IV  
1600 E. LAMAR BLVD.  
ARLINGTON, TX 76011-4511

May 28, 2019

Ryan S. Schierman, Program Manager  
Wyoming Department of Environmental Quality  
Land Quality Division  
200 West 17<sup>th</sup> Street, 2<sup>nd</sup> Floor  
Cheyenne, WY 82001

Dear Mr. Schierman:

In accordance with the Office of Federal and State Materials and Environmental Management Programs (FSME) Procedure SA-118, the U.S. Nuclear Regulatory Commission (NRC) staff shall schedule a meeting with you and members of your staff approximately nine months after the effective date of the Agreement. The purpose of this meeting is to exchange information and discuss your experiences during the initial implementation of your program. During the meeting, we will also discuss planning for your first full Integrated Materials Performance Evaluation Program (IMPEP) review.

The meeting should not require more than one day. This letter confirms that, based on our previous discussions, the meeting will be held in your offices on June 27, 2019. In addition to myself, Linda Howell, Acting Division Director, Region IV, Division of Nuclear Materials Safety, and Stephen Poy from NRC's Office of Nuclear Materials Safety and Safeguards will be in attendance.

Based on our discussions, the topics for discussion at the meeting are listed in the enclosed agenda. Please let me know if there are any additional specific topics you would like to cover. If you have any questions, please contact me at (817) 200-1143, or via email at [Randy.Erickson@nrc.gov](mailto:Randy.Erickson@nrc.gov).

Sincerely,

**/RA/**

Randy R. Erickson  
State Agreements Officer

Enclosure: Draft Agenda for Orientation Meeting with Wyoming

SUBJECT: Wyoming FY19 Orientation Meeting Scheduling Letter

**DISTRIBUTION:** (SP08)

Linda Howell, RIV  
Stephen Poy, NMSS  
Paul Michalak, NMSS  
Duncan White, NMSS  
Robert Johnson, NMSS  
Lizette Roldan-Otero, NMSS

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Scheduling Letter.docx **ML19150A521**

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NAME	RErickson	KMeyer			
SIGNATURE					
DATE	5/28/19	05/28/19			

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Wyoming Orientation Meeting Agenda  
June 27, 2019

Topic areas for discussion during the meeting may include:

1. Program challenges
2. Management support for the Agreement State program
3. Program reorganizations
  - a. Discuss any changes to the program organization/management, including program/staff relocations and new appointments
4. Changes in program budget/funding
4. Feedback on the NRC's program as identified by Wyoming including any action that should be considered by the NRC
5. Status of the Wyoming program, including:
  - a. Technical Staffing and Training
    - i) Number of staff in the program and status of their training and qualifications
    - ii) Any program vacancies
    - iii) Staff turnover
    - iv) Adequacy of FTEs for the materials program
    - v) Discussion of IMC 1248 training requirements
  - b. Status of the Materials Inspection Program
    - i) The status of the inspection program including whether an inspection backlog exists, and the steps being taken to reduce the backlog.
  - c. Technical Quality of Inspections
    - i) Status of annual inspector accompaniments
    - ii) Inspection procedure changes, if any
    - iii) Management review processes
    - iv) Significant inspection activities/challenges
  - d. Technical Quality of Licensing
    - i) Number of licensees in the State
    - ii) Number and types of licensing actions performed since inception of the program

- e. Technical Quality of Incidents and Allegations
    - i) Number and status of reportable events, including follow-up actions and closure information from NMED
    - ii) Status of allegations and concerns referred by the NRC for action
    - iii) Significant events and generic implications
  - f. Compatibility Requirements
    - i) Regulations
      - a. Discuss the State's regulatory process
      - b. Discuss the status of State regulations and actions to keep regulations up to date, including the use of legally binding requirements
    - ii) Legislative changes affecting the program
6. Information Exchange:
- i) Current State initiatives
  - ii) Current NRC initiatives
  - iii) State's mechanisms to evaluate program performance
7. Additional Topics
8. Next Steps/Meeting Summary/Q&A