

ATTACHMENT 3.1-5 TO RMPP 3.1, REVISION 0 ACKNOWLEDGEMENT LETTER TO ALLEGER

<Utilize Department of Health letterhead>

Date

Mr. John Doe
1234 Abc Street
Anytown, VT ~~-05###23219~~

Dear Mr. Doe:

This letter refers to your contact with <specify individual> of the Vermont Department of Health (Department), Radioactive Materials Program (RMP) on <specify date>, in which you expressed concern related to <specify licensee/company/etc>. <Specify concern e.g., you were concerned that you used a Troxler portable gauge without receiving proper training and transported the device in your personal vehicle.>

In addition, according to your contact with RMP staff, we understand that you did/did not object to having your allegation referred to <specify licensee/company/etc>.

<Specify actions taken in response and include detailed information such as: on October 18th a RMP staff performed a routine health and safety inspection of Company X was performed and focused on an investigation of your allegation. During this investigation, RMP staff it was determined that you logged out the Troxler portable gauge at the Sample Jobsite in July prior to your August 2nd training certificate. Specify any other relevant information found related to the allegation such as: We were also able to determine that authorized users including yourself were allowed to perform work with the portable gauge without being issued dosimetry, which is a violation of the license.>

<Specify agency actions such as: subsequently, the Department has issued violations based upon the inspection and investigation.>

If you have any questions or further concerns, please contact me at <specify contact number> or <specify email address>.

Sincerely,

Name

Attachment 3.1-5

Revision 1

Commented [SJ1]: Revised to address NRC Comment 68:

The Acknowledgement Letter to Alleger states, in part, "During this investigation, it was able to be determined that you..." We recommend the use of "RMP staff" or "we" instead of "it was able to be" to add clarity to the sentence.

Title

DRAFT

Attachment 3.1-5

Revision 1

