

**Vermont Department of Health Radioactive Materials Program**

**ATTACHMENT 1.2-3**

**Letter for Receipt of Renewal Application-Timely Filed**



**<DATE>**

**<LICENSEE NAME>**

**<CONTACT NAME, TITLE>**

**<ADDRESS>**

**<CITY, STATE, ZIP>**

Attention:     **<CONTACT NAME>**  
                    Radiation Safety Officer

SUBJECT: RENEWAL DEEMED TIMELY

Dear **<CONTACT NAME>**:

This acknowledges receipt of your application for renewal of Vermont Radioactive Material License No. **<NUMBER>**. Your license renewal request has been deemed timely filed and shall not expire until the application has been fully determined by this office.

If you have any questions concerning your license or the renewal process, please contact the Department at **<PHONE>** or **<EMAIL address>**.

Sincerely,

**<NAME, SIGNATURE AND DATE>**

Radiological Health Specialist

**<NAME, SIGNATURE AND DATE >**

Radioactive Materials Program Manager