



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

October 18, 2018

ALL AGREEMENT STATES, VERMONT

NOTIFICATION OF THE FISCAL YEAR 2019 INTEGRATED MATERIALS PERFORMANCE  
EVALUATION PROGRAM TEAM MEMBER TRAINING (STC-18-064)

**Purpose:** To inform the Agreement States of the upcoming Integrated Materials Performance Evaluation Program (IMPEP) team member training and to solicit interested participants.

**Background:** The U.S. Nuclear Regulatory Commission (NRC) uses IMPEP to ensure that public health and safety are adequately protected from the potential hazards associated with the use of radioactive materials and that Agreement State programs are compatible with NRC's program. IMPEP employs a team of NRC and Agreement State staff to assess both Agreement State and the NRC radioactive materials programs. Routinely, the NRC offers the IMPEP Team Member Training to the NRC and Agreement State radiation control program employees with an interest in performing IMPEP reviews.

**Discussion:** The Office of Nuclear Material Safety and Safeguards (NMSS) is soliciting interest from the Agreement States for IMPEP review team members. Program Directors should submit names of their staff that reflect the list of qualities below and have interest in participating on IMPEP review teams to the contact person listed below via e-mail within 30 days of receipt of this letter.

Qualities of an IMPEP Team Member

- Committed
- Engaged
- Reliable
- Good communication skills
- Honesty and integrity
- Confidence
- Works well with a team
- Flexibility
- Self-awareness
- Patience
- Cool under fire

Any Agreement State staff member is eligible to participate on an IMPEP review team as long as they meet the criteria to be a principal reviewer for at least one IMPEP performance indicator, as described in NMSS Procedure SA-111, "[Formal Qualifications for Integrated Materials Performance Evaluation Program Team Members and Team Leaders.](#)"

The NRC fiscal year 2019 IMPEP team member training is being held February 5-7, 2019, in Rockville, Maryland. Attendees should expect to commit 4-5 days to this training, including travel time (2½ days of training and 1-2 days of travel time depending on flight availability and distance). Specific travel instructions will be provided to interested Agreement State staff in separate correspondence. The NRC will reimburse costs incurred due to travel to and from the IMPEP team member training in accordance with Federal travel regulations.

The NRC has been actively incorporating higher numbers of Agreement State staff into IMPEP teams; a trend we plan to continue. We appreciate your assistance in ensuring we have sufficient Agreement State staff to support upcoming reviews.

If you have any questions regarding this communication, please contact Paul Michalak at (301) 415-5804 or the individual named below:

POINT OF CONTACT: Duncan White  
TELEPHONE: (301) 415-2598

E-MAIL: [Duncan.white@nrc.gov](mailto:Duncan.white@nrc.gov)

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Daniel S. Collins, Director  
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