



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION I
2100 RENAISSANCE BLVD.
KING OF PRUSSIA, PA 19406-2713

August 28, 2018

Brian J. Beaudoin, P.E.
Vice President/Senior Associate
Sanborn, Head & Associates, Inc.
187 Saint Paul Street, Suite 4-C
Burlington, VT 05401

SUBJECT: SANBORN, HEAD & ASSOCIATES, INC., LICENSE AMENDMENT, MAIL
CONTROL NO. 609404

Dear Mr. Beaudoin:

This refers to your license amendment request dated June 7, 2018. Please find enclosed Amendment No. 4 authorizing a change in main office and storage location to 187 Saint Paul Street, Suite 4-C, Burlington, Vermont 05401 and releasing for unrestricted use the previous main office and storage location at 2 South Main Street, Suite 2, Randolph, Vermont, 05060.

An environmental assessment for this action was not required, since this action is categorically excluded under 10 CFR 51.22(c)(14 & 20).

Please review the enclosed document carefully and be sure that you understand and fully implement all the conditions incorporated into the amended license. If there are any errors or questions, please contact me at (610) 337-5171 or via electronic mail at leonardo.wardrobe@nrc.gov so that appropriate corrections or answers can be provided.

You will be periodically inspected by the NRC. Failure to conduct your program in accordance with NRC regulations, license conditions, and representations made in your license application and supplemental correspondence with NRC will result in enforcement action(s) against you. This could include issuance of a Notice of Violation, or Imposition of a Civil Penalty, or an Order Suspending, Modifying or Revoking Your License as specified in the NRC Enforcement Policy. The NRC Enforcement Policy is available at:
<http://www.nrc.gov/reading-rm/doc-collections/enforcement/>.

An electronic version of the NRC's regulations is available on the NRC Web Site at: www.nrc.gov. Additional information regarding use of radioactive materials may be obtained on the NRC Web Site at: <http://www.nrc.gov/materials/miau/mat-toolkits.html>. This site also provides the link to the toolbox for updated information on the revised regulations for naturally-occurring and accelerator-produced radioactive materials (NARM).

The NRC's Safety Culture Policy Statement became effective in June 2011. While a policy statement and not a regulation, it sets forth the agency's *expectations* for individuals and organizations to establish and maintain a positive safety culture. You can access the policy statement and supporting material that may benefit your organization on NRC's safety culture Web Site at: <http://www.nrc.gov/about-nrc/safety-culture.html>. We strongly encourage you to review this material and adapt it to your particular needs in order to develop and maintain a positive safety culture as you engage in NRC-regulated activities.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the NRC's document system (ADAMS). ADAMS is accessible from the NRC Web Site at: <http://www.nrc.gov/reading-rm/adams.html>.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Leonardo Wardrobe', written in a cursive style.

Leonardo Wardrobe, Health Physicist
Commercial, Industrial, R&D
and Academic Branch
Division of Nuclear Materials Safety
Region I

Docket No. 03036829
License No. 44-30994-01
Mail Control No. 609404

Enclosure:
Amendment No. 4

B. Beaudoin

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Thank you for your cooperation.

Sincerely,

Leonardo Wardrobe, Health Physicist
Commercial, Industrial, R&D
and Academic Branch
Division of Nuclear Materials Safety
Region I

Docket No. 03036829
License No. 44-30994-01
Mail Control No. 609404

Enclosure:
Amendment No. 4

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SUNSI Review Complete: L Wardrobe

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