



**OLD DOMINION  
UNIVERSITY**

**I D E A FUSION**

**OFFICE OF ENVIRONMENTAL HEALTH AND SAFETY**  
5255 Hampton Blvd. ♦ Spong Hall, suite 2501 ♦ Norfolk, Virginia 23529  
Phone: (757) 683-4495 ♦ Fax: (757) 683-6025

*Occupational Safety & Health ♦ Environmental Health ♦ Laboratory Safety ♦ Industrial  
Hygiene ♦ Radiation Safety ♦ Hazardous Waste ♦ Pollution Prevention*

June 6, 2018

*Br. 2*

U.S. Nuclear Regulatory Commission, Region I  
Nuclear Material Section B, Region I  
2100 Renaissance Boulevard, Suite 100  
King of Prussia, PA 19406-2713

Written Notification from Old Dominion University  
Nuclear Regulatory Commission License 45-09599-05

*03038886*

REC RG 1 06 12 18 AM 06 55

To Whom It May Concern:

This letter serves to fulfill the requirements of 10CFR 30.36(d), which states that the licensee shall notify the NRC in writing if no principal activities under the license have been conducted for a period of 24 months. License #45-09599-05 was issued on January 21, 2016. No activities have been performed under this license to date. Additionally, the University is not currently in compliance with the Timeliness Rules of 10CFR 30.36. The University did not notify the NRC within 60 days that principal activities were not conducted under the license for a period of 24 months. The University was under the mistaken interpretation that due to the fact that no activities had yet been performed under the license, the Decommissioning Timeliness Rules did not apply.

Old Dominion University maintains an intent to perform licensed activities in areas of federal jurisdiction in the future. This intent is dependent upon grant and funding allowances, and an exact timeline is not known at this time. Therefore, in order to comply with the regulations of 10CFR 30.36, the University plans to terminate the current license by July 31, 2018 and, subsequently, request a new license.

The University's delay to notify the NRC that principal activities have not been performed under the current license in no way presents a detrimental impact to public health or safety since no licensed activities were ever commenced. Old Dominion University is now clear on the timeline requirements of 10CFR 30.36 and will ensure that Timeliness Rules are met in the future. Please contact me if further information or clarification on this occurrence is needed.

Sincerely,

Jeanette Foxx  
Radiation Safety Officer



**ACKNOWLEDGEMENT - RECEIPT OF CORRESPONDENCE**

<b>Name and Address of Applicant and/or Licensee</b>  Jeanette Foxx Radiation Safety Officer Old Dominion University 5255 Hampton Boulevard Spong Hall, Suite 2501 Norfolk, Virginia 23529	<b>Date</b> June 14, 2018
	<b>License Number(s)</b> 45-09599-05
	<b>Mail Control Number(s)</b> 609077
	<b>Licensing and/or Technical Reviewer or Branch</b> Commercial, Industrial, R&D, and Academic Branch Notification

**This is to acknowledge receipt of your:**  **Letter and/or**  **Application** **Dated:** June 6, 2018

**The initial processing, which included an administrative review, has been performed.**  
 **Amendment**       **Termination**       **New License**       **Renewal**

**There were no administrative omissions identified during our initial review.**

**This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.**

**Your application for a new NRC license did not include your taxpayer identification number. Please complete and submit NRC Form 531, Request for Taxpayer Identification Number, located at the following link: <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf> Follow the instructions on the form for submission.**

**The following administrative omissions have been identified:**

Your application has been assigned the above listed MAIL CONTROL NUMBER. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

**Region I**  
**U. S. Nuclear Regulatory Commission**  
**Division of Nuclear Materials Safety**  
**2100 Renaissance Boulevard, Suite 100**  
**King of Prussia, PA 19406-2713**  
**(610) 337-5260, (610) 337-5313,**  
**(610) 337-5398, (610) 337-5239**