

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>				1. REQUISITION NUMBER NSIR-18-0061		PAGE OF 1 28				
2. CONTRACT NO. NRC-HQ-11-16-E-0001/ NRC-HQ-11-16-E-0001		3. AWARD/ EFFECTIVE DATE 07/01/2018		4. ORDER NUMBER 31310018F0075		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE		
7. <b>FOR SOLICITATION INFORMATION CALL:</b>		a. NAME WANDA BROWN			b. TELEPHONE NUMBER (No collect calls) 301-415-6793		8. OFFER DUE DATE/LOCAL TIME			
9. ISSUED BY US NRC - HQ ACQUISITION MANAGEMENT DIVISION MAIL STOP TWFN-07B20M WASHINGTON DC 20555-0001				CODE NRCHQ		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR:  <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> EDWOSB      NAICS: 541519 <input type="checkbox"/> 8(A)      SIZE STANDARD: \$27.5				
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS 30		<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING				
15. DELIVER TO US NUCLEAR REGULATORY COMMISSION- WAREHOUSE 4934 BOILING BROOK PARKWAY ROCKVILLE MD 20852		CODE NRCWH		16. ADMINISTERED BY US NRC - HQ ACQUISITION MANAGEMENT DIVISION MAIL STOP TWFN-5E03 WASHINGTON DC 20555-0001						
17a. CONTRACTOR/ OFFEROR See Schedule		CODE		FACILITY CODE		18a. PAYMENT WILL BE MADE BY NRC PAYMENTS NRCFISCALTREASURYGOV				
TELEPHONE NO.		<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM						
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES				21. QUANTITY	22. UNIT	23. UNIT PRICE		24. AMOUNT
		IP-PLUS CONSULTING INC  098810653 IP-PLUS CONSULTING INC ATTN CALVIN RHODES 8775 CENTER PARK DR 357 COLUMBIA MD 21045-2177  New task order under Contract NRC-HQ-11-16-E-0001 Operations Center Information Management System <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>								
25. ACCOUNTING AND APPROPRIATION DATA See schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) <div style="background-color: black; width: 100px; height: 15px; display: inline-block;"></div>				
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.						<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED.				
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.						<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:				
30a. SIGNATURE OF OFFEROR/CONTRACTOR						31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 				
30b. NAME AND TITLE OF SIGNER (Type or print)			30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or print)			31c. DATE SIGNED		
WANDA M. BROWN					WANDA M. BROWN			06/12/2018		

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
00001	<p>(OCIMS) Operations and Maintenance                      Delivery: 07/05/2018                      Accounting Info:                      2018-X0200-FEEBASED-11-11D001-11B107-6006-11-1-156                      -2572-11-1-156-6006                      Period of Performance: 07/01/2018 to 06/30/2019</p> <p>Operations Center Information Management System                      (OCIMS) O&amp;M Maintenance and license renewal for                      Maintenance and license renewal PBX, Voice                      Recorder, Display, Iridium, WebEOC, ANS, UPS and                      VMware.</p> <p>See Price Schedule</p> <p>The obligated amount of award: [REDACTED]. The                      total for this award is shown in box 26.</p>				[REDACTED]

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED     INSPECTED     ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER  <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT  <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY ( <i>Print</i> )	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT ( <i>Location</i> )
	42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS

**SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS**

**B.1 PRICE SCHEDULE**

The contractor shall not exceed the total hours or perform work other than the labor categories identified here for CLIN 0001 (Task 1) without prior authority from the Contracting Officer, which would necessitate written modification to the Task Order.

<b>BASE YEAR: 7/1/2018-6/30/2019</b>					
<b>CLIN</b>	<b>DESCRIPTION</b>	<b>Location</b>	<b>Hours</b>	<b>Quantity</b>	<b>Firm-Fixed Price</b>
	<b>Contractor performance of SOW requirements</b>	Headquarters			
	<b>TIME AND MATERIALS LABOR CATEGORY</b>				
0001	<b>Task 1 - Project Manager (NTE)</b>		40	1	██████████
0002	<b>OTHER DIRECT COST</b>				
	<b>Task 2-12: Hardware and software maintenance, license renewals and support</b>		n/a	BULK	██████████
<b>TOTAL FIRM FIXED PRICE FOR Labor and Other Direct Cost</b>					<b>\$404,416.85</b>

**B.2 CONSIDERATION AND OBLIGATION-TASK ORDERS (AUG 2011)**

- (a) The ceiling of this order for is **\$404,416.85**.
- (b) This order is subject to the minimum and maximum ordering requirements set forth in the base contract.
- (c) The amount presently obligated with respect to this order is **\$404,416.85**. The obligated amount shall, at no time, exceed the order ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this order, in accordance with FAR Part 43 - Modifications. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk and may not be reimbursed by the Government.

**SECTION C**

**TASK ORDER PERFORMANCE WORK STATEMENT (PWS)**

**1 PROJECT TITLE**

Operations Center Information Management System (OCIMS) Operations and Maintenance – Maintenance and license renewal PBX, Voice Recorder, Display, Iridium, WebEOC, ANS, and VMWare.

**2 BACKGROUND**

The Operations Center Information Management System (OCIMS) is a General Support System (GSS) that is a collection of Information Technology and Information Management (IT/IM) systems. A number of these IT/IM systems are custom of the shelf (COTS) products and require licensing as well as direct support from the vendor.

**3 SCOPE**

The Contractor shall provide the following yearly software maintenance and license support:

1. PBX to include:
  - PBX SA Contracts
  - PBX Tier 1
  - PBX Alarm
2. Voice Recorder
3. Display to include:
  - Support for equipment in Attachment A
  - VBrick license renewal
  - Cisco conferencing renewal
4. Iridium satellite phones
5. WebEOC
6. VMWare
7. ANS
8. GIS
9. UPS
10. RightFax
11. Meeting Exchange

Current Maintenance/License Support		
Item	Start	End
PBX SA Contracts	10/01/2017	09/30/2018
PBX Annual Tier 1 Maintenance Support	08/15/2017	08/14/2018
PBX Alarm Support	11/01/2017	10/31/2018
Voice Recorder	08/01/2017	07/31/2018
Display Support	08/15/2017	08/14/2018

Display Vbrick & Cisco	08/15/2017	08/14/2018
Iridium Satellite	08/31/2017	08/30/2018
WebEOC	12/01/2017	11/30/2018
VMWare Licensing	11/01/2017	10/31/2018
ANS	02/01/2018	01/31/2019
GIS	02/17/2018	02/16/2019
UPS	02/19/2018	02/18/2019
RightFax	09/01/2018	08/31/2019
Meeting Exchange	10/01/2017	09/30/2018

#### 4 APPLICABLE DOCUMENTS

The quotes for the current license and maintenance renewals will be provided upon request.

#### 5 PERFORMANCE REQUIREMENTS

The Contractor shall perform the following tasks in accordance with technical direction from the COR or their authorized representative and following the guidance provided in NRC Management Directive 2.8 ([MD 2.8](#)), as applicable.

##### 5.1. Task 1: Project Management (Labor Hours – not to exceed 40 hours)

The contractor shall provide a Program Manager to oversee the license and support renewals.

##### 5.2. Task 2: Provide annual renewal of PBX licensing and maintenance support

The Contractor shall provide support for the following:

###### 5.2.1. Support Advantage (SA) and Upgrade Advantage (UA) Contracts

Yearly renewal of the SA/UA contracts for the PBX and G450 systems

###### 5.2.2. Annual Tier 1 Maintenance Support for CS1000E

Yearly renewal of the Tier 1 maintenance support for Avaya CS1000E PBX.

###### 5.2.3. Call Accounting, Traffic manager, Alarm Management Support

Yearly renewal of the Stradtel Call Accounting, Dyna Switch, Traffic manager, Dynalert, and Vigilant Alarm Management Support.

##### 5.3. Task 3: Provide annual renewal of Voice Recorder licensing and maintenance support

The Contractor shall provide yearly renewal of the maintenance support for Verint recorders, the site id is 8052 and the serial number of the primary is 17213.

##### 5.4. Task 4: Provide annual renewal of Display System licensing and maintenance support

The Contractor shall provide support for the following:

**5.4.1 Yearly renewal and maintenance support for the OCIMS Display subsystem.**

**5.4.2 Yearly renewal of the VBrick license**

VBrick Gold Technical Support Service for the HPS 7102, includes Hardware Warranty (Standard RMA), Software Updates (Minor releases and patches) and Product Support for the following serial numbers 71031300003, 71121200003, 71121200005, 71121200007, 71121200008, 71121200009

**5.4.3 Yearly renewal of the Cisco Conferencing license**

- Cisco TelePresence ISDN Link Encrypted serial number FTT172501L3
- Cisco 40 serial number FCZ1736F01H (FTT173400AM)

**5.4.4 Yearly renewal of license and maintenance support for Vidyo system**

- Vidyo Portal
- Vidyo Router

**5.5. Task 5: Provide annual Iridium voice services**

The Contractor shall provide Post-Paid voice services for Iridium satellite phones using the following plans:

- 105 phones at basic rate
- phones at standard rate to pool minutes. The Contractor shall include a line item for overage minutes exceeding minutes supplied with the standard rate.

**5.6. Task 6: Provide Software Maintenance and Support for ESi WebEOC Software**

The Contractor shall provide software maintenance service and support for ESi WebEOC software customer ID: USNR CMD. The License number for WebFusion is: 1557A9466F4227.

**5.7. Task 7: Provide software support for VMWare Licensing**

The Contractor shall provide for the following:

- Annual extension of 36 vSphere5 Enterprise Plus licenses.
- Annual extension of 42 vSphere5 Enterprise licenses
- Annual extension of 1 VM SRM licenses
- Annual extension of 4 vCenter licenses

**5.8. Task 8: Provide Automatic Notification System (ANS) Maintenance**

The Contractor shall provide 24 hours a day, 7 days a week 365 days a year support for Automatic Notification System such that it is maintained according to original equipment manufacturer specifications. This support shall provide for an afterhours support number. This support shall also include an on-site response time for correction of failures of no greater than four hours. The Contractor shall provide for the renewal of software license from manufacturer.

There are two of these units on located in Rockville, MD. The customer number for NRC is 5265 and 5265A.

Automatic Notification System Specifications:

- Cassidian Communications - The Communicator! NXT system with three PRI cards each.

#### 5.9. Task 9: Provide License Renewal for ESRI Arc GIS Software

The Contractor shall provide ESRI Arc GIS software license renewal for customer number 341351.

ESRI Arc GI Software System Specifications:

- Five (5) ArcView Single Use Primary Maintenance
- Five (5) ArcGIS Spatial Analyst Single Use License

License numbers are provided below:

<b>NRC</b>	<b>ArcView</b>	<b>Spatial Analyst</b>
Headquarters	UNK110403435	UNK207695940
NRC Region IV	UNK110403734	UNK207696130
NRC Region III	UNK110403792	UNK207696458
NRC Region II	UNK110403920	UNK207696698
NRC Region I	UNK119669556	UNK210735427

#### 5.10. Task 10: Provide UPS Maintenance

The Contractor shall provide 1 Year 4HR 7X24 Response Upgrade to the existing service contract. The support shall include an annual preventative maintenance.

UPS System Specifications:

APC Smart UPS VT SUVTRT20KF5B5S which consists of:

- SUVTRTF20KB5F APC SmartUPS VT rack mounted 20 KVa 208v w/iso XFNR for 5 batt modules w/PDU.
- STBTU1-PLP 20 Symmetra PX battery units. The serial number of the unit is PS1236330170.

5.11. Task 11: Provide RightFax Maintenance

The Contractor shall provide 1 Year licensing and support for the RightFax software from OpenText. This consists of the following modules

QTY	PRODUCT	Part #
1	Fax Gateway 308, Analog Fax Gateway, 8 FXO SIP/T.38 - North America Edition <i>Unique #: 63241-12305</i>	S-CPFG308A8-N
7	RightFax FOIP Enabled Fax Channel <i>Unique #: 68101-12305</i>	S-CPRFPGDDCFOIP
1	RightFax Encryption Module <i>Unique #: 68101-12305</i>	S-CPRF0175
1	Fax Server, RightFax Business Edition X <i>Unique #: 68101-12305</i>	S-CPRFPGBSN-A
1	RF PDF Module <i>11/01/17 to 08/31/18 Unique #: 68101-12305</i>	S-CPRFPG2450013
1	RightFax FOIP Enable an Existing RightFax Document Delivery Channel <i>Unique #: 68101-12305</i>	S-CPRFPGDDCFOIPU

5.12. Task 12: Provide Avaya Meeting Exchange Pass and Support Advantage

The Contractor shall provide 1 Year Pass and Support Advantage Coverage for the Avaya Meeting Exchange voice conferencing system. Coverage will provide 24x7x365 remote phone support coverage to include hardware failure replacement. The contractor shall provide escalated Tier 1 Meeting Exchange remote and onsite service per response requirements below.

Avaya Voice Conferencing Maintenance	
Support Requirement:	Provide 24 hours a day, 7 days a week, 365 days a year support for Avaya Meeting Exchange System including after--hours support. Equipment must be maintained according to original equipment manufacturer specifications.
Response Requirement:	Problem Type: Major: 2 hours telephone, 2 hours onsite, 4 hours onsite after hours Minor: 2 hours telephone, 8 hours onsite, next business day
Other Considerations:	A major outage is categorized as a system failure that directly affects the ability to conduct business. These include the inability to receive or make calls.
Component Covered:	Primary and Backup Meeting Exchange S6200 Servers Client Registration Server (CRS) 3 G450 Media Gateways 192 Avaya Licenses
Service Period	10/01/18 – 9/30/19



## **6. PERFORMANCE STANDARDS**

The Contractor shall perform work under this task order in such a manner to ensure that these contracts are renewed on time with no lapse in service. The Contractor shall provide contact information to the Contracting Officer Representative.

## **7. METHOD OF SURVEILLANCE**

On a yearly basis, the contractor shall provide a list of all maintenance contracts to include

- Name of contractor
- Period of performance for contract
- 24/7 contact information for maintenance

## **8. INCENTIVES**

Failure to renew on time with a lapse in service will be subject to the following deductions:

3% reduction to amount payable for the firm-fixed-price portion of each contract not renewed on time
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## **9. DELIVERABLES AND DELIVERY SCHEDULE**

The contracts will be renewed for a year following the expiration of the current support and license period. The current support periods are:

All information provided by the vendors to include, at a minimum, quotes and contact information for the vendors will be provided to the COR.

## **10. GOVERNMENT-FURNISHED PROPERTY**

The software and any applicable hardware for the items in this Task Order are currently in place.

## **11. PLACE OF PERFORMANCE**

The work to be performed under this task order will be performed at:

U.S. Nuclear Regulatory Commission  
Three White Flint North  
11601 Landsdown Street  
North Bethesda, MD 20852

## **12. PERIOD OF PERFORMANCE**

The Period of Performance consists of one year period from 07/01/2018 – 06/31/2019

## **13. SECURITY**

The work provided under this Task Order is UNCLASSIFIED.

## Attachment A - Display Subsystem

Display Monitors		
Item	Part Number	Quantity
Panasonic Projector	PT-DZ6710	6
Panasonic Projector	DW6300ULS	2
NEC TV/Monitor	P552	11
NEC TV/Monitor	E552	21
NEC TV/Monitor	NEC 42in	1

IMS		
Item	Part Number	Quantity
Dell Workstations	Dell Precision T3600	12
Matrox Video Cards	M-Series 9148	13
Matrox Video Cards	MURA-MPX44F	2
Matrox Video Cards	M-Series 9188	1

Interface Units		
Item	Part Number	Quantity
Extron IP Link Controller	IP Link IPL TS4	17
Extron HDMI Extender	DTP HDMI 230 Tx	41
Extron HDMI Extender	DTP HDMI 230 Rx	41
Extron Mount	MBU125	82
Radio Design Labs Module	Automatic Ducking Module ST-VP2	13
Extron Amplifier	MPA 401-70V	13

Speakers		
Item	Part Number	Quantity
JBL Speakers	Control 26C-CT	27

Audio Conferencing		
Item	Part Number	Quantity
ClearOne Audio Integration	Converge 880TA	2
ClearOne Universal Controller	Converge Pro Tabletop Controller	2

Video Conferencing		
Item	Part Number	Quantity
Cisco VC Equipment	TelePresence Codec C40	1
Cisco VC Camera	Precision HD Camera 1080p Gen 2	1
Cisco ISDN Link	ISDN Link	1
Vidyo Router	Vidyo Router	1
Vidyo Portal	Vidyo Portal	1
Axis Cameras	Q1755 Network Camera	2
Microsoft Webcams	LifeCam Studio	16

Tuners/DVD Audio/Video
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Tuners/DVD Audio/Video		
Item	Part Number	Quantity
Channel Vision C-0332 splitter	C-0332 16 port amplified splitter	1
Contemporary Research Tuners	232-ATSH	8
Item	Part Number	Quantity
Radio Design Labs Audio Mixer	TX-MX2R	8
Radio Design Labs Sender	Model TX-TPS3A	3
Radio Design Labs Receiver	Model TX-TPR3A	3
VBrick	HPS 7102 HS-HD	6
Toshiba DVD	Video Player SD-3990	1

Paging		
Item	Part Number	Quantity
Bogen Telephone Interface Module	PCMTIM	1
Bogen Central Processing Module	PCMCPU	1
Bogen Zone Paging Module	PCMZPM	1
Shure PA Microphone	Microflex X418 DLC	1
Rane Distribution Amplifier	DA216S	1

Clocks		
Item	Part Number	Quantity
Digital Display Systems Clocks	BTZ-42418-5R	15
Digital Display Systems Clocks	BTZ-42425-5R	2

## SECTION D - PACKAGING AND MARKING

D.1 Branding, Packaging and Marking for this task order shall be in accordance with Section D of the base contract NRC-HQ-11-16-E-0001.

## SECTION E - INSPECTION AND ACCEPTANCE

E.1 Inspection and acceptance of the deliverable items to be furnished hereunder shall be made by the NRC Contracting Officer's Representative (COR) at the destination.

Contract Deliverables:

The contractor shall comply with the delivery schedule outlined in the task order SOW. All deliverables shall be formatted and prepared using Microsoft Word for documentation and reports; Microsoft PowerPoint for briefings; and Microsoft Project for schedules.

## **SECTION F - DELIVERIES OR PERFORMANCE**

### **F.1 PERIOD OF PERFORMANCE**

The Period of Performance consists of a one year base period.  
Base Year: 07/01/2018 – 06/30/2019

### **F.2 PLACE OF PERFORMANCE**

The work to be performed under this task order will be performed at:

U.S. Nuclear Regulatory Commission  
Three White Flint North  
11601 Landsdown Street North Bethesda, MD 20852

## **SECTION G - TASK ORDER ADMINISTRATION**

### **G.1 CONTRACTING OFFICER REPRESENTATIVE**

(a) The contracting officer's authorized representative hereinafter referred to as the project officer for this contract is:

Name: Omar Khan  
Address: US NRC NSIR, 11555 Rockville Pike, Rockville, MD 20852  
Telephone Number: 301-287-3725  
Email: [Omar.Khan@nrc.gov](mailto:Omar.Khan@nrc.gov)

Name: Annette Stang – Alternate Contracting Officer Representative  
Address: US NRC NSIR, 11555 Rockville Pike, Rockville, MD 20852  
Telephone Number: 301-287-3780  
Email: [Annette.stang@nrc.gov](mailto:Annette.stang@nrc.gov)

(b) Performance of the work under this contract is subject to the technical direction of the NRC project officer. The term technical direction is defined to include the following:

(1) Technical direction to the contractor which shifts work emphasis between areas of work or tasks, authorizes travel which was unanticipated in the Schedule (i.e., travel not contemplated in the Statement of Work or changes to specific travel identified in the Statement of Work), fills in details, or otherwise serves to accomplish the contractual statement of work.

- (2) Provide advice and guidance to the contractor in the preparation of drawings, specifications, or technical portions of the work description.
  - (3) Review and, where required by the contract, approve technical reports, drawings, specifications, and technical information to be delivered by the contractor to the Government under the contract.
- (c) Technical direction must be within the general statement of work stated in the contract. The project officer does not have the authority to and may not issue any technical direction which:
- (1) Constitutes an assignment of work outside the general scope of the contract.
  - (2) Constitutes a change as defined in the "Changes" clause of this contract.
  - (3) In any way causes an increase or decrease in the total estimated contract cost, the fixed fee, if any, or the time required for contract performance.
  - (4) Changes any of the expressed terms, conditions, or specifications of the contract.
  - (5) Terminates the contract, settles any claim or dispute arising under the contract, or issues any unilateral directive whatever.
- (d) All technical directions must be issued in writing by the project officer or must be confirmed by the project officer in writing within ten (10) working days after verbal issuance. A copy of the written direction must be furnished to the contracting officer. A copy of NRC Form 445, Request for Approval of Official Foreign Travel, which has received final approval from the NRC must be furnished to the contracting officer.
- (e) The contractor shall proceed promptly with the performance of technical directions duly issued by the project officer in the manner prescribed by this clause and within the project officer's authority under the provisions of this clause.
- (f) If, in the opinion of the contractor, any instruction or direction issued by the project officer is within one of the categories defined in paragraph (c) of this section, the contractor may not proceed but shall notify the contracting officer in writing within five (5) working days after the receipt of any instruction or direction and shall request that contracting officer to modify the contract accordingly. Upon receiving the notification from the contractor, the contracting officer shall issue an appropriate contract modification or advise the contractor in writing that, in the contracting officer's opinion, the technical direction is within the scope of this article and does not constitute a change under the "Changes" clause.

- (g) Any unauthorized commitment or direction issued by the project officer may result in an unnecessary delay in the contractor's performance and may even result in the contractor expending funds for unallowable costs under the contract.
- (h) A failure of the parties to agree upon the nature of the instruction or direction or upon the contract action to be taken with respect to the instruction or direction is subject to 52.233-1 - Disputes.
- (i) In addition to providing technical direction as defined in paragraph (b) of the section, the project officer shall:
  - (1) Monitor the contractor's technical progress, including surveillance and assessment of performance, and recommend to the contracting officer changes in requirements.
  - (2) Assist the contractor in the resolution of technical problems encountered during performance.
  - (3) Review all costs requested for reimbursement by the contractor and submit to the contracting officer recommendations for approval, disapproval, or suspension of payment for supplies and services required under this contract.

## G.2 INVOICES

The contractor shall submit a monthly invoice to NRC by the 15th of each month in accordance with the NRC Billing Instructions found in the base contract NRC-HQ-11-16-E-0001.

## **SECTION H - SPECIAL TASK ORDER REQUIREMENTS**

### H.1 TASK ORDER PROVISIONS

The provisions in Section H - SPECIAL CONTRACT REQUIREMENTS of the IDIQ Contract NRC-HQ-11-16-E-0001 are applicable to this task order.

### H.2 SECURITY

The security requirements under the IDIQ Contract NRC-HQ-11-16-E-0001 shall apply to this task order. The work under this task order is unclassified.

## **SECTION I- CONTRACT CLAUSES**

I.1 The clauses and provisions incorporated in full text or by reference in IDIQ Contract NRC-HQ-11-16-E-0001 are hereby incorporated into this task order.

## I.2 FAR 52.217-8 Option to Extend Services

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor at anytime before expiration of the task order.