



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

June 12, 2018

Mr. Troy Burnett  
Emergency Preparedness  
Energy Operations  
5485 U.S. Highway 61  
St. Francisville, LA, 70775

SUBJECT: ALTERNATIVE GUIDANCE FOR LICENSEE EMERGENCY RESPONSE  
ORGANIZATIONS

Dear Mr. Burnett:

NUREG-0654/FEMA-REP-1, Revision 1, "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants" (ADAMS Accession No. ML040420012) (NUREG-0654), provides generic guidance to nuclear power plant licensees and State and local governments to develop radiological emergency plans. Section II.B, Table B-1 of NUREG-0654 provides guidance to licensees when developing emergency response organization (ERO) on-shift and augmented staffing levels. The Nuclear Regulatory Commission (NRC) and the Federal Emergency Management Agency (FEMA) are currently updating NUREG-0654. However, the guidance contained in Section II.B pertains strictly to nuclear power plant licensees and does not require FEMA review. A Technical Basis for this section can be found under ADAMS Accession Number ML16117A427. This Technical Basis was published for public comment at [www.regulations.gov](http://www.regulations.gov) under Docket ID NRC-2017-0190, dated September 11, 2017. An extended public comment period for the revised guidance in Revision 2 of NUREG-0654/FEMA-REP-1, including Section II.B, was conducted from May 29, 2015 through October 13, 2015. Additionally, Section II.B and the supporting Technical Basis was the subject of a public meeting held on April 4<sup>th</sup>, 2017.

The NRC has revised Section II.B, Table B-1 of NUREG-0654, based in part on comments received from the public on the draft Revision 2 of NUREG-0654, located at [www.regulations.gov](http://www.regulations.gov) under Docket ID FEMA-2012-0026. The revised ERO staffing guidance has been finalized, and the NRC will include it when the entire NUREG-0654, Revision 2, is ready for issuance. Until then, the NRC staff is making available on an interim basis the ERO on-shift and augmentation staffing plan (attached). Regardless of whether a licensee chooses to use the guidance contained in Revision 1 of NUREG-0654, the attached, or an alternative approach, licensees are still required to adhere to 10 CFR 50.54(q) when revising their ERO staffing plans.

Following issuance of Revision 2 of NUREG-0654, the NRC staff intends to revise Regulatory Guide (RG) 1.101, "Emergency Planning and Preparedness for Nuclear Power Reactors," to document the acceptability of the revised guidance, which will also serve to supersede this letter. This letter is only intended to provide licensees with the attached guidance when

voluntarily developing changes to licensee ERO staffing plans. Licensees use the attached at their own risk because it has not been formally approved for use through a RG. Any aspects of the NRC's ultimate revision to RG 1.101 that are not set forth in the attached would not constitute backfitting or a violation of issue finality.

The Office of Management and Budget has made the determination that NRC rule NRC-2017-0190, entitled "Revision to NUREG-0654/FEMA-REP-1, Section II.B, 'Emergency Response Organization,'" is non-major under the Congressional Review Act.

Sincerely,

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Robert E. Kahler, Chief  
Policy and Oversight Branch  
Division of Preparedness and Response  
Office of Nuclear Security and Incident Response

Attachment:

Table B-1 - Emergency Response  
Organization (ERO) Staffing and Augmentation Plan

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NAME	DJohnson	CDiggs	HBenowitz*	RKahler
DATE	1/17/2018	1/24/2018	2/8/2018	5/31/2018

\* Via email.

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## Attachment

**Table B-1: Emergency Response Organization (ERO) Staffing and Augmentation Plan**

### NOTES

- i. The minimum number of personnel assigned emergency preparedness (EP) functions for on-shift and augmented response (henceforth called the ERO staffing plan) is dependent on specific licensee requirements and is as approved by the NRC for the site-specific emergency plan. Augmented response provides relief to the on-shift staff of EP functions (if necessary) and (2) provides support staff for effective emergency plan implementation.
- ii. This table lists the EP functions needed to implement the typical emergency plan. It is intended to provide a model for applicants and licensees to consider in the development of their site-specific emergency plan. The minimum ERO staffing plan of a specific licensee should be described.
- iii. The minimum ERO staffing plan is that which is required to effectively implement the site-specific emergency plan (i.e., the emergency plan cannot be effectively implemented without this staff). The emergency plan should describe the minimum ERO staffing plan, while supporting implementing procedures can describe any other staff response desired by the licensee as long as this staff is not critical to effective emergency plan implementation. The augmentation times listed are intended to provide a model for applicants and licensees to consider in the development of their site-specific emergency plan.
- iv. The titles of the positions are as defined in the site-specific emergency plan.
- v. The locations of these positions are intended to provide a model for applicants and licensees to consider in the development of their site-specific emergency plan. Licensees may choose to have these positions, or functions, at other facilities and/or activated at different emergency classification levels (ECLs).
- vi. Many of these EP functions may be assigned as collateral duties; however, the licensee is required to evaluate if the addition of collateral duties would preclude the performance of EP functions regardless of the other (non-EP) duties assigned to an individual responder.
- vii. The development of an ERO staffing plan should use a performance-based approach to the degree practicable. The licensee will need to demonstrate that the listed EP functions are constantly maintained. Once developed, and approved by the NRC, changes to the minimum ERO staffing plan are evaluated and controlled in accordance with 10 CFR 50.54(q).
- viii. The number of operations staff, security force staff, or fire brigade staff on-shift is controlled by the site-specific Technical Specifications or other licensing documents.

Emergency Preparedness (EP) Functions	On-Shift	Technical Support Center (TSC)/Operations Support Center (OSC)		Emergency Operations Facility (EOF)/ Joint Information Center (JIC)/ Joint Information System (JIS)
		Alert or Greater Augment w/in 60 min. <sup>1,2</sup>	Alert or Greater Augment w/in 90 min. <sup>1,2</sup>	Site Area Emergency (SAE) or Greater Augment w/in 60 min. <sup>3</sup>
<b>Command and Control</b> <ul style="list-style-type: none"> <li>Provide overall ERO command and control, until relieved.</li> <li>Approve emergency action level (EAL) and/ or protective action recommendation (PAR) classifications, until relieved.</li> <li>Authorize personnel dose extensions, until relieved.</li> </ul>	Operations Shift Manager	Emergency Coordinator (1)	Not applicable	Emergency Director (1)
<b>Communications</b> <ul style="list-style-type: none"> <li>Communicate EAL and PAR classifications to offsite response organizations (OROs), including the NRC, until relieved.</li> </ul>	Communicator <sup>1</sup>	Communicators (TSC) (2)  <i>One communicator for the NRC and one communicator for OROs.</i>	As needed.  <i>One communicator staffed for NRC communications if needed.</i>	Communicator (1)
<b>Radiation Protection</b> <ul style="list-style-type: none"> <li>Provide qualified radiation protection coverage for responders accessing potentially unknown radiological environments during emergency conditions.</li> <li>Provide in-plant surveys.</li> <li>Control dosimetry and radiologically controlled area access.</li> </ul>	Radiation Protection Personnel <sup>4</sup>	Additional Radiation Protection Technicians <i>[In addition to personnel on-shift]</i> (OSC) (3)	Additional Radiation Protection Technicians <i>[In addition to personnel on-shift and those responding within 60 min.]</i> (OSC) (3)	Not applicable

Emergency Preparedness (EP) Functions	On-Shift	Technical Support Center (TSC)/Operations Support Center (OSC)		Emergency Operations Facility (EOF)/ Joint Information Center (JIC)/ Joint Information System (JIS)
		Alert or Greater Augment w/in 60 min. <sup>1,2</sup>	Alert or Greater Augment w/in 90 min. <sup>1,2</sup>	Site Area Emergency (SAE) or Greater Augment w/in 60 min. <sup>3</sup>
<b>Supervision of Radiation Protection Staff and Site Radiation Protection</b> <ul style="list-style-type: none"> <li>Evaluate and assess plant and offsite radiological data in the development of onsite protective actions and offsite PARs, until relieved.</li> <li>Recommend onsite protective actions and offsite PARs to the applicable decision-maker, until relieved.</li> <li>Direct all radiation protection activities, including field monitoring team (FMT) direction, until relieved.</li> <li>Provide relevant information to applicable communicators who are communicating offsite PARs to OROs, until relieved.</li> </ul>	Operations Shift Manager	Site Radiation Protection Coordinator (SRPC) (1) (TSC)	Not applicable	Radiation Protection Manager (1) (EOF)
<b>Dose Assessments/ Projections</b> <ul style="list-style-type: none"> <li>Perform dose assessments/projections and provide input to applicable PAR decision-maker, until relieved.</li> </ul>	Dose Assessment/ Projection Staff <sup>1</sup>	Dose Assessment/ Projection Staff (1) (TSC)	Not applicable	Dose Assessment/ Projection Staff (1) (EOF)

Emergency Preparedness (EP) Functions	On-Shift	Technical Support Center (TSC)/Operations Support Center (OSC)		Emergency Operations Facility (EOF)/ Joint Information Center (JIC)/ Joint Information System (JIS)
		Alert or Greater Augment w/in 60 min. <sup>1,2</sup>	Alert or Greater Augment w/in 90 min. <sup>1,2</sup>	Site Area Emergency (SAE) or Greater Augment w/in 60 min. <sup>3</sup>
<b>Emergency Classifications</b> <ul style="list-style-type: none"> <li>Evaluate plant conditions and recommend emergency classifications, until relieved.</li> </ul>	Emergency Classification Advisor <sup>1</sup>	Emergency Classification Advisor (1) (TSC)  <i>Licenses should consider having a liaison between Operations (Control Room) and the TSC to perform this function.</i>	Not applicable	Not applicable
<b>Engineering</b> <ul style="list-style-type: none"> <li>Provide engineering coverage related to the specific discipline of the assigned engineer, until relieved.</li> </ul>	<b>Core/Thermal Hydraulics Engineer<sup>1</sup></b> <ul style="list-style-type: none"> <li>Evaluate reactor conditions.</li> </ul>	<b>TSC Engineering Staff</b> <ul style="list-style-type: none"> <li>(1) Electrical/ Instrumentation and Control (I&amp;C): Provide engineering coverage for the ERO related to electrical or I&amp;C equipment.</li> <li>(1) Mechanical: Provide engineering coverage for the ERO related to mechanical equipment.</li> <li>(1) Core/Thermal Hydraulics: Evaluate reactor conditions.</li> </ul>	As needed	Not applicable
<b>Security</b>	Security staffing per the site-specific security plan.	<b>Security Liaison (TSC) (1)</b> <ul style="list-style-type: none"> <li>Coordinate security-related activities and information with the Emergency Coordinator.</li> </ul>	Not applicable	Not applicable

Emergency Preparedness (EP) Functions	On-Shift	Technical Support Center (TSC)/Operations Support Center (OSC)		Emergency Operations Facility (EOF)/ Joint Information Center (JIC)/ Joint Information System (JIS)
		Alert or Greater Augment w/in 60 min. <sup>1,2</sup>	Alert or Greater Augment w/in 90 min. <sup>1,2</sup>	Site Area Emergency (SAE) or Greater Augment w/in 60 min. <sup>3</sup>
Repair Team Activities	Not applicable	<b>Maintenance Personnel (OSC) (1 electrician, 1 mechanic)</b> <ul style="list-style-type: none"> <li>(1) Electrician: Provide electrical support for ECCS equipment, event mitigation, and equipment repair.</li> <li>(1) Mechanic: Provide mechanical support for ECCS equipment, event mitigation, and equipment repair.</li> </ul>	<b>Maintenance Personnel (OSC)</b> <ul style="list-style-type: none"> <li>(1) I&amp;C Technician: Provide assistance with logic manipulation, support for event mitigation and equipment repair, and support of digital I&amp;C if applicable. Additional I&amp;C staff may be called out if needed.</li> <li>Electricians – As needed.</li> <li>Mechanics – As needed.</li> </ul>	Not applicable



Emergency Preparedness (EP) Functions	On-Shift	Technical Support Center (TSC)/Operations Support Center (OSC)		Emergency Operations Facility (EOF)/ Joint Information Center (JIC)/ Joint Information System (JIS)
		Alert or Greater Augment w/in 60 min. <sup>1,2</sup>	Alert or Greater Augment w/in 90 min. <sup>1,2</sup>	Site Area Emergency (SAE) or Greater Augment w/in 60 min. <sup>3</sup>
Supervision of Repair Team Activities	Not applicable	<b>Lead OSC Supervisor (1)</b> <ul style="list-style-type: none"> <li>Supervise OSC activities as directed by Emergency Coordinator.</li> </ul>	<b>OSC Supervisors</b> <ul style="list-style-type: none"> <li>(1) Electrical: Supervise OSC activities related to electrical equipment.</li> <li>(1) Mechanical: Supervise OSC activities related to mechanical equipment.</li> <li>(1) I&amp;C: Supervise OSC activities related to I&amp;C equipment. May be combined with Electrical Supervisor.</li> <li>(1) Radiation Protection: Supervise OSC activities related to</li> </ul>	Not applicable

Emergency Preparedness (EP) Functions	On-Shift	Technical Support Center (TSC)/Operations Support Center (OSC)		Emergency Operations Facility (EOF)/ Joint Information Center (JIC)/ Joint Information System (JIS)
		Alert or Greater Augment w/in 60 min. <sup>1,2</sup>	Alert or Greater Augment w/in 90 min. <sup>1,2</sup>	Site Area Emergency (SAE) or Greater Augment w/in 60 min. <sup>3</sup>
Field Monitoring Teams (FMTs)	Not applicable	<p><b>Onsite FMT</b></p> <ul style="list-style-type: none"> <li>• (1) Qualified individual to assess the protected area for radiation and contamination and provide input to the SRPC. Responsible for radiation protection coverage for the FMT as directed by SRPC (TSC) or Radiation Protection Manager (EOF).</li> <li>• (1) Driver to provide transportation.</li> </ul> <p><b>Offsite FMT A</b></p> <ul style="list-style-type: none"> <li>• (1) Qualified individual to assess the area(s) outside the protected area for radiation and contamination, and for radioactive plume tracking, as directed by, and under the control of, the SRPC (TSC) or Radiation Protection Manager (EOF). Responsible for the radiation protection coverage of the FMT as directed by SRPC (TSC) or Radiation Protection Manager (EOF).</li> <li>• (1) Driver to provide transportation.</li> </ul>	<p><b>Offsite FMT B</b></p> <ul style="list-style-type: none"> <li>• (1) Qualified individual to assess the area(s) outside the protected area for radiation and contamination, and for radioactive plume tracking, as directed by, and under the control of, the SRPC (TSC) or Radiation Protection Manager (EOF). Responsible for the radiation protection coverage of the FMT as directed by SRPC (TSC) or Radiation Protection Manager (EOF).</li> <li>• (1) Driver to provide transportation.</li> </ul>	Not applicable

Emergency Preparedness (EP) Functions	On-Shift	Technical Support Center (TSC)/Operations Support Center (OSC)		Emergency Operations Facility (EOF)/ Joint Information Center (JIC)/ Joint Information System (JIS)
		Alert or Greater Augment w/in 60 min. <sup>1,2</sup>	Alert or Greater Augment w/in 90 min. <sup>1,2</sup>	Site Area Emergency (SAE) or Greater Augment w/in 60 min. <sup>3</sup>
<b>Media Information</b> <ul style="list-style-type: none"> <li>Manage and coordinate media information related to the event.</li> </ul>	Not applicable	JIC/JIS staff to address media inquiries. <sup>5</sup>	Not applicable	Staff to perform JIC/JIS-related tasks.
<b>Information Technology (IT)<sup>6</sup></b> <ul style="list-style-type: none"> <li>If emergency plan functions rely on computer-based equipment, provide IT support.</li> </ul>	Not applicable	Not applicable	<b>IT Lead (TSC) (1)<sup>1</sup></b> <ul style="list-style-type: none"> <li>Qualified individual to ensure IT equipment is operable.</li> </ul>	<b>IT Lead (EOF/JIC/JIS) (1)<sup>1</sup></b> <ul style="list-style-type: none"> <li>Qualified individual to ensure IT equipment is operable.</li> </ul>

<sup>1</sup> Other personnel may be assigned this function if no collateral duties are assigned to an individual that are beyond the capability of that individual to perform at any given time. A 10 CFR Part 50, Appendix E on-shift staffing analysis must be performed to support assignment of multiple roles to individual responders on-shift. For augmented ERO positions, a performance-based approach is acceptable for evaluating whether augmented personnel can adequately perform collateral functions without having competing priorities.

<sup>2</sup> Specified TSC/OSC personnel should be capable of performing their required functions within 60(90) minutes of an Alert or higher EAL classification. Emergency response facility activation timing is not the concern; it is whether the facility staff is performing the stated function(s) within the time specified.

<sup>3</sup> Specified EOF/JIC/JIS personnel should be capable of performing their required functions within 60 minutes of a SAE or higher EAL classification. Emergency response facility activation timing is not the concern; it is whether the facility staff is performing the stated function(s) within the time specified. Note: For JIC/JIS, licensees should use whatever term is used for the media support function/program/location as applicable.

<sup>4</sup> Two qualified radiation protection personnel for a single unit site or one per unit for a multi-unit site.

<sup>5</sup> Does not need to be performed in the TSC/OSC, but function needs to be established at this point.

<sup>6</sup> IT staff is only required to be described in the emergency plan if critical digital assets are identified per 10 CFR 73.54.