

**VIRGINIA POWER
SURRY POWER STATION
EMERGENCY PLAN IMPLEMENTING PROCEDURE**

<p align="center">NUMBER</p> <p align="center">EPIP-3.04</p>	<p align="center">PROCEDURE TITLE</p> <p align="center">ACTIVATION OF LOCAL EMERGENCY OPERATIONS FACILITY (With 2 Attachments)</p>	<p align="center">REVISION</p> <p align="center">06</p> <hr/> <p align="center">PAGE</p> <p align="center">1 of 4</p>
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PURPOSE

1. To provide guidance to personnel performing initial activation of LEOP.

USER

One (1) Security Team member

ENTRY CONDITIONS

1. Declaration of an Alert, Site Area Emergency or General Emergency;

OR

2. Direction of the Station Emergency Manager through the on-duty Security Shift Supervisor.

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REVISION RECORD

REV. 00	PAGE(S): Entire Procedure	DATE: 07-29-82
REV. 01	PAGE(S): 2 of 3	DATE: 10-07-82
REV. 02	PAGE(S): 1 of 3 and 3 of 3	DATE: 11-10-83
REV. 03	PAGE(S): Entire Procedure	DATE: 09-11-84
REV. 04	PAGE(S): Entire Procedure	DATE: 04-30-85
REV. 05	PAGE(S): Entire Procedure; Att. 1; Att. 2	DATE: 10-01-85
REV. 06	PAGE(S): Pg.1,2, and 3 of 4; Att. 2	DATE: SEP 19 1986

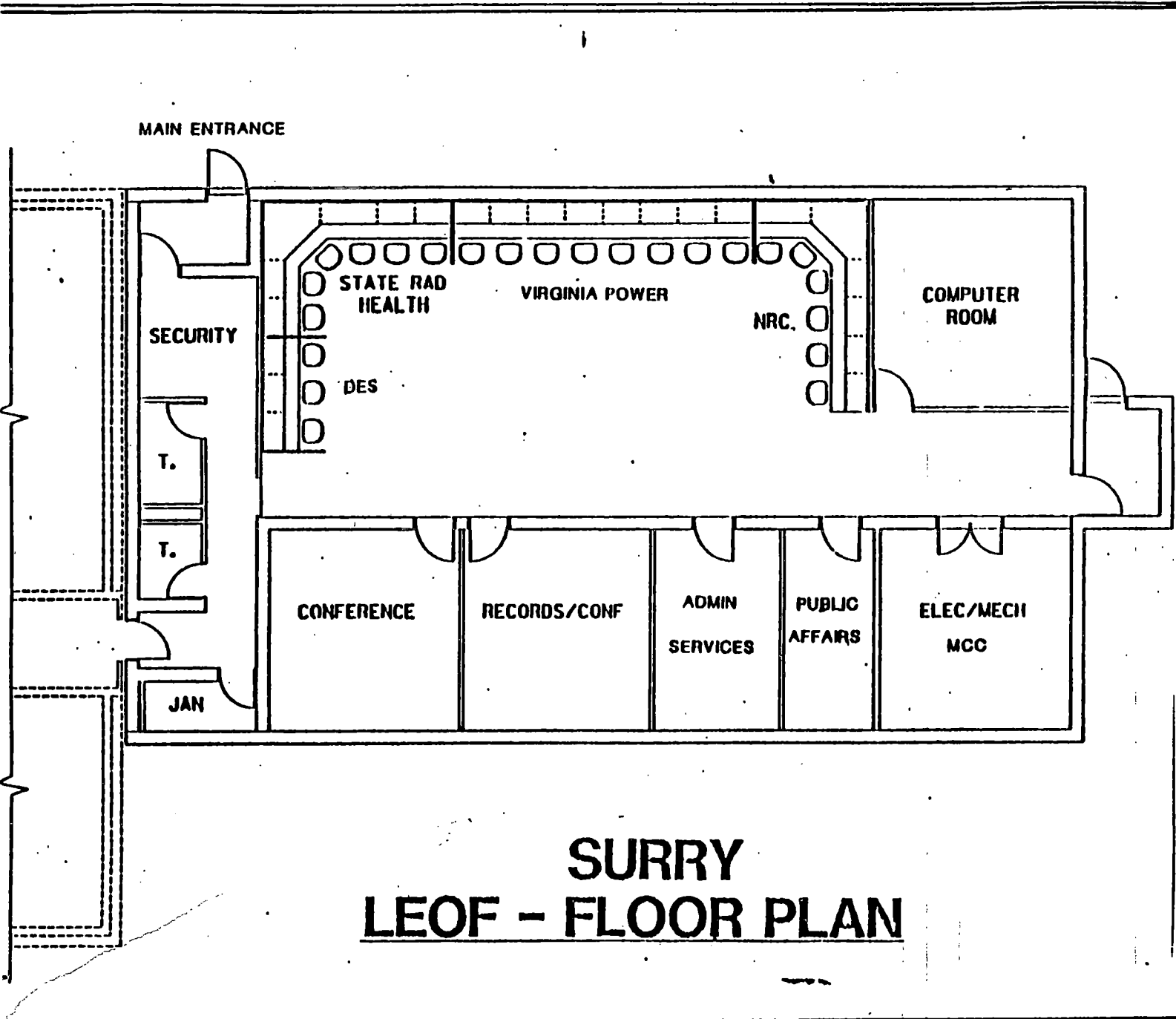
<p>APPROVAL RECOMMENDED</p> <p><i>John B. Costello</i></p>	<p>SNSOC REVIEW</p> <p><i>H L Miller</i></p>	<p>DATE</p> <p>SEP 18 1986</p>
<p>QC REVIEW</p> <p><i>Joel d. Kelly</i></p>	<p>STATION MANAGER APPROVAL</p> <p><i>R J Saund</i></p>	<p>DATE</p> <p>9-19-86</p>

<p>NUMBER</p> <p>EPIP-3.04</p>	<p>PROCEDURE TITLE</p> <p>ACTIVATION OF LOCAL EMERGENCY OPERATIONS FACILITY</p>	<p>REVISION</p> <p>06</p> <hr/> <p>PAGE</p> <p>2 of 4</p>
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STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
1.	<p>INITIATE EPIP-3.04:</p> <p>a) INITIATED BY: _____</p> <p>DATE: _____</p> <p>TIME: _____</p>	
2.	<p>ENTRANCE:</p> <p>a) Obtain door keys to LEOF Building and LEOF Emergency Cabinet from Security Shift Supervisor.</p>	
3.	<p>ISOLATE HVAC SYSTEM:</p> <p>a) Position HVAC Control Panel as follows</p> <p>1) HEPA Filter</p> <p>Stop (Off)</p> <p>2) Dampers:</p> <p>Damper 2: CLOSE (Closed)</p> <p>Damper 3: CLOSE (Closed)</p> <p>Damper 1: CLOSE (Closed)</p> <p>3) A.H. Fan (Upper Main Air Handler Switch)</p> <p>AUTO (Automatic)</p> <p>4) NORMAL EMERG. (Lower Main Air Handler Switch)</p> <p>EMERG. (Emergency)</p> <p>5) COMP. RM. HVAC</p> <p>START (On)</p>	

NUMBER EPIP-3.04	PROCEDURE TITLE ACTIVATION OF LOCAL EMERGENCY OPERATIONS FACILITY	REVISION 06 PAGE 3 of 4
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STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
4.	<p>MATERIALS:</p> <ul style="list-style-type: none"> a) Locate LEOF Emergency Cabinet in Administrative Services Room. b) Remove Security procedures, badges and logs from cabinet and set up access control at entrance of LEOF (Attachment <u>1</u>). c) Report activation of LEOF access control through Security Team Leader to TSC. 	
5.	<p>ACCESS CONTROL:</p> <ul style="list-style-type: none"> a) Maintain physical control of LEOF in accordance with Attachment <u>2</u> until relieved by Corporate Security personnel 	
6.	<p>FIRE SUPPRESSION SYSTEM</p> <ul style="list-style-type: none"> a) In the event of alarm for Halon system <u>OR</u> Sprinkler System, <ul style="list-style-type: none"> 1) Notify Shift Supervisor 2) Notify Station Emergency Manager 	
7.	<p>RELIEF:</p> <ul style="list-style-type: none"> a) Report Corporate Security has assumed watch through Security Team Leader to TSC. 	



SURRY LEOF - FLOOR PLAN

NUMBER EPIP-3.04	ATTACHMENT 1	ATTACHMENT TITLE SURRY LEOF FLOOR PLAN	REVISION 06
PAGE 1 of 1			

NUMBER EPIP-3.04	ATTACHMENT TITLE LEOF ACCESS CONTROL PROCEDURE	REVISION 06
ATTACHMENT 2		PAGE 1 of 3

LEOF ACCESS CONTROL

The purpose of this attachment is to ensure proper identification, authorization and documentation of all persons entering and exiting the Local Emergency Operations Facility (LEOF). Security personnel will ensure that the above conditions are met until relieved by Corporate Security Personnel.

I. Classification of Personnel

- A. Virginia Power employees
- B. Visitors - to include:

- 1. Representatives of Federal Agencies
- 2. Representatives of State Agencies
- 3. Representatives of Local Agencies
- 4. Other

II. Access Authorization

A. Virginia Power LEOF Team Members

- 1. Must possess Virginia Power Identification Card with the initials "CERT." affixed to the backside of the I.D. card.
- OR
- 2. Must have their names listed in the Corporate Emergency Response Manual.

B. Other Virginia Power Employees

Must be approved for access by the Recovery Manager, or his designee.

C. Visitors

- 1. Organization must be listed in the Corporate Emergency Response Plan as an authorized organization and have positive identification (picture preferred) which identifies both the individual and the organization represented.
- 2. If the above condition is not met, access must be approved by the Recovery Manager, or his designee.

NUMBER EPIP-3.04	ATTACHMENT TITLE LEOF ACCESS CONTROL PROCEDURE	REVISION 06
ATTACHMENT 2		PAGE 2 of 3

3. There will be no requirement for visitors to be under escort unless directed by the Recovery Manager, his designee, or the LEOF Security Supervisor.

III. Personnel Badging

- A. After personnel identification and authorization have been verified, each person will be issued and "LEOF Security Identification Badge". The badge is to be displayed on the person (in the chest area) at all times while in the LEOF.
- B. Badge Issuance
1. Virginia Power Employees (All) - white colored background 100-199
 2. Federal Agency Personnel - blue colored background (200-250)
 3. State Agency Personnel - green colored background (300-325)
 4. Local Agency Personnel - yellow colored background (400-425)
 5. Miscellaneous Personnel - red colored background (500-550)

IV. Personnel Accountability

- A. Prior to an individual initial entry to the LEOF, security personnel will record on the "LEOF Access Log" the following:
1. Badge number issued.
 2. Name of individual.
 3. Social Security Number of individual.
 4. Company/organization represented.
(Virginia Power, include department)
 5. Access authorized by (if applicable).
 6. Escort required (if applicable).
 7. Time of entry.
- B. Prior to final exit of LEOF, all personnel will be required to surrender their "LEOF Security Identification Badge" and security personnel will record the time of exit on the "LEOF Access Log".
- C. Re-entry to the LEOF will require that all personnel request their previously assigned badge number for that day and, if requested by security personnel, produce positive identification.

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-3.04	LEOF ACCESS CONTROL PROCEDURE	06
ATTACHMENT 2		PAGE 3 of 3

D. LEOF Access Register will be closed-out at 2400 each day (local time). Personnel remaining in the LEOF after 2400 will be transferred by security to the new log.

E. Entry and exit from the LEOF will be in accordance with appropriate Health Physics (HP) procedures and, when circumstances require, may be at their direction.

**VIRGINIA POWER
SURREY POWER STATION
EMERGENCY PLAN IMPLEMENTING PROCEDURE**

<p align="center">NUMBER</p> <p align="center">EPIP-5.03</p>	<p align="center">PROCEDURE TITLE</p> <p align="center">PERSONNEL ACCOUNTABILITY (With 1 Attachment)</p>	<p align="center">REVISION</p> <p align="center">11</p> <hr/> <p align="center">PAGE</p> <p align="center">1 of 6</p>
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PURPOSE

- To determine the personnel who are inside the protected area and unaccounted for within 30 minutes following declaration of Alert, Site Area Emergency, or General Emergency.
- To provide a periodically updated list of all personnel inside the protected area.

USER

Security Team Leader.

ENTRY CONDITIONS

Any one of the following:

- Activation by another EPIP;
- Declaration of an Alert, Site Area Emergency, or General Emergency;
- Any time deemed necessary by the Station Emergency Manager.

REVISION RECORD

REV. 06	PAGE(S): 1 and 7 and 2 of 7	DATE: 07-19-84
REV. 07	PAGE(S): 1,2,3,4,5 of 7; Att. 1; Att. 2	DATE: 09-12-84
REV. 08	PAGE(S): 1 of 7; Att. 1; Att. 2	DATE: 04-16-85
REV. 09	PAGE(S): Entire Procedure	DATE: 01-07-86
REV. 10	PAGE(S): Entire Procedure	DATE: 09-19-86
REV. 11	PAGE(S): Entire Procedure	DATE: SEP 17 1987

<p>APPROVAL RECOMMENDED</p> <p><i>John B. Costello</i></p>	<p>SNSOC REVIEW</p> <p><i>[Signature]</i></p>	<p>DATE</p> <p>9-17-87</p>
<p>QC REVIEW</p> <p><i>[Signature]</i></p>	<p>STATION MANAGER APPROVAL</p> <p><i>David L Benson</i></p>	<p>DATE</p> <p>9-17-87</p>

<p>NUMBER</p> <p>EPIP-5.03</p>	<p>PROCEDURE TITLE</p> <p>PERSONNEL ACCOUNTABILITY</p>	<p>REVISION</p> <p>11</p> <hr/> <p>PAGE</p> <p>2 of 6</p>
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1 INITIATE EPIP-5.03:

- a) Initiated by: _____
- Time: _____
- Date: _____

2 VERIFY EVACUATION STATUS:

- a) Evacuation - NOT ordered
- a) GO TO Step 6.

NOTE: Each Emergency Assembly Area (see list at Attachment 1) will have an Emergency Assembly Area Leader. The blank in Step 3.b.2 can be worded to direct delivery of lists to a specified location or to announce telephone numbers for calling-in reports if radiological conditions prohibit delivery.

3 INITIATE ACCOUNTABILITY WITHOUT EVACUATION:

- a) Have Control Room sound Emergency Alarm
- b) Make announcement on station Gai-Tronics systems as follows
 - 1) Emergency Assembly Area Leaders within the Protected Area take accountability
 - 2) Emergency Assembly Area Leaders within the Protected Area report results of accountability to _____.
- c) Repeat Step 3.b, THEN continue with this instruction

NUMBER	PROCEDURE TITLE	REVISION 11
EPIP-5.03	PERSONNEL ACCOUNTABILITY	PAGE 3 of 6

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
4	<p>NOTIFY ENGR AND CONST.:</p> <p>a) Use station PBX -</p> <p>b) Notify Engr and Const of emergency class and to stand-by for further instructions</p>	a) Use station PBX -
5	<p>NOTIFY TRAINING CENTER/SURRY NUCLEAR INFORMATION CENTER:</p> <p>a) Use station PBX -</p> <p>b) Notify Training Department staff of emergency class and to standby for further instructions</p> <p>c) GO TO Step 8</p>	a) Use station PBX -
6	<p>EVACUATE PERSONNEL:</p> <p>a) Verify evacuating personnel turn-in security badges</p> <p>b) Verify evacuating personnel keep pocket dosimeters and TLDs</p> <p>c) Record evacuees using card reader</p> <p>d) Return badges to appropriate badge board positions</p>	c) Record evacuees on log

<p>NUMBER</p> <p>EPIP-5.03</p>	<p>PROCEDURE TITLE</p> <p>PERSONNEL ACCOUNTABILITY</p>	<p>REVISION</p> <p>11</p>
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<p>STEP</p>	<p>ACTION/EXPECTED RESPONSE</p>	<p>RESPONSE NOT OBTAINED</p>
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NOTE: Each Emergency Response Facility Emergency Assembly Area (see list at Attachment 1) will have an Emergency Assembly Area Leader. The blank in Step 7.b.2 can be worded to direct delivery of lists to a specified location or to announce telephone numbers for calling-in reports if radiological conditions prohibit delivery.

7 INITIATE ACCOUNTABILITY:

- a) Have Control Room sound Emergency Alarm
- b) Make announcement on station Gai-Tronics system as follows:
 - 1) Emergency Response Facility leaders perform accountability
 - 2) Emergency Response Facility leaders report results of accountability to _____.
- c) Repeat Step 7.b, THEN continue with this instruction

8 PREPARE LIST OF PERSONNEL WITHIN PROTECTED AREA:

- a) Prepare computer list of all personnel within the Protected Area AND get Visitor Log
- a) IF computer inoperable, THEN compare authorized access list with badge boards
 - AND
 - get Visitor Log
 - AND
 - record all personnel entering/leaving Protected Area

NUMBER EPIP-5.03	PROCEDURE TITLE PERSONNEL ACCOUNTABILITY	REVISION 11
		PAGE 5 of 6

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
9	IDENTIFY MISSING PERSONNEL:	
	a) Match badge numbers received from assembly areas against list of personnel within Protected Area	
	b) Badge numbers remaining are those of missing personnel	
10	SUBMIT LIST:	
	a) Submit list of all personnel within the Protected Area to Emergency Administrative Director in TSC	a) IF TSC NOT activated, submit list to Station Emergency Manager in Control Room.
	b) GO TO Step 12.	
11	PREPARE COMPUTER LISTING:	
	a) Prepare computer list of all personnel within the Protected Area as directed by the Emergency Administrative Director	a) IF computer is down, THEN log all personnel in and out.
	b) Record date and time of preparation on the list	
	c) Submit list to Emergency Administrative Director	
12	VERIFY EMERGENCY STATUS:	
	a) Emergency - NOT terminated	a) GO TO Step 13.
	b) RETURN TO Step 11	

<p>NUMBER</p>	<p>ATTACHMENT TITLE</p>	<p>REVISION</p>
<p>EPIP-5.03</p>		<p>11</p>
<p>ATTACHMENT 1</p>	<p>EMERGENCY ASSEMBLY AREAS</p>	<p>PAGE 1 of 3</p>

A. EMERGENCY RESPONSE FACILITIES:

1. CONTROL ROOM/CONTROL ROOM ANNEX

Shift Supervisor
Operations Staff
Shift Technical Advisor

2. TECHNICAL SUPPORT CENTER

Station Emergency Manager & Alternate
Emergency Directors & Alternates
Administrative Support Team
Dose Assessment Team
Maintenance Support Team
Operations Support Team
Technical Support Team
NRC Residents

3. OPERATIONAL SUPPORT CENTER

OSC Director & Alternate
Damage Control Team
First Aid Team
Fire Team
Safety Coordinator & Alternate
Loss Prevention Coordinator

4. HEALTH PHYSICS OFFICE

Radiological Protection Personnel
Inplant Monitoring Team
Onsite Monitoring Team
Sample Analysis Team
Offsite Monitoring Teams (2)
Dose Control Staff

5. CHEMISTRY OFFICE

Chemistry Team

6. SECURITY

Security Team

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-5.03	EMERGENCY ASSEMBLY AREAS	11
ATTACHMENT 1		PAGE 2 of 3

B. NON-EMERGENCY RESPONSE ASSEMBLY AREAS WITHIN PROTECTED AREA:

1. CONDENSATE POLISHING BUILDING

Operations Water Treatment Staff

2. INSTRUMENT SHOP

Calibration Lab Staff
Instrument Staff
Licensing Staff
NRC Staff
Station Management Staff

3. HEALTH PHYSICS OFFICE

Health Physics Staff
Clean Change Room Personnel

4. MACHINE SHOP

Electrical Maintenance Personnel
Mechanical Maintenance Personnel
Daily Planning Personnel
Welding Shop Personnel

5. MAINTENANCE SERVICES OFFICE

Maintenance Services Staff

6. UNIT #2 TRACK BAY

All contractor personnel and supervision
All E&C personnel

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-5.03	EMERGENCY ASSEMBLY AREAS	11
ATTACHMENT 1		PAGE 3 of 3

NOTE: The following Emergency Assembly Areas are not used for accountability purposes since they are located outside the Protected Area. Personnel report to these areas in order to receive further instructions.

C. ASSEMBLY AREAS OUTSIDE PROTECTED AREA:

1. MODULAR COMPLEX

Engineering Modular
Business Modular
QA/QC Modular
Projects Modular

2. TRAINING COMPLEX

Training Department Staff
Students
Telecommunications
Dose Control

3. WAREHOUSE/STOREROOM

Warehouse Personnel
Storeroom Personnel

4. SOUTH ANNEX

Personnel Services Staff
Records Management Staff
Medical Staff
Environmental Staff

5. SURRY NUCLEAR INFORMATION CENTER

Information Center Staff
Information Center Visitors

6. ENGINEERING & CONSTRUCTION

All personnel within confines of the E&C Site fence

Visitors to the station will exit the Protected Area and report to Security at the Front Entrance for further instructions.

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-5.03	PERSONNEL ACCOUNTABILITY (EMERGENCY RESPONSE PERSONNEL)	10
ATTACHMENT 2		PAGE 1 of 2

ASSEMBLY AREA (Area Leader)

TECHNICAL SUPPORT CENTER: (Supervisor - Records Management)

Emergency Directors & Alternates
 Administrative Support Team
 Radiological Support Team
 Maintenance Support Team
 Technical Support Team
 Operations Support Team
 NRC Residents

HEALTH PHYSICS OFFICE: (Supervisor - Radiation Protection)

Radiological Protection Personnel
 Inplant Monitoring Team
 Onsite Monitoring Team
 Sample Analysis Team
 Offsite Monitoring Teams (2)

DOSE CONTROL OFFICE: (Asst. Supervisor - H.P. Dose Control)

Dose Control Staff

OPERATIONS SUPPORT CENTER: (Director - OSC)

OSC Director & Alternate
 Safety Coordinator & Alternate
 Loss Prevention Coordinator & Alternate
 Electrical Support Team
 Mechanical Support Team
 Instrument Support Team
 Fire Team
 First Aid Team

NUMBER EPIP-5.03	ATTACHMENT TITLE PERSONNEL ACCOUNTABILITY (EMERGENCY RESPONSE PERSONNEL)	REVISION 10
ATTACHMENT 2		PAGE 2 of 2

ASSEMBLY AREA (Area Leader)

CHEMISTRY OFFICE: (Supervisor - Chemistry)

Supervisor Chemistry
Chemistry Staff

MAIN CONTROL ROOM: (Shift Supervisor - Operations)

Shift Supervisor
Operations Staff
Shift Technical Advisor

SECURITY: (Supervisor - Security)

Supervisor Security Operations
Security Staff

<i>NUMBER</i> EPIP-5.03	<i>ATTACHMENT TITLE</i> PERSONNEL ACCOUNTABILITY (EMERGENCY ASSEMBLY AREA)	<i>REVISION</i> 10
<i>ATTACHMENT</i> 3		<i>PAGE</i> 1 of 1

LOCATION: _____

NAME: _____

Missing (Should Be In Area)

Here (Should Not Be In Area)

NOTE: Please Print. "Do Not Include" Names of Persons who did not report to work on this day (vacation, sick, rest day, etc.).

VIRGINIA POWER
SURRY POWER STATION
EMERGENCY PLAN IMPLEMENTING PROCEDURE

NUMBER	PROCEDURE TITLE	REVISION
EPIP-5.04	ACCESS CONTROL (With 2 Attachments)	02 <hr/> PAGE 1 of 5

PURPOSE

To ensure that under emergency conditions only personnel with an emergency response function have access to the site.

USER

Security Team Leaders.

ENTRY CONDITIONS

Any one of the following:

1. Activation by another EPIP;

OR

2. Any time deemed necessary by the Station Emergency Manager;

REVISION RECORD

REV. 00	PAGE(S): Entire Procedure	DATE: 07-29-82
REV. 01	PAGE(S): Entire Procedure	DATE: 08-15-83
REV. 02	PAGE(S): Entire Procedure	DATE: DEC 03 1985
REV.	PAGE(S):	DATE:
REV.	PAGE(S):	DATE:
REV.	PAGE(S):	DATE:
REV.	PAGE(S):	DATE:

APPROVAL RECOMMENDED <i>[Signature]</i>	APPROVED <i>[Signature]</i> <i>[Signature]</i>	DATE
DC REVIEW <i>Jkc</i> <i>W.D. Brady</i>	CHAIRMAN STATION NUCLEAR SAFETY AND OPERATING COMMITTEE	DEC 3 1985

EPIP

NUMBER EPIP-5.04	PROCEDURE TITLE ACCESS CONTROL	REVISION 02
		PAGE 2 of 5

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
1.	INITIATE EPIP--5.04: a) INITIATED BY: _____ TIME: _____ DATE: _____	
2.	NOTIFY VISITORS: a) Notify any visitors in Security that emergency is in progress and they must leave the site	a) <u>IF</u> visitor has an emergency response function, contact Emergency Administrative Director in TSC for access authorization
3.	VERIFY EVACUATION STATUS: a) Site Evacuation - ORDERED b) Determine from Emergency Administrative Director <u>OR</u> Station Emergency Manager, if primary <u>OR</u> alternate evacuation route is to be used	a) <u>IF NOT</u> ordered, <u>GO TO</u> Step <u>8</u>
4.	MAN MOTORIZED GATES: a) Post available Security Team Members at motorized gates. b) Open motorized gate 1 (and gate 3 when required). c) Collect security badges from evacuees.	

NUMBER EPIP-5.04	PROCEDURE TITLE ACCESS CONTROL	REVISION 02
		PAGE 3 of 5

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
4.	[continued]	
	d) Instruct evacuees to keep their pocket dosimeters and TLDs.	
5.	CONTROL TRAFFIC:	
	a) Dispatch <u>2</u> Security Team Member to parking lot with instructions to control and direct evacuation traffic	
	<u>AND</u>	
	perform instructions in EPIP-5.04, Attachment <u>1, Security Duties at Roadblock</u>	
	b) Dispatch <u>2</u> Security Team members to appropriate remote assembly area with keys for gate.	
	<u>AND</u>	
	Control traffic entering, within, and exiting remote assembly area IAW Attachment <u>1</u>	
6.	PERFORM ACCOUNTABILITY:	
	a) Ensure Traffic Control Security Team performs accountability of evacuees performed IAW EPIP-5.03, <u>Personnel Accountability</u>	

<p>NUMBER EPIP-5.04</p>	<p>PROCEDURE TITLE ACCESS CONTROL</p>	<p>REVISION 02 PAGE 4 of 5</p>
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STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
7.	<p>REPORT:</p> <p>a) When evacuation of the Exclusion and Protected Areas complete, inform the Station Emergency Manager</p>	
8.	<p>ESTABLISH SITE ACCESS CONTROL:</p> <p>a) Dispatch <u>2</u> Security Team members:</p> <p style="padding-left: 40px;">* <u>1</u> to intersection of Routes 650 & 617</p> <p style="padding-left: 40px;">* <u>1</u> to intersection of Routes 650 & 628</p> <p>b) Control traffic in accordance with EPIP-5.03, Attachment <u>1</u></p>	
9.	<p>ACCESS EMERGENCY VEHICLES AND PERSONNEL:</p> <p>a) Expedite access of offsite emergency response vehicles and personnel</p> <p>b) <u>IF</u> emergency situation permits, badge and escort offsite emergency response personnel upon entry</p>	<p>b) <u>IF NOT</u>, access offsite emergency response personnel</p> <p style="text-align: center;"><u>AND</u></p> <p>escort and badge as soon as feasible</p>

NUMBER EPIP-5.04	PROCEDURE TITLE ACCESS CONTROL	REVISION 02
		PAGE 5 of 5

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
10.	VERIFY EMERGENCY STATUS:	
	a) Emergency <u>-NOT</u> TERMINATED	a) <u>IF</u> emergency terminated <u>GO TO</u> Step <u>11</u> .
	b) <u>GO TO</u> Step <u>3</u>	
11.	TERMINATE EPIP-5.04:	
	a) Completed By: _____	
	Time: _____	
	Date: _____	
	b) Forward completed EPIP-5.04, forms, and other applicable records to Emergency Admini- strative Director	
END		

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-5.04	SECURITY DUTIES AT ROADBLOCK	02
ATTACHMENT		PAGE
1		1 of 3

1. VERIFY ROADBLOCK REQUESTED:

- a) Verify with Security Team Leader that LLEA requested road block

2. PROCEED TO ROADBLOCK:

- a) Proceed to intersections of Rt. 650 and Rt. 617,

AND

Rt. 650 and Rt. 628

3. AID IN CONTROLLING TRAFFIC:

- a) Inform Security Team Leader that LLEA is controlling road block

- a) Establish road block

AND

Notify Security Team Leader when LLEA arrives

AND

Assist station evacuees toward remote assembly area on Rt. 628

- b) Keep intersections and Rt. 650 passable for emergency response personnel

NUMBER EPIP-5.04	ATTACHMENT TITLE SECURITY DUTIES AT ROADBLOCK	REVISION 02
ATTACHMENT 1		PAGE 2 of 3

4. IDENTIFY EMERGENCY RESPONSE PERSONNEL:

- a) By personal recognition
- b) By Virginia Power identification
- c) State identification
- d) NRC identification
- e) Fire or rescue affiliation

NOTE: Access to the station is to be limited to those individuals responding in accordance with the Emergency Plan i.e., Surry Power Station employees, Virginia Power corporate personnel, local fire or rescue units and personnel, NRC employees and State employees.

5. DETAIN PERSONNEL WITH NO IDENTIFICATION:

- a) IF doubt exists pertaining to identity and response purpose of an individual:
 - 1) Do not allow passage through roadblock
 - 2) Seek authorization to proceed from the Station Emergency Manager

NUMBER EPIP-5.04	ATTACHMENT TITLE SECURITY DUTIES AT ROADBLOCK	REVISION 02
ATTACHMENT 1		PAGE 3 of 3

6. TERMINATE ATTACHMENT 1:

a) Close Out

1) COMPLETED BY: _____

DATE: _____

TIME: _____

b) Affix this Attachment 1 to
EPIP-5.04

END

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-5.04	SECURITY DUTIES AT ALTERNATE REMOTE ASSEMBLY AREA (HOG ISLAND)	02
ATTACHMENT 2		PAGE 1 of 2

1. VERIFY EVACUATION
ORDERED TO HOG ISLAND:

- | | |
|--|---|
| <p>a) Verify with Security Team Leader evacuation ordered to Alternate Assembly Area</p> | <p>a) <u>IF</u> required, verify with Station Emergency Manager</p> |
|--|---|

2. ENTRANCE TO HOG ISLAND
GATE:

- a) Obtain keys to Hog Island gate
- b) Take bolt cutters in the event keys do not work
- c) Notify Wildlife Area Manager (9-357-5224)

AND

District Game Biologist
(9-1-934-1577)

AND

Supervising Game Biologist
(9-1-443-2810, 9-1-443-2485)

3. DIRECT TRAFFIC TO HOG ISLAND:

- a) Direct traffic from station site

AND

- b) Construction site

NUMBER EPIP-5.04	ATTACHMENT TITLE SECURITY DUTIES AT ALTERNATE REMOTE ASSEMBLY AREA (HOG ISLAND)	REVISION 02
ATTACHMENT 2		PAGE 2 of 2

4. EVACUATION TO HOG ISLAND:

a) Ensure orderly evacuation to Hog Island by instructing evacuees to:

- 1) Continue to end of road
- 2) Do not block the road
- 3) Remain in vehicles for further instruction

5. DETAIN EVACUEES:

a) Ensure evacuees are detained for:

- 1) Health Physics Monitoring
- 2) Further instructions from Security Team Leader and/or Station Emergency Manager

6. TERMINATE ATTACHMENT 2:

a) Close Out

1) COMPLETED BY: _____

DATE: _____

TIME: _____

b) Affix this Attachment 2 to EPIP-5.04

END

**SURRY POWER STATION
EMERGENCY PLAN IMPLEMENTING PROCEDURE**

NUMBER	PROCEDURE TITLE	REVISION
ETIP-5.05	SITE EVACUATION (With No Attachments)	03 PAGE
		1 of 5

PURPOSE

Insure steps are taken to provide for a quick and orderly evacuation.

USER

Station Emergency Manager OR Emergency Administrative Director.

ENTRY CONDITIONS

Any one of the following conditions exist:

1. Activation by another ETIP;

OR

2. Upon determining evacuation is imminent;

OR

3. At any time deemed necessary by the Station Emergency Manager.

REVISION RECORD

REV. 00	PAGE(S): Entire Procedure	DATE: 07-29-82
REV. 01	PAGE(S): 1 of 5, 3 of 5	DATE: 02-24-83
REV. 02	PAGE(S): Entire Procedure	DATE: 08-15-83
REV. 03	PAGE(S): Entire Procedure	DATE: APR 30 1985
REV.	PAGE(S):	DATE:
REV.	PAGE(S):	DATE:
REV.	PAGE(S):	DATE:

APPROVAL RECOMMENDED <i>[Signature]</i>	APPROVED <i>Harry L. Miller</i> CHAIRMAN STATION NUCLEAR SAFETY AND OPERATING COMMITTEE	DATE APR 30 1985
QC REVIEW <i>W.D. Brady</i>	DM	

NUMBER EPIP-5.05	PROCEDURE TITLE SITE EVACUATION	REVISION 03
		PAGE 2 of 5

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
1.	INITIATE EPIP-5.05:	
	a) BY: _____	
	TIME: _____	
	DATE: _____	
2.	DETERMINE REMOTE ASSEMBLY AREA:	
	a) Determine wind direction from Status Board	a) Determine from Control Room
	b) <u>IF</u> wind from NNW, N, or NNE use alternate remote assembly area (Hog Island)	
	c) <u>IF</u> wind from any other compass direction, use primary remote assembly area (on Rt. 628)	
3.	NOTIFY STATION SECURITY:	
	a) Notify Security Shift Supervisor by Station PBX -	a) Use Gai-Tronics.
	b) Advise that evacuation is about to be ordered	
	c) Advise which assembly area to be used	
	d) Verify EPIP-5.04, <u>Access Control</u> has been activated	
4.	NOTIFY E & C:	
	a) Notify E & C Security by Station PBX -	
	b) Inform evacuation ordered	
	c) Advise which assembly area is to be used	

<p>NUMBER</p> <p>EPIP-5.05</p>	<p>PROCEDURE TITLE</p> <p>SITE EVACUATION</p>	<p>REVISION</p> <p>03</p> <hr/> <p>PAGE</p> <p>3 of 5</p>
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STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
<p>5.</p>	<p>NOTIFY TRAINING CENTER:</p> <p>a) Notify training personnel by Station PBX</p> <p>b) Inform evacuation ordered</p> <p>c) Advise which assembly area is to be used</p>	
<p>6.</p>	<p>INPLANT NOTIFICATION:</p> <p>a) Verify primary remote assembly area to be used (Rt. 628)</p> <p>b) Sound Emergency Alarm</p> <p>c) Make announcement on station Gai-Tronics as follows:</p> <p>1) "Personnel <u>NOT</u> responding to emergency evacuate the station"</p> <p>2) "Turn in security badge at exit. Keep pocket dosimeter and TLD"</p> <p>3) "Proceed to intersection of Routes 650 and 628, turn left and go 1.1 miles to remote assembly area parking lot on right"</p> <p>4) "Remain in vehicle with windows closed and await further instructions"</p> <p>d) Repeat Steps <u>6</u> THEN, GO TO Step <u>8</u></p>	<p>a) <u>IF NOT, GO TO</u> Step <u>7</u>.</p>

NUMBER EPIP-5.05	PROCEDURE TITLE SITE EVACUATION	REVISION 03
		PAGE 4 of 5

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
7.	INPLANT NOTIFICATION:	
	a) Verify alternate remote assembly area to be used (Hog Island)	
	b) Sound Emergency Alarm	
	c) Make announcement on station Gai-Tronics system as follows:	
	1) "Personnel <u>NOT</u> responding to emergency evacuate the station"	
	2) "Turn in security badge at exit point. Keep pocket dosimeters and TLD"	
	3) "Proceed on Rt. 650 to Hog Island Wildlife Management Area"	
	4) "Continue to end of road"	
	5) "Remain in vehicle with windows closed and await further instructions"	
	d) Repeat Step 7, <u>THEN</u> continue with this instruction	
8.	VERIFY EPIP-4.21:	
	a) Verify EPIP-4.21 <u>Evacuation Remote Assembly Area Monitoring - ACTIVATED</u>	
	1) Check with Radiological Assessment Director	

NUMBER EPIP-5.05	PROCEDURE TITLE SITE EVACUATION	REVISION 03
		PAGE 5 of 5

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
9.	TERMINATE EPIP-5.05: a) Close-Out 1) COMPLETED BY: _____ TIME: _____ DATE: _____ b) Forward completed EPIP-5.05, form and other applicable records to secretary SNSOC	

END