

VIRGINIA ELECTRIC AND POWER COMPANY  
SURRY POWER STATION  
EMERGENCY PLAN IMPLEMENTING PROCEDURE

NUMBER	PROCEDURE TITLE	REVISION
EPIP-2.01	NOTIFICATION OF STATE AND LOCAL GOVERNMENTS  (With 2 Attachments)	08 PAGE 1 of 17

**PURPOSE**

- To initially notify state and local governments of the declaration of an emergency;  
AND
- To provide periodic status updates to state and local governments during an emergency;  
AND
- To notify state and local governments of any change in emergency status.

**USER**  
Emergency Communicator or Station Emergency Manager.

**ENTRY CONDITIONS**

Any one of the following:

- Emergency is declared;  
OR
- Approximately 30 minutes have passed since last notification;  
OR
- The status of any notification item has changed;  
OR
- Entry directed by Station Emergency Manager.

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**REVISION RECORD**

REV. 01	PAGE(S): 8 of 17	DATE: 09-02-82
REV. 02	PAGE(S): 1 of 17, 4 of 17, and 9 of 17	DATE: 02-03-83
REV. 03	PAGE(S): 1, 7 thru 15, Att. 1, pg. 1; Att. 2, pg. 2	DATE: 08-25-83
REV. 04	PAGE(S): 1, 5, 8, 12	DATE: 09-29-83
REV. 05	PAGE(S): 1 of 17 and 17 of 17	DATE: 11-10-83
REV. 06	PAGE(S): 1 of 17, 2 of 17 and 9 of 17	DATE: 03-01-84
REV. 07	PAGE(S): 11 of 17	DATE: 03-15-84
REV. 08	PAGE(S): Att. 1, Att. 2	DATE: SEP 11 1984

APPROVAL RECOMMENDED	APPROVED	DATE
<p><i>H L Miller 9/11/84</i></p> <hr/> <p>QC REVIEW <i>DEWagaman 9-11-84</i></p>	<p><i>David L. Benson</i></p> <p>CHAIRMAN STATION NUCLEAR SAFETY AND OPERATING COMMITTEE</p>	<p>SEP 11 1984</p>

NUMBER  EPIP-2.01	PROCEDURE TITLE  NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 06  PAGE 2 of 17
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STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

NOTE: The initial notification of an emergency must be made within 15 minutes following declaration of the emergency class.

Follow-up reports of emergency conditions should be sent approximately every 30 minutes or when there are changes in emergency conditions.

1. INITIATE PROCEDURE:

a) INITIATED BY: \_\_\_\_\_

TIME: \_\_\_\_\_

DATE: \_\_\_\_\_

2. OBTAIN EMERGENCY REPORT FORM:

a) Attachment 1, Report of Emergency to State and Local Governments, located at back of this procedure

a) IF NOT attached, THEN obtain from procedure file.

3. OBTAIN EMERGENCY STATUS INFORMATION:

a) Obtain information from status board

a) Obtain from Station Emergency Manager.

b) Record in Items 1 thru 6 of Attachment 1

NOTE: Wind direction is always given as the compass point, NOT the degrees, the wind is blowing from. Example: Wind direction is from the East North East (ENE).

4. DETERMINE WIND DIRECTION:

a) IF in Control Room, obtain from Met. Panel

a) IF NOT, contact Control Room and request data.

<p><i>NUMBER</i></p> <p>EPIP-2.01</p>	<p><i>PROCEDURE TITLE</i></p> <p>NOTIFICATION OF STATE AND LOCAL GOVERNMENTS</p>	<p><i>REVISION</i></p> <p>00</p>
		<p><i>PAGE</i></p> <p>3 of 17</p>



4. (CONTINUED)

- b) Read wind direction degrees from "CH.A - Wind Direction Upper" recorder.
- b) IF NOT operable, read "CH.A Wind Direction Backup" recorder.
- c) Use wind direction degrees AND Table 1 to determine compass point wind is blowing from

TABLE 1

<u>DEGREES</u>	=	<u>COMPASS POINT</u>		<u>DEGREES</u>	=	<u>COMPASS POINT</u>		<u>DEGREES</u>	=	<u>COMPASS POINT</u>
0-11	=	N		170-191	=	S		350-371	=	N
12-34	=	NNE		192-214	=	SSW		372-394	=	NNE
35-56	=	NE		215-236	=	SW		395-416	=	NE
57-79	=	ENE		237-259	=	WSW		417-439	=	ENE
80-101	=	E		260-281	=	W		440-461	=	E
102-124	=	ESE		282-304	=	WNW		462-484	=	ESE
125-146	=	SE		305-326	=	NW		485-506	=	SE
147-169	=	SSE		327-349	=	NNW		507-529	=	SSE
								530-540	=	S

- d) Record compass point in item 7 of Attachment 1

<i>NUMBER</i>	<i>PROCEDURE TITLE</i>	<i>REVISION</i>
EPIP-2.01	NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	02
		<i>PAGE</i>
		4 of 17

<i>STEP</i>	<i>ACTION/EXPECTED RESPONSE</i>	<i>RESPONSE NOT OBTAINED</i>	
5.	<p>DETERMINE WIND SPEED:</p> <p>a) <u>IF</u> in Control Room, obtain from Met. Panel</p> <p>b) Read wind speed from "CH.A - Wind Speed Upper" recorder</p> <p>c) Record wind speed in Item <u>7</u> of Attachment <u>1</u></p>	<p>a) <u>IF NOT</u>, contact Control Room and request data.</p> <p>b) <u>IF NOT</u> operable, read "CH.A - Wind Speed Backup" recorder.</p>	
6.	<p>DETERMINE STABILITY CLASS:</p> <p>a) <u>IF</u> in Control Room, obtain from Met. Panel</p> <p>b) Read Delta T from "CH.A - Delta T Upper/Lower" recorder</p> <p style="text-align: center;"><u>AND</u></p> <p>Use Table <u>2</u> to determine stability class</p>	<p>a) <u>IF NOT</u>, contact Control Room and request data.</p> <p>b) <u>IF NOT</u> operable, read Sigma "CH.B - Sigma Theta" recorder.</p> <p style="text-align: center;"><u>AND</u></p> <p>Use Table <u>3</u> to determine stability class.</p>	
<u>TABLE 2</u>			
<u>DELTA T</u> <u>(°C)</u>	<u>STABILITY</u> <u>CLASS</u>	<u>DELTA T</u> <u>(°C)</u>	<u>STABILITY</u> <u>CLASS</u>
-1.11 to -0.66	= A	-0.16 to +0.55	= E
-0.66 to -0.61	= B	+0.55 to +1.38	= F
-0.61 to -0.55	= C	+1.38 to +1.66	= G
-0.55 to -0.16	= D		

<p>NUMBER EPIP-2.01</p>	<p>PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS</p>	<p>REVISION 04 PAGE 5 of 17</p>
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6. (CONTINUED)

TABLE 3

SIGMA THETA (DEGREES)	=	STABILITY CLASS	SIGMA THETA (DEGREES)	=	STABILITY CLASS
45.0 to 22.5	=	A	7.5 to 3.8	=	E
22.5 to 17.5	=	B	3.8 to 2.1	=	F
17.5 to 12.5	=	C	2.1 to 0	=	G
12.5 to 7.5	=	D			

c) Record stability class in Step 24

7. CHECK RADIOACTIVE RELEASE STATUS:

a) Release - HAS OCCURRED

OR

Release - IS OCCURRING

OR

Release - IS PROJECTED

a) IF NOT, record "None" in item 8 of Attachment 1,

AND

GO TO Step 11.

8. DETERMINE AFFECTED SECTORS:

a) Use wind direction from Item 7 of Attachment 1

AND

<i>NUMBER</i>	<i>PROCEDURE TITLE</i>	<i>REVISION</i>
EPIP-2.01	NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	00
		<i>PAGE</i>
		6 of 17

<i>STEP</i>	<i>ACTION/EXPECTED RESPONSE</i>	<i>RESPONSE NOT OBTAINED</i>
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8. (CONTINUED)

Table 4 to determine affected sectors

TABLE 4

<u>COMPASS POINT</u>	<u>AFFECTED SECTORS</u>	<u>COMPASS POINT</u>	<u>AFFECTED SECTORS</u>
N	<u>H</u> otel- <u>J</u> uli <u>e</u> tt- <u>K</u> ilo	S	<u>R</u> omeo- <u>A</u> lpha- <u>B</u> ravo
NNE	<u>J</u> uli <u>e</u> tt- <u>K</u> ilo- <u>L</u> ima	SSW	<u>A</u> lpha- <u>B</u> ravo- <u>C</u> harlie
NE	<u>K</u> ilo- <u>L</u> ima- <u>M</u> ike	SW	<u>B</u> ravo- <u>C</u> harlie- <u>D</u> elta
ENE	<u>L</u> ima- <u>M</u> ike- <u>N</u> ovember	WSW	<u>C</u> harlie- <u>D</u> elta- <u>E</u> cho
E	<u>M</u> ike- <u>N</u> ovember- <u>P</u> apa	W	<u>D</u> elta- <u>E</u> cho- <u>F</u> oxtrot
ESE	<u>N</u> ovember- <u>P</u> apa- <u>Q</u> uebec	WNW	<u>E</u> cho- <u>F</u> oxtrot- <u>G</u> ulf
SE	<u>P</u> apa- <u>Q</u> uebec- <u>R</u> omeo	NW	<u>F</u> oxtrot- <u>G</u> ulf- <u>H</u> otel
SSE	<u>Q</u> uebec- <u>R</u> omeo- <u>A</u> lpha	NNW	<u>G</u> ulf- <u>H</u> otel- <u>J</u> uli <u>e</u> tt

NOTE: Affected Sectors and Zones are recorded using alphanumeric designations. Example: The affected Sectors and Zones are B1 and 2, C1 and 2, and D1 and 2.

9. DETERMINE AFFECTED ZONES:

- a) Obtain from Station Emergency Manager
- a) IF NOT known, assume Zones 1 and 2.
- b) Record affected Sectors and Zones in Item 8 of Attachment 1

NUMBER  EPIP-2.01	PROCEDURE TITLE  NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 03  PAGE 7 of 17
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STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

NOTE: During the initial stages of an emergency, prior to manning the Technical Support Center (TSC), the Radiological Assessment Director will be the senior H.P. member onsite, who will be located in the Control Room or H.P. office. After the TSC is manned, the Radiological Assessment Director will be located in the TSC.

10. INFORM RADIOLOGICAL ASSESSMENT  
DIRECTOR OF MET DATA:

a) Inform Radiological Assessment  
Director of:

- 1) Wind direction
- 2) Wind speed
- 3) Stability class

11. UPDATE STATUS BOARD:

a) IF status board is being  
maintained, insure following  
updated:

- 1) Wind direction
- 2) Wind speed
- 3) Stability class
- 4) Affected sectors

a) IF NOT, GO TO next step.

12. RECORD REMARKS:

a) Obtain from status board  
  
b) IF there are any remarks,  
record them in Item 9 of  
Attachment 1

a) Obtain from Station Emergency  
Manager.

NUMBER.  EPIP-2.01	PROCEDURE TITLE  NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 04  PAGE 8 of 17
--------------------------	--------------------------------------------------------------------	---------------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
13.	RECORD YOUR NAME AND TITLE:  a) Record in Item <u>10</u> of Attachment <u>1</u>	
14.	OBTAIN APPROVAL TO TRANSMIT MESSAGE:  a) Show completed Attachment <u>1</u> to Station Emergency Manager  b) Receive approval to transmit	
15.	TRANSMIT MESSAGE TO STATE AND LOCAL GOVERNMENTS:  a) Use Insta-Phone	a) <u>IF NOT</u> operable, use normal station telephone. Call following in order listed:  _____ 1) Surry County 9-1-294-3156  _____ 2) James City County 9-1-253-2300  _____ 3) State of Virginia 9-1-323-2300 Ask for Duty Officer  _____ 4) Isle of Wight 9-357-2151 or 9-357-3191  _____ 5) Williamsburg 9-1-229-1544  _____ 6) Newport News 9-1-247-2578 9-1-247-2579 9-1-247-2580



<p>NUMBER</p> <p>EPIP-2.01</p>	<p>PROCEDURE TITLE</p> <p>NOTIFICATION OF STATE AND LOCAL GOVERNMENTS</p>	<p>REVISION</p> <p>06</p> <hr/> <p>PAGE</p> <p>9 of 17</p>
--------------------------------	---------------------------------------------------------------------------	------------------------------------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
15.	(CONTINUED)	<p>7) York County 9-1-898-0222</p>
	<p>b) Read Attachment <u>1</u> exactly as written</p>	
16.	RECORD TIME MESSAGE SENT:	
	<p>a) Record on bottom of Attach- ment <u>1</u></p>	
17.	RETAIN ATTACHMENT:	
	<p>a) Retain Attachment <u>1</u></p>	
18.	INFORM STATION EMERGENCY MANAGER:	
	<p>a) Inform Station Emergency Manager that message sent</p>	
19.	VERIFY STATUS:	
	<p>a) Item <u>1</u> or <u>6</u> of Attachment <u>1</u> indicates:</p>	<p>a) <u>IF NOT, GO TO</u> Step <u>21</u>.</p>
	<p>General Emergency Declared</p>	
	<p><u>OR</u></p>	
	<p>Release - HAS OCCURRED AND IS NOW TERMINATED</p>	
	<p><u>OR</u></p>	
	<p>Release - IS PRESENTLY OCCURRING</p>	
	<p><u>OR</u></p>	
	<p>Release - IS PROJECTED TO OCCUR</p>	

NUMBER  EPIP-2.01	PROCEDURE TITLE  NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 03
		PAGE 10 of 17

STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

20. INFORM STATE THAT REPORT  
WILL BE SENT:

a) Use State EOC ring down  
phone

a) IF NOT operable, use normal  
station telephone

AND

Call State EOC at  
9-1-323-2300

AND

Ask for Duty Officer.

b) Read following message:

"This is VEPCO Surry  
Control Room (or TSC). We  
will transmit a report of  
radiological conditions  
shortly."

c) GO TO Step 22

21. INFORM STATE THAT REPORT  
WILL NOT BE SENT:

a) Use State EOC ring down  
phone

a) IF NOT operable, use normal  
station telephone

AND

Call State EOC at  
9-1-323-2300

AND

Ask for Duty Officer.

NUMBER  EPIP-2.01	PROCEDURE TITLE  NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 07 PAGE 11 of 17
-------------------------	--------------------------------------------------------------------	------------------------------------

STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

21. (CONTINUED)

b) Read following message:

"This is VEPCO Surry Control Room (or TSC). Since we have no release of radioactive material, we will not transmit a report of radiological conditions."

c) GO TO Step 38

22. OBTAIN RADIOLOGICAL REPORT FORM:

a) Attachment 2, Report of Radiological Conditions to the State, located at the back of this procedure

a) IF NOT attached to this procedure, obtain from procedure file.

NOTE: The initial report of radiological conditions must be transmitted to the state as soon as possible following the declaration of an emergency involving release of radioactive material and/or General Emergency.

Follow-up reports should be sent to the state approximately every 30 minutes or when there are changes in radiological conditions.

23. DETERMINE RELEASE DATA:

a) Obtain from status board

a) Obtain from Station Emergency Manager.

b) Record in Items 1 thru 4 of Attachment 2

NUMBER  EPIP-2.01	PROCEDURE TITLE  NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 04  PAGE 12 of 17
-------------------------	--------------------------------------------------------------------	----------------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
24.	<p>RECORD METEOROLOGICAL DATA:</p> <p>a) Obtain wind direction, wind speed, and stability class from most recent Attachment <u>1</u> completed</p> <p>b) Stability Class _____</p> <p>c) Record in item <u>5</u> of Attachment <u>2</u></p>	
25.	<p>DETERMINE TEMPERATURE:</p> <p>a) <u>IF</u> in Control Room, obtain temperature from "CH.A - Temperature" recorder</p> <p>b) Record temperature in <u>Item 6</u> of Attachment <u>2</u></p>	<p>a) <u>IF NOT</u>, contact Control Room and request data.</p>
26.	<p>DETERMINE PRECIPITATION:</p> <p>a) Determine <u>AND</u> record precipitation from in Item <u>6</u> of Attachment <u>2</u></p>	
27.	<p>INFORM RADIOLOGICAL ASSESSMENT DIRECTOR:</p> <p>a) Inform Radiological Assessment Director of temperature <u>AND</u> precipitation data</p>	
28.	<p>UPDATE STATUS BOARD:</p> <p>a) <u>IF</u> status board being maintained, insure temperature and precipitation data updated</p>	<p>a) <u>IF NOT</u>, <u>GO TO</u> next step.</p>

<i>NUMBER</i>	<i>PROCEDURE TITLE</i>	<i>REVISION</i>
EGIP-2.01	NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	03
		<i>PAGE</i>
		13 of 17

<i>STEP</i>	<i>ACTION/EXPECTED RESPONSE</i>	<i>RESPONSE NOT OBTAINED</i>
29.	<p>RECORD RADIOLOGICAL DATA:</p> <p>a) Obtain from status board</p> <p style="text-align: center;"><u>OR</u></p> <p style="padding-left: 40px;">Radiological Assessment Director</p> <p>b) Record in Items <u>7</u> through <u>14</u> of Attachment <u>2</u></p>	<p>a) <u>IF NOT</u> known, record as "unknown."</p>
30.	<p>RECORD RECOMMENDED OFFSITE PROTECTIVE ACTIONS:</p> <p>a) Obtain from status board</p> <p>b) Record in Item <u>15</u> of Attachment <u>2</u></p>	<p>a) Obtain from Station Emergency Manager</p>
31.	<p>RECORD STATION CONDITIONS:</p> <p>a) Obtain from status board</p> <p>b) Include status of following:</p> <p style="padding-left: 40px;">1) Fuel Failure</p> <p style="padding-left: 40px;">2) Containment Leakage</p> <p style="padding-left: 40px;">3) RCS Integrity</p> <p>c) Record in Item <u>16</u> of Attachment <u>2</u></p>	<p>a) Obtain from Station Emergency Manager.</p>
32.	<p>RECORD YOUR NAME AND TITLE:</p> <p>a) Record in at the bottom of Attachment <u>2</u></p>	

NUMBER  EPIP-2.01	PROCEDURE TITLE  NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 03 PAGE 14 of 17
-------------------------	--------------------------------------------------------------------	------------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
33.	OBTAIN APPROVAL TO TRANSMIT MESSAGE:	
	a) Show completed Attachment <u>2</u> to Station Emergency Manager	
	b) Receive approval to transmit	
34.	TRANSMIT MESSAGE TO STATE:	
	a) Use ringdown phone to state EOC	a) <u>IF NOT</u> operable, use normal station telephone
		<u>AND</u>
		Call state EOC at 9-1-323-2300
		<u>AND</u>
	b) Read Attachment <u>2</u> <u>exactly as written</u>	Ask for Duty Officer.
35.	RECORD TIME MESSAGE SENT:	
	a) Record in at the bottom of Attachment <u>2</u>	
36.	RETAIN ATTACHMENT:	
	a) Retain Attachment <u>2</u>	
37.	INFORM STATION EMERGENCY MANAGER:	
	a) Inform Station Emergency Manager that message sent	
38.	VERIFY EMERGENCY STATUS:	
	a) Notification of termination of emergency - NOT SENT	a) <u>IF</u> sent, <u>GO TO</u> Step <u>47</u> .

<p>NUMBER</p> <p>ETIP-2.01</p>	<p>PROCEDURE TITLE</p> <p>NOTIFICATION OF STATE AND LOCAL GOVERNMENTS</p>	<p>REVISION</p> <p>03</p> <p>PAGE</p> <p>15 of 17</p>
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STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
<p>39. RELIEF:</p>	<p>a) <u>IF</u> your relief arrives, perform following:</p> <p>1) Brief your relief on current status of emergency</p> <p>2) Review last Attachments <u>1</u> and <u>2</u> completed</p> <p>3) Transfer this procedure and all completed attachments to your relief</p> <p>b) Record relief:</p> <p>Relieved By: _____</p> <p>Time: _____</p> <p>Date: _____</p>	<p>a) <u>IF NOT</u>, <u>GO TO</u> Step <u>40</u>.</p>
<p>40. RELOCATION:</p>	<p>a) <u>IF</u> in TSC, <u>GO TO</u> Step <u>41</u></p>	<p>a) <u>IF NOT</u> in TSC, relocate to TSC when TSC is being manned</p> <p><u>AND</u></p> <p>Station Emergency Manager directs you to relocate to TSC.</p>
<p>41. DETERMINE EOF STATUS:</p>	<p>a) Emergency Operations Facility (EOF) - <u>NOT</u> MANNED</p> <p>1) <u>GO TO</u> Step <u>46</u></p>	<p>a) <u>IF</u> EOF manned</p> <p><u>AND</u></p> <p>EOF has assumed responsibility for notification of state and local governments, <u>GO TO</u> Step <u>42</u>.</p>

<p>NUMBER</p> <p>EPIP-2.01</p>	<p>PROCEDURE TITLE</p> <p>NOTIFICATION OF STATE AND LOCAL GOVERNMENTS</p>	<p>REVISION</p> <p>00</p> <hr/> <p>PAGE</p> <p>16 of 17</p>
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STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
42.	ASSUME TSC PHONETALKER DUTIES:	
	a) Man ringdown phone to EOF	
	b) Maintain Emergency Status Board and Radiological Status Board	
43.	MAINTAIN EOF COMMUNICATIONS:	
	a) Keep EOF updated on emergency status	
44.	OBTAIN METEOROLOGICAL DATA:	
	a) Approximately every 30 minutes, request update of meteorological data from the Control Room phonetalker	
	b) Inform EOF <u>AND</u> Radiological Assessment Director of latest meteorological data	
	c) Record on status boards	
45.	VERIFY EMERGENCY STATUS:	
	a) Emergency - <u>NOT</u> TERMINATED 1) <u>GO TO</u> Step <u>43</u>	a) Emergency - TERMINATED 1) <u>GO TO</u> Step <u>47</u> .
46.	DETERMINE NEED FOR FOLLOW-UP NOTIFICATION:	



NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 05 PAGE 17 of 17
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STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

46.

(CONTINUED)

a) Status of any information on Attachment 1 or Attachment 2 - CHANGED

1) GO TO Step 2.

a) IF NOT changed, wait approximately 30 minutes from time last notification form initiated, THEN GO TO Step 2.

47.

TERMINATE EPIP-2.01:

a) COMPLETED BY: \_\_\_\_\_

TIME: \_\_\_\_\_

DATE: \_\_\_\_\_

b) Forward completed EPIP-2.01, forms and other applicable records to Secretary SNSOC

END