



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION**  
REGION II  
245 PEACHTREE CENTER AVENUE NE, SUITE 1200  
ATLANTA, GEORGIA 30303-1257

April 25, 2018

Mr. Daniel G. Stoddard  
Senior Vice President and  
Chief Nuclear Officer  
Innsbrook Technical Center  
5000 Dominion Blvd.  
Glen Allen, VA 23060-6711

**SUBJECT: SURRY POWER STATION – NOTIFICATION OF LICENSED OPERATOR  
INITIAL EXAMINATION (05000280/2019301 AND 05000281/2019301)**

Dear Mr. Stoddard:

During a telephone conversation on April 16, 2018, between Mr. Richard Philpot, Training Manager, Mr. Mike Meyer, Lead Exam Writer, and Mr. Daniel Bacon, Senior Operations Engineer, arrangements were made for the administration of licensing examinations at the Surry Power Station. The on-site preparatory week is scheduled for the week of March 18, 2019. The operating test is scheduled to be administered during the weeks of April 22 and April 29, 2019. The written examination is scheduled to be administered the week of May 6, 2019.

As agreed during the telephone conversation, your staff will prepare both the operating test and written examinations based on the guidelines in Revision 11 of NUREG-1021, "Operator Licensing Examination Standards for Power Reactors." The U.S. Nuclear Regulatory Commission (NRC) regional office will discuss with your staff any changes that might be necessary before the examinations are administered. Your staff has also agreed to make copies of all examination materials that are necessary for administering the examination.

To meet the above schedule, it will be necessary for your staff to furnish the operating test outline and the supporting reference materials identified in Attachment 3 to ES-201 by November 23, 2018. Mr. Bacon provided the written examination outline to your staff in April, 2018. The operating tests, written examinations, and supporting reference materials identified in Attachment 3 to ES-201 will be due by February 6, 2019. Pursuant to Title 10, Section 55.40(b)(3), of the Code of Federal Regulations (10 CFR 55.40(b)(3)), an authorized representative of the facility licensee shall approve the outlines, examinations, and tests before they are submitted to the NRC for review and approval. All materials shall be complete and ready-to-use.

We request that any personal, proprietary, sensitive unclassified, or safeguards information in your response be contained in a separate enclosure and appropriately marked. Any delay in receiving the required examination and reference materials, or the submittal of inadequate or incomplete materials, may cause the examinations to be rescheduled.

In order to conduct the requested written examinations and operating tests, it will be necessary for your staff to provide adequate space and accommodations in accordance with ES-402, and to make the simulation facility available on the dates noted above. In accordance with ES-302, your staff should retain the original simulator performance data (e.g., system pressures, temperatures, and levels) generated during the dynamic operating tests until the NRC takes licensing action on all the applicants and any adjudicatory actions on any hearing demands are complete.

Appendix E of NUREG-1021 contains a number of NRC policies and guidelines that will be in effect while the written examinations and operating tests are being administered.

To permit timely NRC review and evaluation, your staff should submit preliminary reactor operator and senior reactor operator waiver or excusal requests (if any) (Office of Management and Budget (OMB) approval number 3150-0090), at least 60 days before the first examination date (if possible). Contact Mr. Bacon to determine the method for submission of waiver or excusal requests. Preliminary reactor operator and senior reactor operator license applications (OMB control number 3150-0090) and medical certifications (OMB control number 3150-0024) should be submitted at least 30 days before the first examination date. If the preliminary applications are not received at least 30 days before the examination date, a postponement may be necessary. Final signed applications certifying that all training has been completed and requesting any waivers or excusals, as applicable, should be submitted at least 14 days before the first examination date.

Although the guideline for receiving waiver or excusal requests calls for at least 30 days before the first examination date (preliminary) and 14 days before the first examination date (final), the requests should be submitted as early as possible in the process (see the 60-day guideline above). Resolutions resulting from verbal inquiries by the licensee to the NRC are not binding. Submittals addressing waivers or excusals, or both, should be in writing (i.e., using NRC Form 398, "Personal Qualifications Statement – Licensee," or as directed by Mr. Bacon when contacting him to determine the method for submission). The NRC will document its final decision on whether to grant a waiver or excusal on the final (not preliminary) NRC form 398 submitted for the applicant. The NRC will not provide its decision until the final application is submitted to the agency.

### **Paperwork Reduction Act Statement**

This letter contains information collections that are subject to the *Paperwork Reduction Act of 1995* (44 U.S.C. 3501 et seq.). These information collections were approved by the Office of Management and Budget (OMB) under approval number 3150-0018.

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Thank you for your cooperation in this matter. Mr. Philpot has been advised of the policies and guidelines referenced in this letter. If you have any questions regarding the NRC's examination procedures and guidelines, please contact Mr. Daniel Bacon at (404) 997-4518, ([Daniel.Bacon@nrc.gov](mailto:Daniel.Bacon@nrc.gov)), or me at (404) 997-4551, ([Gerald.McCoy@nrc.gov](mailto:Gerald.McCoy@nrc.gov)).

Sincerely,

*/RA/*

Gerald J. McCoy, Chief  
Operations Branch 1  
Division of Reactor Safety

Docket Nos.: 50-280, 50-281  
License Nos.: DPR-32, DPR-37

cc: Distribution via Listserv

SUBJECT: SURRY POWER STATION – NOTIFICATION OF LICENSED OPERATOR INITIAL EXAMINATION (05000280/2019301 AND 05000281/2019301)

Distribution:

D. Bacon, DRS  
G. McCoy, DRS

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ADAMS:  Yes      ACCESSION NUMBER: \_\_\_\_\_       SUNSI REVIEW COMPLETE       FORM 665 ATTACHED

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