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We answer to you.

One Robinson Plaza Ste 200, Pittsburgh PA 15205 • Phone: (412) 446-1728
E-mail: rettew@rettew.com • Web site: rettew.com

Engineers
Planners
Surveyors
Landscape
Architects
Environmental
Consultants

February 20, 2018

37-35160-01
03038757

Ms. Sheryl Villar
U.S. Nuclear Regulatory Commission, Region I
2100 Renaissance Boulevard, Suite 100
King of Prussia, PA 19406

RE: Change of West Virginia Office Address
and Storage Location

Dear Ms. Villar:

RETTEW Associates Inc.'s West Virginia office is scheduled to move. Our new address will be 107A Cambridge Place, Bridgeport, WV 26330. The gauge location will relocate from the current, approved address at 27 Trovato Street Bridgeport, WV 26330 to the new address at 107A Cambridge Place, Bridgeport, WV 26330. RETTEW's new office location has ample, secure storage for all approved gauges. RETTEW personnel will comply with all required rules and regulations for storage in accordance with license No. 37-35160-01. We are kindly requesting that this address change be approved.

Our license number is 37-35160-01 and the expiration date is August 31, 2024.

If you have any questions regarding this change request or wish to discuss any item(s) contained herein, please do not hesitate to call our office.

Sincerely,

John B. Stipe III, CPSS
Vice President of Geosciences

copy: Lori Levine, RETTEW

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REC'D IN LAT 02/20/2018

602462
NMGC/RGNI MATERIALS-002





ACKNOWLEDGEMENT - RECEIPT OF CORRESPONDENCE

Name and Address of Applicant and/or Licensee Rettew Associates, Inc. ATTN: John B. Stipe, III, Director of Geosciences One Robinson Plaza Suite 200 Pittsburgh, PA 15205	Date February 22, 2018
	License Number(s) 37-35160-01
	Mail Control Number(s) 602462
	Licensing and/or Technical Reviewer or Branch Commercial, Industrial, R&D, & Academic Branch

This is to acknowledge receipt of your: Letter and/or Application Dated: 02/20/2018

The initial processing, which included an administrative review, has been performed.
 Amendment Termination New License Renewal

There were no administrative omissions identified during our initial review.

This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.

Your application for a new NRC license did not include your taxpayer identification number. Please complete and submit NRC Form 531, Request for Taxpayer Identification Number, located at the following link: <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>
 Follow the instructions on the form for submission.

The following administrative omissions have been identified:

Your application has been assigned the above listed MAIL CONTROL NUMBER. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

Region I
U. S. Nuclear Regulatory Commission
Division of Nuclear Materials Safety
2100 Renaissance Boulevard, Suite 100
King of Prussia, PA 19406-2713
(610) 337-5260, (610) 337-5313,
(610) 337-5398, or (610) 337-5239