



OFFICE OF THE  
INSPECTOR GENERAL

**UNITED STATES**  
**NUCLEAR REGULATORY COMMISSION**  
WASHINGTON, D.C. 20555-0001

February 15, 2018

MEMORANDUM TO: Victor M. McCree  
Executive Director for Operations

FROM: Dr. Brett M. Baker */RA/*  
Assistant Inspector General for Audits

SUBJECT: STATUS OF RECOMMENDATIONS: EVALUATION OF  
THE NUCLEAR REGULATORY COMMISSION'S SHARED  
"S" DRIVE (OIG-18-A-06)

REFERENCE: ACTING DEPUTY EXECUTIVE DIRECTOR FOR  
MATERIALS, WASTE, RESEARCH, STATE, TRIBAL,  
COMPLIANCE, ADMINISTRATION AND HUMAN CAPITAL  
PROGRAMS, MEMORANDUM DATED JANUARY 19, 2018

Attached is the Office of the Inspector General's (OIG) analysis and status of recommendations as discussed in the agency's response dated January 19, 2018. Based on this response, all recommendations are resolved. Please provide a status update for this recommendation by July 9, 2018.

If you have questions or concerns, please call me at (301) 415-5915, or Beth Serepca, Team Leader at (301) 415-5911.

Attachment: As stated

cc: R. Lewis, OEDO  
H. Rasouli, OEDO  
J. Bowen, OEDO  
J. Jolicoeur, OEDO  
EDO\_ACS Distribution

**Evaluation Report**  
**EVALUATION OF NRC'S SHARED "S" DRIVE**

**OIG-18-A-06**

**Status of Recommendations**

Recommendation 1:           Revise NRC's SUNSI handling requirements guidance to specify how to effectively protect PII stored on the shared "S" drive.

Agency Response Dated  
January 19, 2018:

Agree. The NRC's Office of the Chief Information Officer (OCIO) has drafted guidance that will specify how to protect Personally Identifiable Information (PII) stored on shared "S" drives. When the guidance is approved, it will be included on the PII Web page. The Sensitive Unclassified Non-Safeguards Information (SUNSI) Web page has a link to the PII Web page.

**Target Completion Date:** June 29, 2018

OIG Analysis:               The proposed actions meet the intent of this recommendation. This recommendation will be closed when OIG reviews the guidance to determine that it specifies how to effectively protect PII stored on the shared "S" drive.

**Status:**                    Resolved.

**Evaluation Report**  
**EVALUATION OF NRC'S SHARED "S" DRIVE**

**OIG-18-A-06**

**Status of Recommendations**

Recommendation 2: Provide PII training annually to NRC staff on how to protect PII stored on the shared "S" drive.

Agency Response Dated  
January 19, 2018:

Agree. OCIO reached out to the Office of the Chief Human Capital Officer (OCHCO) to update the annual PII/Privacy Training course to include how to protect PII stored on shared drives. OCHCO has agreed to incorporate this into the training that is due to be completed by all employees and contractors by the end of June 2018.

**Target Completion Date:** June 29, 2018

OIG Analysis:

The proposed actions meet the intent of this recommendation. This recommendation will be closed when OIG verifies that PII training was provided on how to protect PII stored on the shared "S" drive and that it will be given annually.

**Status:**

Resolved.

**Evaluation Report**  
**EVALUATION OF NRC'S SHARED "S" DRIVE**

**OIG-18-A-06**

**Status of Recommendations**

Recommendation 3: Review the shared "S" drive for PII on a periodic timeframe.

Agency Response Dated  
January 19, 2018:

Agree. OCIO will perform a full review of the shared "S" drive for PII every 2 years, beginning fiscal year (FY) 2019 Q4. A partial/spot check review will be performed in the year when a full review is not performed.

**Target Completion Date:** September 30, 2019

OIG Analysis:

The proposed actions meet the intent of this recommendation. This recommendation will be closed when OIG verifies that this review will be carried out as stated in the agency response.

**Status:**

Resolved.

**Evaluation Report**  
**EVALUATION OF NRC'S SHARED "S" DRIVE**

**OIG-18-A-06**

**Status of Recommendations**

Recommendation 4: Remove or delete PII from the shared "S" drive.

Agency Response Dated  
January 19, 2018:

Agree. OCIO will remove or delete PII from the shared "S" drive every year as a result of the full review or partial/spot check beginning FY 2019 Q4.

**Target Completion Date:** September 30, 2019

OIG Analysis:

The proposed actions meet the intent of this recommendation. This recommendation will be closed after OIG receives the results from the agency's initial full review of the "S" drive and verifies that the identified PII was deleted.

**Status:**

Resolved.