Tennessee Valley Authority
Browns Ferry Nuclear Plant
Site Director Standard Practice

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Form SDSP-1
SDSP-2.11

FORM SDSP-1
PROCEDURE AND INSTRUCTION REVIEW AND APPROVAL COVER SHEET

(for SPS use only)

Unit	Procedure No.	2-Digit Tracking No.	Title	Revision No.
n/a	SDSP 12.7	0 1	System Pre-Operability Checklist	0

CHECK AS APPROPRIATE: [ ] Permanent Change   [ ] Cancellation   ⊠ New procedure
    [ ] Temporary change (Expiration date if less than 120 days after approval _____)

Originator list affected pages & forms: __All - NEW PROCEDURE__

SPS list pages affected __after__ word processing: _____New_____

ORIGINATOR: Tim Czubakowski Date 5-12-88 Section Sys. Eng. Phone 3354
(print your name)

Name of Responsible Section System Engineering 5-17-88   ⊠ RSPS Signature Kyle Bry 5-12-88

Technical Review Required? [✓] Yes [ ] No   man 5-12-88   ⊠ Responsible Section Supervisor 5/17/88 (Signature AFTER any required Technical Review)
Initials of Responsible Section Supervisor making determination: ___
POEC will suffice for Tech review

PRINCIPAL MANAGERS CONCURRENCE SIGNATURES   DATE

	Signature	Date
II	Assistant to Site Director	
⊠	John McLemore — Site Planning & Scheduling	5/19/88
II	Site Services Manager	
⊠	(signature) for Manager of Site Licensing	5/23/88
II	Project Management Manager	
⊠	(signature) Project Engineer (ONE)	5/23/88
⊠	Robert Alan Chapman for REY — Modifications Manager	5/14/88
II	Materials & Procurement Svcs Mgr	
II	Financial Services Manager	
⊠	D.C. Music — Manager: Technical Support Services	5/25/88

QA Review Required? [✓] Yes [ ] No

⊠ (signature) for Site Quality Manager 5/27/88

AFFECTED SECTIONS CONCURRENCE SIGNATURES   DATE

	Signature	Date
⊠	R. McKeon — Operations (U2 Supt)	5/24/88
II	Vendor Manual Coordinator	
II	Fire Protection Engineer	
II	Safety Supervisor	
II	RADCON Supervisor	
II	Security	
⊠	(signature) — PORS Supervisor	5/19/88
II	Training Supervisor	
⊠	(signature) — Section: MAINTENANCE SUPT	
⊠	Norman Batto — Section: DRAWING DESIGN UNIT (DDU)	5/19/88
⊠	Mark Letson — Section: EMPLOYEE CONCERNS	5/19/88
⊠	Ralph E. (signature) — Site Procedures Staff Supervisor	5-27-88

For Instructions approved by a Section Supervisor, mark the following approvals "NA."

PORC Review required? [✓] Yes [ ] No

	Signature	Date
IV	J. Martin — PORC Chairman or PORC Minutes No.	5/31/88
IV	J. Martin — Plant Manager or PORC Minutes No.	5/31/88
IV	(signature) — Site Director (SDSPs only)	6/13/88

Retention Period: Lifetime   Responsibility: Document Control

2100p
General Services

HISTORY OF REVISION/REVIEW

REV. NO.	DATE	REVISED PAGES	REASON FOR CURRENT REVISION
0	06/13/88	ALL	This is a new procedure defining a process for recommending system operability.

REV 0000

SYSTEM PRE-OPERABILITY CHECKLIST (SPOC)

1.0 PURPOSE

The purpose of this procedure is to provide a systematic method to ensure that all open work items and outstanding programmatic items affecting system operability are completed or dispositioned prior to recommending that a system be declared operable to support Browns Ferry Unit 2 Cycle 5 Restart.

2.0 SCOPE

This procedure applies to any system identified by the Return to Service Manager as requiring a System Pre-Operability Checklist (SPOC) for system operability.

3.0 REFERENCES

3.1 Requirements

NQAM Part II, Section 3.2, Paragraph 6.4.7

3.2 Interface Documents

BF-12.18, Unit PrestartUp Review
SDSP-3.1, Corrective Action Program
SDSP-3.7, Corrective Action
SDSP-6.3, Preventative Maintenance Scheduling and Tracking
SDSP-7.5, Outage Schedule, Schedule Control, and Outage Reports
SDSP-7.6, Maintenance Request and Tracking
SDSP-8.8, Conversion of Temporary Alteration to Permanent Plant
        Modification
SDSP-9.1, Processing Drawing Discrepancies
SDSP-12.1, Restart Test Program
SDSP-12.3, Plant Component Identification
PMI-12.12, Conduct of Operations
SDSP-15.2, Handling of Engineering Reports from the Office of
        Engineering
SDSP-17.2, Post-Modification Test Program
PMI-8.1, Temporary Alterations
BFEP-PI-88-04, Change Document Closure and System Plant Acceptance
SDSP-12.4, Return to Service and Closure of Modifications

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4.0 DEFINITIONS

Operability - Any reference to operability in this procedure implicitly infers "operable in accordance with Technical Specifications definitions". If no Tech. Spec. is applicable to a particular system, operability means capable of performing its required function in support of safe and efficient plant operation.

System Pre-Operability Checklist (SPOC) - A systematic method for verifying that all activities that affect system operability have been evaluated and dispositioned in accordance with approved plant procedures to support a recommendation for declaring a system operable.
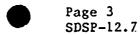
5.0 BACKGROUND

Due to the length of the Cycle 5 outage currently in progress on Unit 2 and the large amount of work and outstanding issues that remain, a systematic method must be established to ensure that all items required for system operability have been addressed and dispositioned. The SPOC will establish the systematic process necessary for establishing confidence in returning a system to an operable status. The SPOC will be used to assist in the completion of BF-12.18.

6.0 INSTRUCTIONS

6.1 Initiating the System Pre-Operability Checklist

The System Pre-Operability Checklist (SPOC) has been developed to provide a systematic method for recording the completion status of items affecting a system in the following areas:

° Testing
° Modifications
° Maintenance
° Licensing
° Procedures
° Programmatic Issues
° Design
° Open Documentation
° System Configuration

6.1 ·(Continued)   R E V   0000

The SPOC shall be completed for each system as determined by the
Return to Service Manager. This section describes the initiation of
the·SPOC.

6.1.1· The Return to Service Manager shall:

Recommend a list of systems necessary to support the various
restart milestones.

Set overall system priorities to support restart milestones

For each SPOC section, identify the Responsible Section
Manager, from the organization designated for the SPOC
section, who will countersign with the System Engineer on
each section of the SPOC

6.1.2   The System Engineering Supervisor shall:

Identify responsible System Engineers for systems requiring a
SPOC as determined by the Return to Service Manager.

6.1.3   The System Engineer shall:

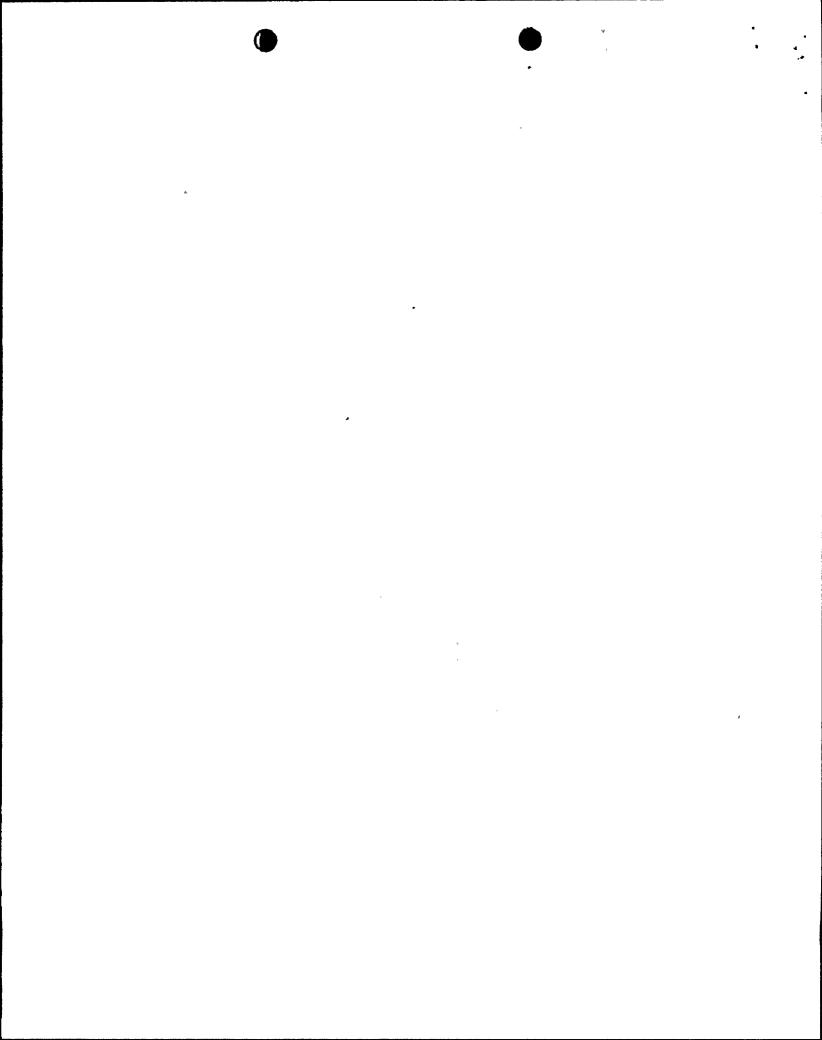Initiate the SPOC for the system.

Identify uncompleted work affecting system operability
required to be completed to support the SPOC.

6.1.4   The Responsible Section Manager should:

Designate a responsible Cognizant Individual to countersign
with the System Engineer on the SPOC.

6.1.5   The Responsible Cognizant Individual shall:

Assist and advise the System Engineer in verifying completion
of the required items pertaining to the completion of the
SPOC section.

6.2 Execution of the SPOC

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The System Engineer is responsible for completion of the SPOC to support a system operability recommendation. Each specified Site Organization is responsible for completion of those items identified as restraints for completing a SPOC section. This section describes the process for executing the SPOC.

6.2.1 The System Engineer shall:

Monitor the completion of open items affecting system operability.

Sign and date sections of the SPOC when the requirement of the SPOC section has been satisfied.

Obtain the responsible Cognizant Individual's countersignature on the SPOC for the completed portions.

Provide, or request assistance to obtain, timely resolution of technical issues pertaining to the completion of open items.

Utilize the Return to Service Manager to meet scheduled completion of required open items.

6.2.2 The Responsible Cognizant Individual shall:

Assist the System Engineer in determination of status of items in the area under his cognizance.
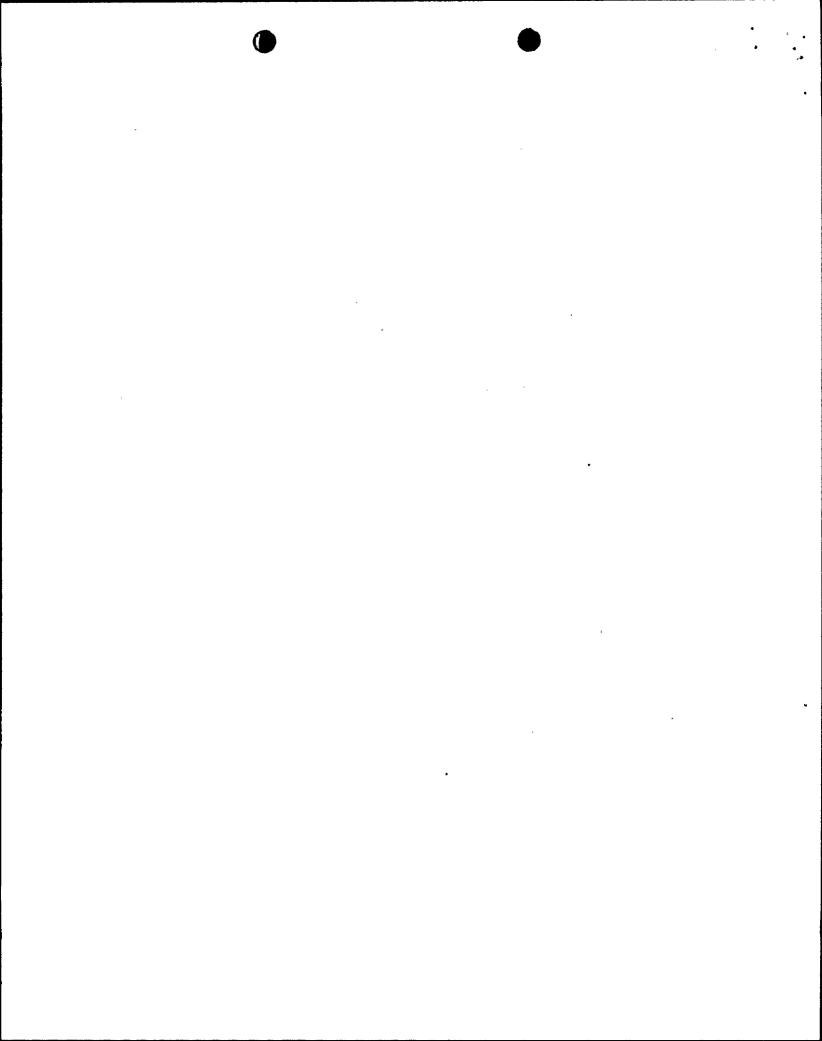
Countersign with the System Engineer upon completion of the SPOC section indicating that the requirement of the SPOC section has been satisfied.

6.2.3 The Return to Service Manager shall:

Monitor critical activity completion.

Initiate actions through existing organizations to complete activities affecting restart milestones.

Monitor SPOC completion to support restart milestones.

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6.3 Deferral of SPOC Items

During the completion of the SPOC, the System Engineer may determine the need for deferral of an item, identified as required for system operability, to after system operability. The Return to Service Manager shall determine the criteria for allowing deferral of an item. This section describes the process for deferring an item.

6.3.1 If an item is requested to be deferred, the System Engineer shall:

Complete Attachment B, Operability Item Deferral Form, for the particular item.

Submit the completed form to the System Engineering Supervisor for review.

6.3.2 The System Engineering Supervisor shall:

Review and sign the Operability Item Deferral Form, Attachment B, if the deferral is justified.

Forward the signed Operability Item Deferral Form, Attachment B, to the Return to Service Manager for review and approval.

6.3.3 The Return to Service Manager shall:

Review the Item Deferral Form for schedule and restart milestone impacts.

If the Item Deferral	The Return to Service Manager shall
Is Approved	Sign and Date Attachment B and forward the Form to the System Engineer for processing of a schedule change request in accordance with SDSP-7.5.
Is Not Approved	Return the Attachment B to the System Engineer with reason for rejection.

6.4 Completion of the SPOC

The completion of the SPOC constitutes a recommendation by the System Engineer for system operability. Upon completion, operations will review the SPOC and make a determination and declaration of system operability in accordance with Technical Specifications, if applicable, or in accordance with approved plant procedures if Technical Specifications do not apply. This section describes the completion of the SPOC.

6.4 (Continued)

REV 0000

6.4.1 The System Engineer shall:

Complete Parts I through VII of the SPOC in accordance with Section 6.2 of this procedure.

After Parts I through VII of the SPOC have been signed off as complete, complete Part VIII of the SPOC (Open Documentation) based upon the determination that all work required for system operability is complete or dispositioned.

After completion of Part VIII of the SPOC, forward the SPOC to the Operations Superintendent for completion of Part IX.

Assist Operations Section, as needed, to complete Part IX of the SPOC.

6.4.2 The Operations Superintendent shall:

Direct a Licensed Senior Reactor Operator (SRO) to complete Part IX of the SPOC.

6.4.3 The Licensed Senior Reactor Operator (SRO) shall:

Complete Part IX of the SPOC and the SPOC cover sheet.

Forward the SPOC to the Responsible System Engineer for completion.

6.4.4 The System Engineer shall:

Review the SPOC for completeness.

If acceptable, sign and date the SPOC cover sheet indicating a recommendation for system operability.

Note any outstanding Special Operating Conditions for system operability on the SPOC Special Operating Conditions Form SDSP-270.

Forward the SPOC and Form SDSP-270 to the Technical Support Services Superintendent.

6.4 (Continued)   R E V 0 0 0 0

    6.4.5 The Technical Support Services Superintendent shall:

       Review the completed SPOC for adequacy and completeness.

       Review the associated Special Operating Conditions relative to system operability. (Form SDSP-270)

       Sign and date the SPOC cover sheet and Form SDSP-270 indicating concurrence with the System Engineer recommendations.

       Forward the completed SPOC and Form SDSP-270 to the Operations Superintendent.

    6.4.6 The Operations Superintendent shall:

       Review the SPOC and the recommendations for operability on Form SDSP-270.

       Upon concurrence with the system operability recommendations, sign and date the SPOC cover sheet and Form SDSP-270.

       Forward Form SDSP-270 to the Shift Operations Supervisor.

6.5 Recommendation of System Operability

    Upon completion of the SPOC cover sheet, the Operations Superintendent shall communicate to the Licensed Shift Operation Supervisor (SOS) the recommendations for declaring the system operable. The Licensed SOS is then ultimately responsible for declaring system operability in accordance with PMI-12.12, Plant Operating Instructions, and Technical Specifications. The original SPOC shall be returned to System Engineer to be maintained in the system file.

7.0 RESPONSIBILITIES

System Engineer Supervisor	— Assign Responsible System Engineer for SPOC completion.
Responsible System Engineer	— Complete the SPOC for the assigned system in accordance with this procedure.
	— Make recommendation for system operability based upon completion of the SPOC and review of open items against the system.
Responsible Cognizant Organizations	— Complete outstanding items identified as restraints for satisfying a SPOC section.
	— Countersign upon completion of a SPOC section indicating that the requirement of the SPOC section has been completed.

7.0 RESPONSIBILITIES (Continued)

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Operations Superintendent	– Identify Licensed SRO or RO to complete Section IX of the SPOC.
	– Review completed SPOC for concurrence with recommendations for operability.
Licensed SRO or RO	– Complete Part IX of the SPOC
Technical Support Services Superintendent	– Review the completed SPOC for completeness and adequacy and make recommendation for system operability.
Return to Service Manager	– Recommend a list of systems necessary to support the various restart milestones.
	– Identify Responsible Cognizant Section Managers required to cosign for the SPOC sections.
	– Set overall system priorities to support restart milestones.
	– Monitor critical activities and initiate actions for their completion.
	– Review and approve requests for schedule deferrals of items originally required for system operability.

8.0 ATTACHMENTS AND FORMS

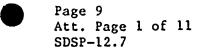Attachment A, System Pre-Operability Checklist (SPOC)

Attachment B, Operability Item Deferral Form

Form SDSP-270, SPOC Special Operating Conditions Form

9.0 RECORD RETENTION

The System Pre-Operability Checklist (Attachment A) is not considered a Quality Assurance document however, the SPOC's shall be retained by System Engineering as non-permanent Non-QA records for a minimum of 2 years. The Operability Item Deferral Form (Attachment B) is not considered a Quality Assurance document and has no retention period. Form SDSP-270 shall be maintained by the SOS until such time that the Operations Superintendent determines that the Special Operating Conditions no longer apply or for a minimum of one year.

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ATTACHMENT A

SYSTEM PRE-OPERABILITY CHECKLIST

SYSTEM NO. _____

SYSTEM NAME_____

PARTS I THROUGH VIII COMPLETE _____ / ____
                                 SYSTEM ENGINEER   DATE

PART IX COMPLETE   _____ / ____
                                 LICENSED SRO or RO   DATE

RECOMMENDATION FOR
SYSTEM OPERABILITY   _____ / ____
                                 TSS SUPERINTENDENT   DATE

CONCURRENCE WITH
RECOMMENDATION FOR SYSTEM
OPERABILITY   _____ / ____
                                 OPERATIONS SUPERINTENDENT   DATE

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ATTACHMENT A (Cont'd)

SYSTEM NO. _____   SYSTEM NAME _____

I. TESTING   SYS. ENGR.   COG. INDV.

1. The Restart Test results and/or   _____   _____
    the System Checklist for this   RESTART TEST
    system have been approved by the
    Joint Test Group.

2. Any exceptions generated by the   _____   _____
    Restart Test are being tracked   RESTART TEST
    relative to the required
    completion milestones.

3. Outstanding test exceptions   _____
    against the Restart Test do not
    affect system operability.

4. All outstanding Post-   _____   _____
    Modification Testing (PMT) and   POST-MOD TEST
    PMT test exceptions affecting
    system operability have been
    closed out.

5. All ASME Section XI testing and   _____   _____
    Appendix J testing required for   MECH TEST
    system operability has been
    completed.

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ATTACHMENT A (Cont'd). REV 0000

SYSTEM NO. _____   SYSTEM NAME _____

II. MODIFICATIONS	SYS. ENGR.	COG. INDV.

1. All ECN/DCNs affecting system operability that can be closed out, have been closed out in accordance with SDSP-12.4 (attach a listing of those modifications that affect system operability and have been closed out).

    SYS. ENGR. _____

    COG. INDV. MODIFICATIONS

    MAINTENANCE

2. All ECN/DCNs affecting system operability that cannot be closed out, have been evaluated in accordance with Reference 3.1.

    SYS. ENGR. _____

    COG. INDV. MODIFICATIONS

    MAINTENANCE

3. All outstanding modifications affecting this system, that do not directly affect system operability have an appropriate milestone identified for required completion.

    SYS. ENGR. _____

    COG. INDV. MODIFICATIONS

    MAINTENANCE

    PLAN & SCHED

4. Temporary Alteration Control Forms (TACF's)

    a. All Temporary Alteration Control Forms (TACF's) that affect system operability have been removed in accordance with SDSP-8.8 or PMI-8.1.

       SYS. ENGR. _____

       COG. INDV. TECH SUP SVCS

       OPERATIONS

    b. Any TACF's that are required to remain on the system after system operability are tracked by the System Engineer.

       SYS. ENGR. _____

       COG. INDV. TECH SUP SVCS

       OPERATIONS

ATTACHMENT A (Cont'd):

SYSTEM NO. _____ SYSTEM NAME _____

III. MAINTENANCE

	SYS. ENGR.	COG. INDV.
1. All Preventative Maintenance affecting system operability has been completed.	_____	MAINTENANCE
2. All required Preventative Maintenance affecting this system has been scheduled in accordance with SDSP-6.3.	_____	MAINTENANCE
3. All Maintenance Requests required for system operability have been closed out in accordance with SDSP-7.6 (including proper post-maintenance testing).	_____ _____	MAINTENANCE MODIFICATIONS
4. All outstanding Maintenance Requests identifying non-routine and/or significant maintenance activities that do not affect system operability are identified and tracked relative to the applicable completion milestone.	_____ _____	MAINTENANCE MODIFICATIONS
5. All NOI's that affect system operability have been dispositioned.	_____	MECH TECH

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ATTACHMENT A (Cont'd)

SYSTEM NO. _____   SYSTEM NAME _____

IV. LICENSING/COMMITMENTS	SYS. ENGR.	COG. INDV.

1. All NRC Commitments affecting system operability have been resolved by Site Licensing. — LICENSING

2. All Site Commitments affecting system operability have been closed by PORS. — PORS

3. All NRC IE Inspection items that affect system operability have been resolved. — LICENSING

4. All GE System Review items affecting system operability have been completed. — PORS

5. All Employee Concerns affecting system operability have been dispositioned. — EMPL CONCERNS

6. All NSRS/NMRG items that affect system operability have been closed. — PORS

7. All NSRB items that affect system operability have been closed. — PORS

8. All INPO items that affect system operability have been closed. — PLT MGR STAFF

9. Technical Specifications

    a. All outstanding Technical Specification changes required for system operability have been approved by the NRC and implemented. — LICENSING / PORS

    b. All Technical Specification Interpretations outstanding against this system have been reviewed for impact on operability in the current plant condition. — PORS

10. All Condition Adverse to Quality Reports (CAQR's) and Corrective Actions to CAQR's that affect system operability are dispositioned in accordance with SDSP-3.7. — PORS / QA

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ATTACHMENT A (Cont'd)

SYSTEM NO. _____ SYSTEM NAME _____

IV. LICENSING/COMMITMENTS	SYS. ENGR.	COG. INDV.
11. All Corrective Actions Reports (CAR's) and Discrepancy Reports (DR's) that affect operability have been dispositioned in accordance with SDSP-3.1.	_____	_____ QA _____ PORS
12. All Significant Condition Reports (SCR's) and corrective actions for SCR's that affect system operability have been dispositioned SDSP-15.2.	_____	_____ PORS _____ DNE

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ATTACHMENT A (Cont'd)

SYSTEM NO. _____   SYSTEM NAME _____

	V. PROCEDURES	SYS. ENGR.	COG. INDV.

V. PROCEDURES

1. All procedures affecting system
    operability have received their
    required periodic review.   _____   _____
                                                                  SITE PROC STF

2. All procedures affecting system
    operability are issued in the
    applicable upgraded format.   _____   _____
                                                                  SITE PROC STF

3. All procedures affecting system
    operability have been revised to
    reflect the current plant   _____   _____
    configuration.   OPERATIONS

                                                                  _____
                                                                  MAINTENANCE

.4. All Surveillance Instructions
    required to be performed to establish   _____   _____
    system operability have been identified   SI PLN & SCHD
    and are scheduled to be performed according
    to their specified frequency.

5. All "once-per-cycle" Surveillance
    Instructions affecting system operability   _____   _____
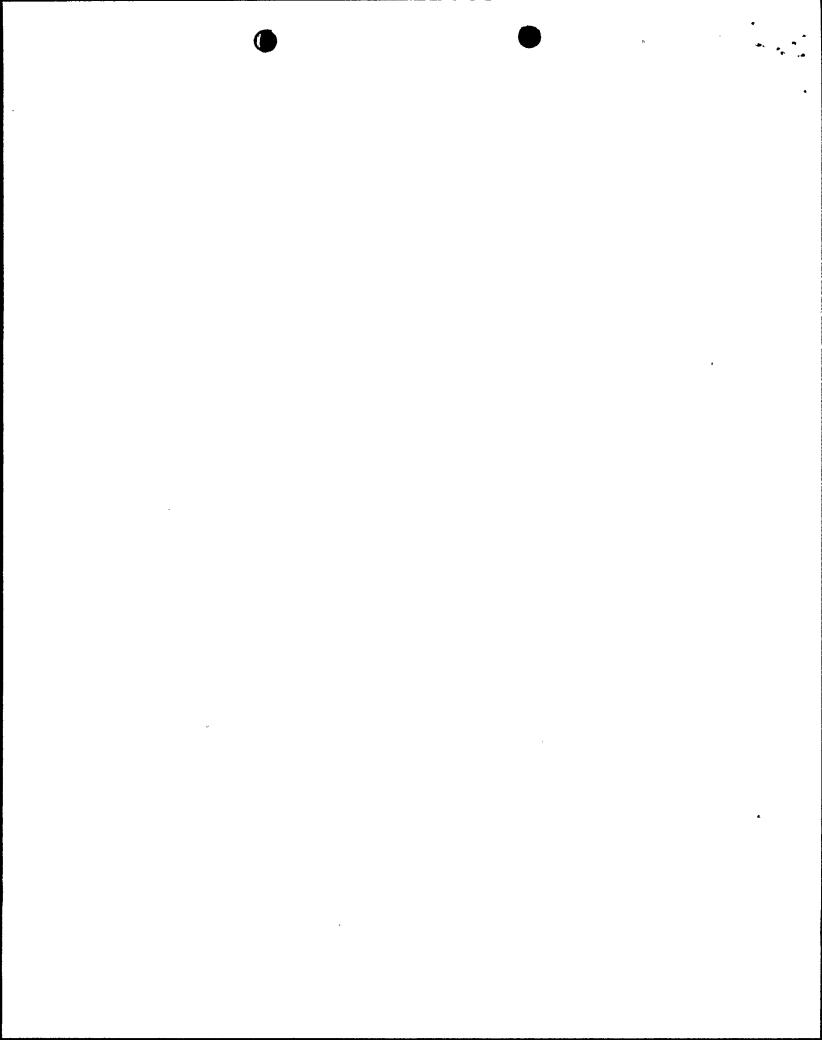   have been evaluated for re-performance   SI PLN & SCHD
    requirements.

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ATTACHMENT A (Cont'd).

SYSTEM NO. _____   SYSTEM NAME _____

VI. PROGRAMMATIC ISSUES	SYS. ENGR.	COG. INDV.

1. Design Baseline and Verification Program (DB&VP)

   a. The DB&VP System Evaluation Report
      (SYSTER) for the system has been
      issued.   _____   _____
                                                             DNE

   b. Unverified assumptions made in the
      SYSTER that are required to be
      completed for system operability
      are dispositioned.   _____   _____
                                                             DNE

   c. Open items that affect system
      operability, identified in the
      SYSTER, have been dispositioned.   _____   _____
                                                             DNE

   d. Remaining open items generated by
      the SYSTER review are included in the
      DB&VP Punchlist.   _____   _____
                                                             DNE

2. Environmental Qualification program
   impacts have been evaluated and those   _____   _____
   affecting system operability have been   EQ PROGRAM
   dispositioned.

3. Outstanding Electrical Issues have been
   evaluated and those affecting system   _____   _____
   operability have been dispositioned.   DNE

4. Outstanding Seismic Issues have been
   evaluated and those affecting system   _____   _____
   operability have been dispositioned.   DNE

5. Outstanding Instrument Sensing Line
   issues have been evaluated and those   _____   _____
   affecting system operability have   DNE
   been dispositioned.

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ATTACHMENT A (Cont'd).

SYSTEM NO. _____   SYSTEM NAME _____

VII. DESIGN	SYS. ENGR.	COG. INDV.

1. System Design Completion Statement

   a. The System Design Completion Statement
      and System USQD have been issued for
      this system in accordance with
      BFEP PI-88-04.   _____ DNE

   b. Special requirements associated with
      the Design Completion Statement and
      System USQD that affect system
      operability have been dispositioned.   _____ DNE

   c. Outstanding items resulting from
      the generation of the System Design
      Completion Statement are included
      on the DNE Punchlist.   _____ DNE

2. DNE Need Sheets

   a. DNE Need Sheets that affect system
      operability have been dispositioned.   _____ DNE

   b. Outstanding DNE Need Sheets affecting
      this system are scheduled on the DNE
      P2 system.   _____ DNE

3. Drawing Discrepancies (DD's) that
   affect system operability have been
   dispositioned in accordance with SDSP-9.1.   _____ DD PROGRAM

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ATTACHMENT A (Cont'd)

SYSTEM NO. _____   SYSTEM NAME _____

VIII. OPEN DOCUMENTATION   SYS. ENGR.

1. SPOC Parts I, II, III, IV, V, VI and VII   _____
    have been completed.

2. A punchlist identifying outstanding items   _____
    against the system is attached to this
    SPOC. The items have been reviewed and
    it has been determined that they do not
    affect operability of this system.

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ATTACHMENT A (Cont'd)

SYSTEM NO. _____   SYSTEM NAME _____

IX. SYSTEM CONFIGURATION   LICENSED SRO

1. The clearance log has been reviewed and all
    clearances affecting equipment required for   _____
    system operability have been cleared.

2. Operations walkdown of the system has taken place
    and items discovered during the walkdown that   _____
    affect system operability have been dispositioned.

3. Component labeling has been completed for the system
    in accordance with SDSP-12.3.   _____

4. The valve checklist (VCL) for the system is complete
    with exceptions dispositioned.   _____

5. The panel checklist (PCL) for the system is complete
    with exceptions dispositioned.   _____

6. The electrical checklist (ECL) for the system is
    complete with exceptions dispositioned.   _____

7. The instrument checklist (ICL) for the system is
    complete with exceptions dispositioned.   _____

8. The system status file is up to date and has been
    reviewed for any abnormal status. Any abnormal   _____
    status has been dispositioned.

9. The system status board reflects the current status
    of the system.   _____

10. PMI-12.12 has been reviewed for additional logs that
    will be required upon system operability.   _____

11. Required system drawings are legible and available
    in the control room.   _____

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ATTACHMENT B

OPERABILITY ITEM DEFERRAL FORM

ITEM IDENTIFYING NUMBER _____

DESCRIPTION:

REQUEST FOR DEFERRAL TO: _____
                              milestone

REASON FOR DEFERRAL:

SUBMITTED
SYSTEM ENGINEER _____ / _____ _____
                 SIGNATURE   DATE   PRINTED NAME

REVIEWED
SYSTEM ENGINEER SUPERVISOR_____ / _____
                          SIGNATURE   DATE

APPROVED
RETURN TO SERVICE MANAGER_____ / _____
                       SIGNATURE   DATE

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S A M P L E

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FORM SDSP-270

SPOC Special Operating Conditions

System Number _____   System Name _____

|_| No Special Operating Conditions apply for this system

List any Special Operating Conditions applicable to this system and when these
special conditions apply

_____/_____
System Engineer   Date

_____/_____
TSS Superintendent   Date

_____/_____
Operations Superintendent.   Date

Retention Period - 1 year   Responsible Section - Operations

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