



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION IV  
1600 E. LAMAR BLVD  
ARLINGTON TX 76011-4511

January 11, 2018

Mr. B.J. Smith, Director  
Mississippi Division of Radiological Health  
State Department of Health  
3150 Lawson Street  
P.O. Box 1700  
Jackson, MS 39215-1700

Dear Mr. Smith:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with the Office of Nuclear Material Safety and Safeguards (NMSS) Procedure SA-116, "Periodic Meetings between IMPEP Reviews," and after previous coordination with you and your staff, we have scheduled the periodic meeting for April 25, 2018. The meeting will be held at your offices in Jackson, MS. In addition to myself, a manager from NRC's Region IV office will attend the periodic meeting.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1116, or via e-mail at [Binesh.Tharakan@nrc.gov](mailto:Binesh.Tharakan@nrc.gov).

Sincerely,

*/RA/*

Binesh K. Tharakan, CHP  
Regional State Agreements Officer  
Division of Nuclear Materials Safety

Enclosure:  
Agenda for Periodic Meeting

SUBJECT: Mississippi FY18 Periodic Scheduling Letter

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By: BKT		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Non-Publicly Available		<input type="checkbox"/> Sensitive			
OFFICE	RIV:RSAO								
NAME	BKTharakan								
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DATE	1/11/2018								

**OFFICIAL RECORD COPY**

**Agenda for Periodic Meeting with the Mississippi Agreement State Program  
April 25, 2018**

Topic areas for discussion during the meeting may include:

1. Program challenges.
2. Program organization.
  - a. Discuss any changes to the program organization, including staff relocations and new appointments.
3. Changes in program budget/funding.
4. Feedback on the NRC's program.
5. Current Status of the Radioactive Material Program, including previous IMPEP results:
  - a. Technical Staffing and Training (2017 IMPEP Satisfactory)
    - i) Number of staff in the program and status of their training and qualifications.
    - ii) Any program vacancies.
    - iii) Staff turnover since the last IMPEP review.
    - iv) Adequacy of FTEs for the materials program.
    - v) Status of implementation of IMC 1248
  - b. Status of the Materials Inspection Program (2017 IMPEP Satisfactory)
    - i) Total number of inspections performed since the last IMPEP review
    - ii) Total number of inspections performed overdue since the last IMPEP review.
    - iii) Number of inspections currently overdue.
    - iv) Number of initial inspections completed on time and overdue since the last IMPEP review.
    - v) Status of reciprocity inspections since the last IMPEP review.
    - vi) Timeliness of inspection report issuance
  - c. Technical Quality of Inspections (2017 IMPEP Satisfactory)
    - i) Changes to inspection program/procedures
    - ii) Status of inspector accompaniments.
    - iii) Management review of inspections
    - iv) Significant inspection activities/challenges
  - d. Technical Quality of Licensing (2017 IMPEP Satisfactory, but Needs Improvement)

Enclosure

- i) Current Status of the recommendation from previous IMPEP: The MRB recommends that the Program review its guidance, including licensing, incident, and allegation guidance; update this guidance, as appropriate; and provide training to all Program staff on the new procedures.
    - ii) Discuss the licensing process
    - iii) Discuss the number of licensing actions and types (amendments, initials, terminations, renewals) completed since the last IMPEP review.
    - iv) Large, complicated, or unique authorizations for use of radioactive materials.
  - e. Technical Quality of Incidents and Allegations (2017 IMPEP Satisfactory, but Needs Improvement)
    - i) Status of incidents and allegations received by Mississippi since the last IMPEP review.
    - ii) Actions taken on concerns referred by the NRC, if any.
    - iii) Significant events and generic implications.
    - iv) Event reporting, follow-up and closure information in NMED.
  - f. Compatibility Requirements (2017 IMPEP Satisfactory, but Needs Improvement)
    - i) Legislation
    - ii) Regulations
    - iii) Discussion of State's regulatory process
    - iv) Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
    - v) Part 37 adoption status
    - vi) Legislative changes affecting the program.
  - g. Status of the Sealed Source Device Evaluation Program (2017 IMPEP Indicator Not Reviewed)
- 6. Information Exchange:
  - a. Current State Initiatives
  - b. Current NRC Initiatives
  - c. Emerging Technology
  - d. State's mechanisms to evaluate performance
- 7. Next Steps/Meeting Summary/Q&A Session/Senior Executive Exit, if requested