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 AUTH. NAME AUTHOR AFFILIATION
 VERRELLI, D.M. Division of Project & Resident Programs
 RECIP. NAME RECIPIENT AFFILIATION
 FURR, B.J. Carolina Power & Light Co.

SUBJECT: Requests approved ref mat re operator exams by 830425.
 Missing deadline will result in delay in administering
 exams. Applications should be submitted at least 60 days
 prior to first exam scheduled for 830613.

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 TITLE: Operator Requalification Program

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April 8, 1983

Carolina Power and Light Company
ATTN: Mr. B. J. Furr, Vice President
of Nuclear Operations
P. O. Box 1551
Raleigh, NC 27602

Gentlemen:

SUBJECT: OPERATOR AND SENIOR OPERATOR LICENSING EXAMINATIONS

In a telephone conversation between Mr. Wayne Powell, Senior Training Specialist, and Mr. Timothy Norris, Operator Licensing Section, arrangements were made for the administration of the Instructor Certification examinations at the Shearon Harris Training Center.

The written and simulator examinations are scheduled for June 13 - 14, 1983.

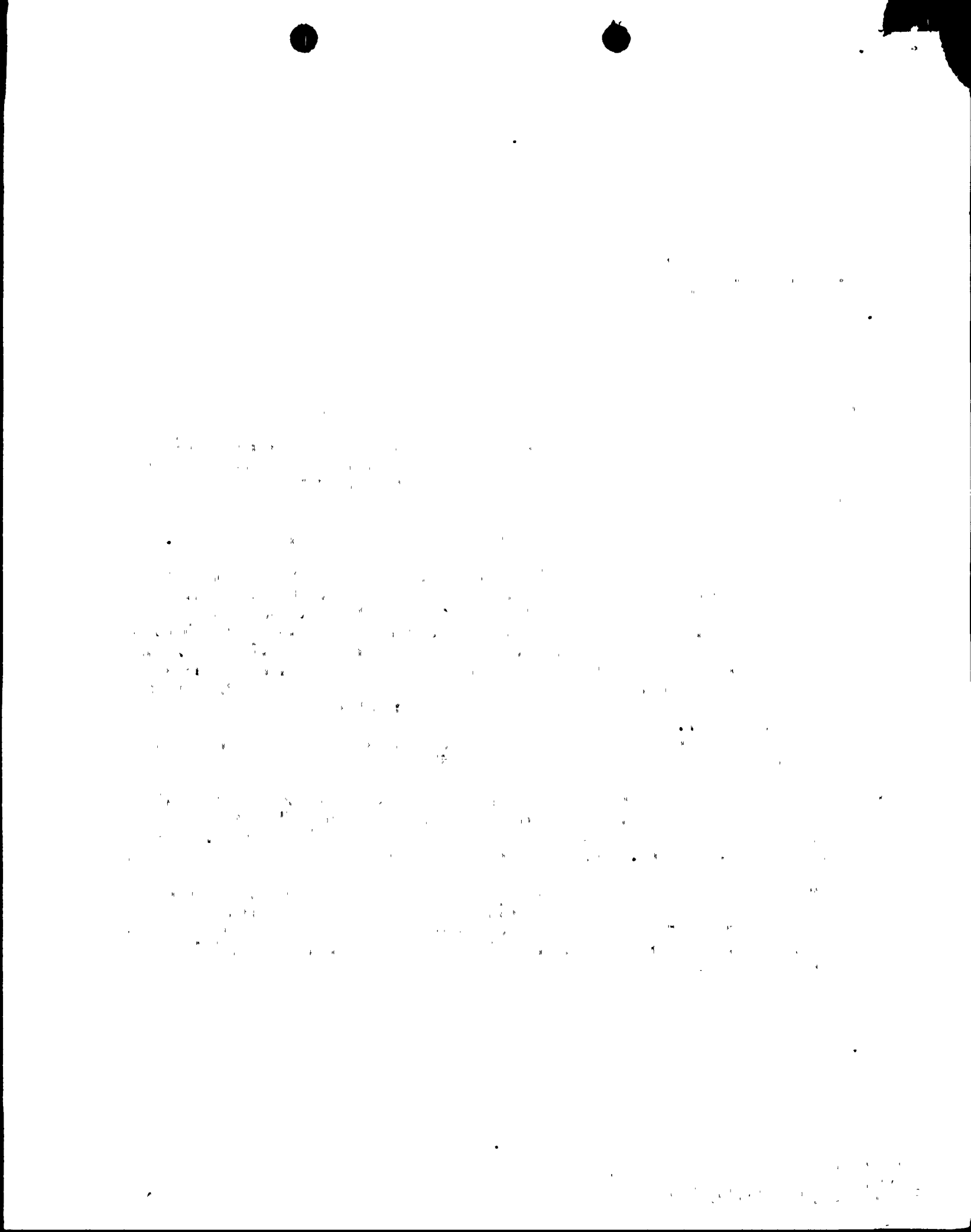
In order for us to meet the above schedule, it will be necessary for the facility to furnish the approved reference material as agreed to between Mr. Powell and Mr. Norris by April 25, 1983. Any delay in receiving this material will result in a delay in administering of the examinations. Our examinations are scheduled far in advance with considerable planning to utilize our present limited examiner manpower and to meet the examination dates requested by the various facilities. Therefore, missing the April 25, deadline even by a few days, will likely result in a long delay, since it would not be possible to reschedule examinations at other facilities. Mr. Powell has been advised of our reference material requirements, the number of reference material sets that are required, and the examiners' names and addresses where each set is to be mailed.

The facility management is responsible for providing adequate space and facilities for conducting the written examinations. The Enclosure, "Administration of Operator Licensing Written Examinations", describes our requirements for conducting these examinations. Mr. Powell has been informed of these requirements.

All operator and senior license applications should be submitted on NRC Form 398 at least 60 days prior to the first examination date so that we will be able to review the training and experience of the candidates, process the medical certifications, and prepare final examiner assignments after candidate eligibility has been determined.

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Thank you for your consideration in this matter. If you have any questions regarding the examination procedures and requirements, please contact Mr. Bruce A. Wilson, 404/221-5542, or Mr. Timothy L. Norris, 404/221-4178.

Sincerely,

(Original signed by DMVerrelli)

D. M. Verrelli, Chief
Project Branch 1
Division of Project and
Resident Programs

Enclosure:
"Administration of Operator
Licensing Written Examinations"

cc w/encl:
L. Veeder, Facility Training Supervisor
J. L. Willis, Plant Superintendent

bcc w/encl:
Resident Inspector, G. Maxwell
Document Management Branch

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DMV
DMVerrelli
04/8/83



THE
 UNITED STATES OF AMERICA
 DISTRICT COURT OF THE DISTRICT OF COLUMBIA
 IN RE:

JOHN W. ...
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ENCLOSURE

ADMINISTRATION OF OPERATOR
LICENSING WRITTEN EXAMINATIONS

Operator Licensing Branch Requirements:

1. A single room shall be provided for completing the written examination. The location of this room and supporting restroom facilities shall be such as to prevent contact with all other facility/contractor personnel during the duration of the written examination. If necessary, the facility should make arrangements for the use of a suitable room at a local school, motel, or other building. Obtaining this room is the responsibility of the licensee.
2. Minimum spacing is one candidate per 5 X 2½ ft., minimum size table with 3 foot spacing between tables. No wall charts, models, and/or other training materials shall be present in the examining room.
3. Suitable arrangements are to be made by the facility for the candidates to have lunch, coffee, etc. These arrangements will be reviewed by the examiner and/or proctor.
4. The facility shall arrange to have a maximum of three knowledgeable personnel available to review the examination questions and answer key. This review will only begin after the start of the written examination and normally be limited to two hours.
5. The examiner will provide pads of paper for each candidate's use in completing the examination. All reference material needed to complete the examination will be furnished by the examiner. Candidates can bring calculators or slide rules but no other equipment or reference material to the examination room.
6. Only black ink or pencil should be used for writing answers to questions.



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