



September 14, 1984  
L-84-252

Mr. James P. O'Reilly  
Regional Administrator, Region II  
U. S. Nuclear Regulatory Commission  
Suite 2900,  
101 Marietta Street NW  
Atlanta, Georgia 30323

Dear Mr. O'Reilly:

Re: Turkey Point Units 3 and 4  
Docket Nos. 50-250 and 50-251  
St. Lucie Units 1 and 2  
Docket Nos. 50-335, 50-389  
Emergency Plan Implementing Procedures

In accordance with 10 CFR 50, Appendix E, enclosed is one copy of Emergency Plan Implementing Procedures:

<u>Number</u>	<u>Title</u>
1107	Duties of the Emergency Planning Supervisor Off-Site Emergency Organization
1211	Activation and Use of the Emergency News Center (Turkey Point) Off-Site Emergency Organization

Two copies of the enclosed procedures have been forwarded to the Document Control Center by copy of this correspondence.

Very truly yours,

*J. W. Williams, Jr.*  
J. W. Williams, Jr.  
Group Vice President  
Nuclear Energy

JWW/RDM/js

Attachment

cc: Document Control Desk (2 copies of attachment)  
Harold F. Reis, Esquire  
PNS-LI-84-323

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FLORIDA POWER & LIGHT COMPANY  
DUTIES OF THE EMERGENCY PLAN ADMINISTRATOR  
OFFSITE EMERGENCY ORGANIZATION  
PROCEDURE 1107  
2/23/81

*Supervised per Emergency Plan Implementation  
Procedure dtd 9/14/84*

1.0 Title:

Duties and Responsibilities of the Emergency Plan Administrator

2.0 Approval and List of Effective Pages:

2.1 Approval:

*125E-09*

Approved by \_\_\_\_\_, Vice President - Power Resources  
\_\_\_\_\_, 1981

List of Effective Pages

Page      Date

3.0 Scope:

3.1 Purpose

This procedure provides duties and responsibilities of the Emergency Plan Administrator.

3.2 Discussion

The Emergency Plan Administrator is a designated member of the Power Resources - Nuclear Staff. He has the responsibility for radiological emergency planning and maintaining emergency preparedness. The Emergency Plan Administrator reports to the Power Resources Section Supervisor - Health Physics.

4.0 Precautions:

None

5.0 Responsibilities:

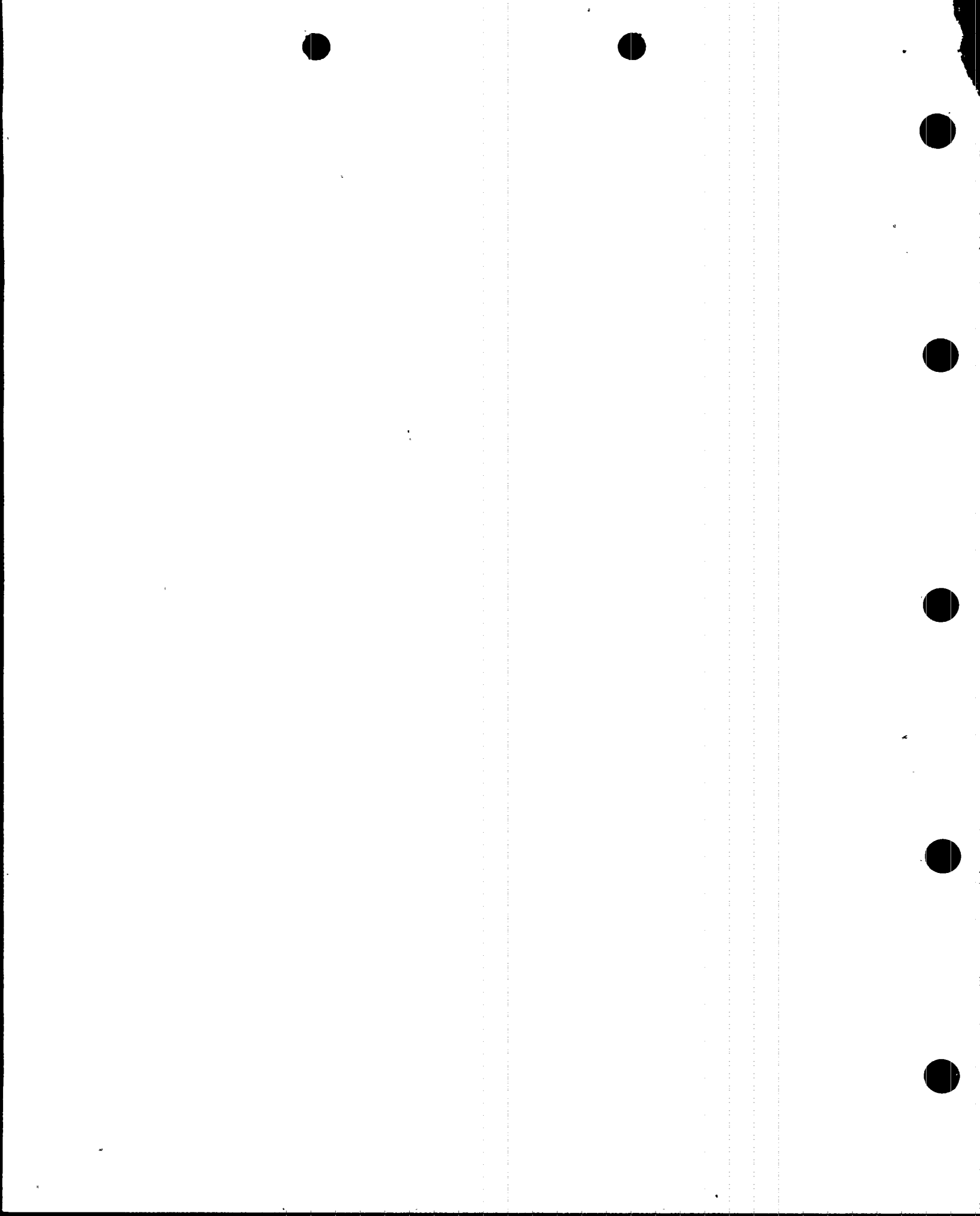
5.1 The Emergency Plan Administrator is responsible for insuring that the St. Lucie Plant Radiological Emergency Plan, Turkey Point Plant Radiological Emergency Plan and the Offsite Emergency Organization procedures are adequate and up-to-date.

5.2 He shall revise and distribute, as necessary, the emergency plans on an annual basis. He shall revise and distribute Offsite Emergency Organization procedures, as necessary.

5.3 The Emergency Plan Administrator is responsible for maintaining the FPL offsite Emergency Organization Roster.

5.4 The Emergency Plan Administrator is responsible for coordinating all aspects of emergency drills and exercises which involve offsite agencies.

5.5 The Emergency Plan Administrator shall assure that the initial training and periodic retraining for FPL Offsite Emergency Organization personnel is conducted and documented.



## 6.0 References:

- 6.1 Turkey Point Plant Radiological Emergency Plan
- 6.2 St. Lucie Plant Radiological Emergency Plan
- 6.3 "Maintaining Emergency Preparedness - Emergency Exercises, Drills, Tests and Evaluations," St. Lucie procedure number 3100050E, Turkey Point procedure number 20113.
- 6.4 "Maintaining Emergency Preparedness - Radiological Emergency Plan Training," St. Lucie procedure number 3100051E, Turkey Point procedure number 20201.

## 7.0 Records:

- 7.1 Consolidated exercise summary
- 7.2 Emergency Roster - FPL Offsite Emergency Organization
- 7.3 Training records - FPL Offsite Emergency Organization
- 7.4 Emergency Plan and Procedures revision distribution

## 8.0 Instructions:

### 8.1 Exercises and Drills

- 8.1.1 When an exercise or major drill involving off-site agencies is to be conducted, the Emergency Plan Administrator shall prepare for the exercise in accordance with Emergency Plan Implementing Procedure 20113 for Turkey Point Plant and Emergency Plan Implementing Procedure 3100050E for St. Lucie Plant.
  - 8.1.2 The Emergency Plan Administrator shall coordinate with the off-site emergency response organizations and agencies in selecting a date for the exercise.
  - 8.1.3 The Emergency Plan Administrator shall provide support as requested to the Operations Superintendent in carrying out his responsibilities for on-site emergency drills.
- 8.2 The Emergency Plan Administrator shall be responsible for the conduct and documentation of initial training and periodic training for FPL Off-Site Emergency Organization personnel. This training shall involve the following personnel and subject matter.

#### 8.2.1 Emergency Control Officer

- a. All the activities required for Emergency Coordinator training
- b. Emergency Plan familiarization



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- c. Emergency implementing procedures familiarization
- d. Familiarization with the Emergency Operations Facility and the Technical Support Center
- 8.2.2 Emergency Information Manager
  - a. Emergency Plan familiarization
  - b. Emergency implementing procedures familiarization
- 8.2.3 Emergency Security Manager
  - a. Emergency Plan familiarization
  - b. Emergency implementing procedures familiarization
- 8.2.4 Emergency Technical Manager
  - a. Emergency Plan familiarization
  - b. Emergency implementing procedures familiarization
  - c. Familiarization with location and use of plans, drawings and other plant data maintained in the Emergency Operations Facility and Technical Support Center.
- 8.3 Review & Revision of Plans and Procedures
  - 8.3.1 The Emergency Plan and Emergency Plan Implementing procedures shall be under continuing review by the Emergency Plan Administrator including:
    - a. Notification lists and rosters will be audited quarterly and updated as required.
    - b. Revisions of the Emergency Plans, Emergency Plan Implementing Procedures, and notification lists will be distributed, as needed, to holders of these documents.
  - 8.3.2 Recommended changes to the Emergency Plan submitted to the Emergency Plan Administrator shall be considered for incorporation into the Emergency Plans and Procedures. Proposed changes in the Emergency Plan, if approved by the Vice President-Power Resources, shall be incorporated into the Emergency Plan under the direction of the Emergency Plan Administrator.
  - 8.3.3 The Emergency Plan Administrator shall ensure that elements of the emergency organization (eg., FPL, state, federal, local, etc.) are informed of amendments and revisions to the Emergency Plan and Emergency Procedures.





1.0 Title:

ACTIVATION AND USE OF THE EMERGENCY NEWS CENTER (TURKEY POINT)

2.0 Approval and List of Effective Pages:2.1 Approval:

Reviewed by PNSC Turkey Point Plant \_\_\_\_\_, 1981

Approved by \_\_\_\_\_ Vice President -  
Corporate Communications \_\_\_\_\_, 19812.2 List of Effective Pages:

<u>Page</u>	<u>Date</u>	<u>Page</u>	<u>Date</u>
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3.0 Scope:3.1 Purpose

This procedure describes the activation and use of the Interim Emergency News Center at the Turkey Point Plant. This facility will be used until the permanent Emergency News Center is operational. At that time, this procedure will be revised.

3.2 Discussion

The Interim Emergency News Center (ENC) is a nearsite facility provided to allow the news media access to information from the Emergency Operations Facility (EOF). The Emergency Information Manager or his designee will report to the EOF. The Emergency News Center manager who has been designated by the Emergency Information Manager, will report to the ENC if activated.

3.3 Description

The Interim ENC is located in a mobile trailer adjacent to an area designated as the "Bechtel trailer complex."

4.0 Precautions

- 4.1 The Interim ENC shall be activated upon the direction of the Emergency Control Officer or the Emergency Information Manager.
- 4.2 Radiological conditions shall be monitored at the Interim ENC when it is in use.
- 4.3 The Emergency Information Manager shall be responsible for determining the need for relocation to the Alternate ENC.



## 5.0 Responsibilities

The Emergency Control Officer or the Emergency Information Manager can activate the ENC.

## 6.0 References

6.1 Turkey Point Plant Radiological Emergency Plan

6.2 Procedure 1103, Duties of the Emergency Information Manager, Offsite Emergency Organization.

6.3 Procedure 1212, Activation and Use of the Interim Emergency Operations Facility

## 7.0 Records

Records shall be maintained as described in Emergency Procedure 1103..

## 8.0 Instructions

### 8.1 Activation

The Emergency Control Officer or the Emergency Information Manager shall activate the ENC when it is determined that there is a need to arrange for media briefings near the site.

### 8.2 Staffing

The ENC shall be staffed by the Emergency Information Manager or his designee and a staff of communication aides.

### 8.3 Communications

The ENC contains commercial telephones. In addition, the ENC staff shall have access to communications with the EOF through a telephone link to the Emergency Information Manager in the EOF, which will be dedicated for that use only.

### 8.4 Support Facilities

The Interim ENC shall use the facilities provided in the Interim EOF. In addition, the Emergency Information Manager shall arrange for transport of tape recorders, film projectors or other equipment as necessary during an emergency.

### 8.5 Use of the Interim ENC

The Emergency News Center Manager shall use the Interim ENC to provide briefings and updates to media representatives in the near site area. Coordination with governmental unit representatives and their spokesmen shall also be accomplished by the company media staff.



FLORIDA POWER & LIGHT COMPANY  
ACTIVATION AND USE OF THE INTERIM EMERGENCY  
NEWS CENTER (TURKEY POINT)  
OFF-SITE EMERGENCY ORGANIZATION  
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2/23/81

8.6 Deactivation

It is the responsibility of the Emergency Information Manager to deactivate and secure the Interim ENC when it is no longer needed.

8.7 Alternate ENC

The alternate ENC shall be used if the ECO declares the interim ENC untenable. The alternate ENC is located at the Homestead National Guard Armory at 807 N.E. 6th Avenue (in Homestead). The Armory can also be utilized if a larger facility is required.



To: Distribution  
From: J.W. Williams, Jr.

Subject: L-84-252  
September 14, 1984

NRC CORRESPONDENCE

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TURKEY POINT UNITS 3 & 4

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