

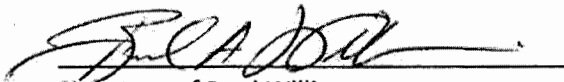
Delegation of Authority to Radiation Safety Officer

Memo To: Radiation Safety Officer

From: Plant Manager

Subject: Delegation of Authority

You, Matthew High, have been appointed radiation safety officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations, when justified, to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the U.S. Nuclear Regulatory Commission at any time. It is estimated that you will spend 2 hours per week conducting radiation protection activities.

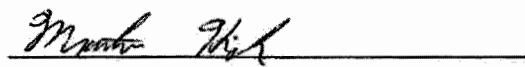


Signature of Brad Williams
Plant Manager

11/8/17

Date

I accept the above responsibilities,



Signature of Matthew High
Radiation Safety Officer

8 Nov 17

Date

cc: Joe Roark *Production Manager*, Craig Conklin *Maintenance Manager*

Dear Sir or Madam

This letter is in regard to the update of U.S. Nuclear Regulatory Commission Materials License number 24-32703-01 to reflect an update in the RSO designation from Nicholas C. Rice to Matthew High. Prior to my retirement I was the RSO at the Buzzi Unicem USA cement plant in Festus, MO. During my time as RSO I gave hands on, supervised training to Matthew High that included the following:

- The eight locations of all sealed Cesium sources and their corresponding detectors
- The location that houses all the Californium sources
- Routine surveying of the source and detector areas
- Routine checks of the detectors to ensure they are properly functioning
- Procedure to lockout sources
- Emergency evacuation procedures for the location of the sources
- Maintaining signs to be easily legible and visible to anyone who might enter the areas

Matthew was also sent to a RSO training program with Nevada Technical Services in June 2017 to complete his regulatory training requirement.

Respectfully submitted;

Nicholas Rice

 11/5/2017

Cender, Laura

From: High, Matthew <Matthew.High@buzziunicemusa.com>
Sent: Wednesday, November 08, 2017 4:08 PM
To: Cender, Laura
Subject: [External_Sender] RE: NRC Materials License No. 24-32703-01 Amendment Request
Attachments: NRC Training Letter.jpeg; NRC Delegation of Authority to Radiation Safety Officer.pdf

Laura, attached are copies of the Delegation of Authority signed by myself and the Plant Manager and the training letter signed by Nick Rice.

Please let me know if there is anything I need to do to complete the transition of the RSO position.

Thanks.

Matthew High
Quality Manager
Buzzi Unicem USA, Festus Plant
1000 River Cement Road
Festus, MO 63028
636-931-2502

From: Cender, Laura [mailto:Laura.Cender@nrc.gov]
Sent: Tuesday, October 03, 2017 10:30 AM
To: High, Matthew
Subject: NRC Materials License No. 24-32703-01 Amendment Request

Hello Matthew,

Thank you for taking time out of your morning to speak with me regarding your NRC license amendment request.

To be named as the Radiation Safety Officer on the license, a Delegation of Authority letter must be provided. This letter must be signed by both yourself and someone in your senior management chain (generally director level or higher). An example Delegation of Authority letter is attached, and may be modified to meet your company's needs.

Lastly, please provide additional information to verify that you have received hands on training relating to the use of fixed gauging devices. This may be in the form of a training certificate from a vendor, or a letter provided by the former RSO, Nicholas Rice, confirming that practical/hands-on training has been provided. Please refer to the attached NUREG 1556 Vol. 4 App. D Training Requirements document, specifically the section detailing Supervised, Hands-On Experience at the bottom of page D-1 and top of page D-2.

Please feel free to contact me at 630-829-9712 with any questions.

Thank you,
Laura

Laura Cender

U.S. Nuclear Regulatory Commission

Materials Licensing Branch

E-mail: Laura.Cender@nrc.gov

Phone: (630) 829-9712