



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**
REGION IV
1600 E. LAMAR BLVD.
ARLINGTON, TX 76011-4511

October 31, 2017

Brian Goretzki, Interim Director
Arizona Radiation Regulatory Agency
4814 South 40th Street
Phoenix, AZ 85040

Dear Mr. Goretzki:

In order to help both Agreement States and the NRC remain knowledgeable of each other's programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination with you, the meeting is scheduled for Wednesday, February 28, 2018 and will be held in the Radiation Control Program office. In addition to me, Mark Shaffer, Director, Division of Nuclear Materials Safety from NRC's Region IV office will be in attendance.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1143 or via e-mail at Randy.Erickson@nrc.gov.

Sincerely,

/RA/

Randy Erickson
State Agreements Officer
Region IV

Enclosure:
Periodic Meeting Agenda

SUBJECT: Arizona FY18 IMPEP Periodic Scheduling Letter

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OFFICE	RIV:RSAO				
NAME	RRErickson				
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DATE	10/31/2017				

OFFICIAL RECORD COPY

Arizona Periodic Meeting Agenda
February 28, 2018

Topic areas for discussion during the meeting may include:

1. Program challenges
2. Program reorganizations
 - a. Discuss any changes to the program organization/management, including program/staff relocations and new appointments.
3. Changes in program budget/funding
4. Feedback on the NRC's program
5. Status of the State's program, including:
 - a. Technical Staffing and Training (2016 IMPEP Rating: Satisfactory)
 - i) Number of staff in the program and status of their training and qualifications.
 - ii) Any program vacancies.
 - iii) Staff turnover since the last IMPEP review.
 - iv) Adequacy of FTEs for the materials program.
 - v) Compatibility with IMC 1248 training requirements
 - vi) Current staff qualification status
 - b. Status of the Materials Inspection Program (2016 IMPEP Rating: Satisfactory)
 - i) Changes to inspection frequency, if any
 - ii) Number of priority 1, 2, and 3, inspections performed overdue since the last IMPEP review.
 - iii) Number of priority 1, 2, and 3, inspections currently overdue.
 - iv) Number of initial inspections completed on time and overdue since the last IMPEP review.
 - v) Status of reciprocity inspections since the last IMPEP.
 - c. Technical Quality of Inspections (2016 IMPEP Rating: Satisfactory)
 - i) Status of annual inspector accompaniments
 - ii) Inspection procedure changes, if any
 - iii) Management review processes
 - iv) Significant inspection activities/challenges
 - v) Status of radiation survey instruments and equipment

- d. Technical Quality of Licensing (2016 IMPEP Rating: Satisfactory)
 - i) Number of licensees in the State.
 - ii) Number and types of licensing actions performed since the last IMPEP review.
 - iii) Number of licenses currently under timely renewal.
 - iv) Discussion of the use of pre-licensing guidance.
 - v) Large, complicated, or unusual authorizations for use of radioactive materials.

- e. Technical Quality of Incidents and Allegations (2016 IMPEP Rating: Satisfactory)
 - i) Number and current status of reportable events since the last IMPEP, including follow-up actions and closure information from NMED.
 - ii) Status of allegations and concerns referred by the NRC for action.
 - iii) Significant events and generic implications.

- f. Compatibility Requirements (2016 IMPEP Rating: Satisfactory)
 - i) Regulations
 - a. Discuss the State's regulatory process
 - b. Discuss the status of State regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - c. Part 37 implementation status and results
 - ii) Legislative changes affecting the program.

- 6. Information Exchange:
 - i) Current State initiatives
 - ii) Current NRC initiatives
 - iii) Emerging Technologies
 - iv) State's mechanisms to evaluate program performance

- 7. Additional Topics

- 8. Next Steps/Meeting Summary/Q&A